



## **Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program**

### **Support Contractor**

## **Reporting Healthcare Personnel Influenza Vaccination Data – Refresher for 2018**

### **Questions and Answers**

#### **Moderator**

**Evette Robinson, MPH**

Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program Lead  
Hospital Inpatient Value, Incentives, and Quality Reporting (VIQR)  
Outreach and Education Support Contractor (SC)

#### **Speakers**

**Elizabeth Kalayil, MPH**

**Parneet Ghuman, MPH**

Public Health Analysts

Centers for Disease Control and Prevention (CDC)

**January 25, 2018**

**2 p.m. ET**

**DISCLAIMER:** This presentation question-and-answer transcript was current at the time of publication and/or upload onto the *Quality Reporting Center* and *QualityNet* websites. Medicare policy changes frequently. Any links to Medicare online source documents are for reference use only. In the case that Medicare policy, requirements, or guidance related to these questions and answers change following the date of posting, these questions and answers will not necessarily reflect those changes; given that they will remain as an archived copy, they will not be updated.

The written responses to the questions asked during the presentation were prepared as a service to the public and are not intended to grant rights or impose obligations. Any references or links to statutes, regulations, and/or other policy materials included are provided as summary information. No material contained therein is intended to take the place of either written laws or regulations. In the event of any conflict between the information provided by the question-and-answer session and any information included in any Medicare rules and/or regulations, the rules and regulations shall govern. The specific statutes, regulations, and other interpretive materials should be reviewed independently for a full and accurate statement of their contents.

The following questions were asked, and responses given by subject matter experts, during the live webinar. Questions and answers may have been edited for grammar.



## **Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program**

### **Support Contractor**

**Question 1: Our facility began providing flu vaccines September 26, 2017. Should our healthcare personnel (HCP) influenza vaccination data reporting begin with data collected starting October 1, 2017?**

The denominator of your report should include all HCP who work at the facility between October 1, 2017, and March 31, 2018, for one day or more. However, vaccination at any time prior to March 31, 2018, is acceptable to include in the numerator. Therefore, any HCP at your facility who received the 2017–2018 vaccine, including those vaccinated from September 26 through September 30, 2017, should be counted as vaccinated.

**Question 2: How can a person find the CCN effective date for IPF?**

You will be able to obtain the CMS Certification Number (CCN) effective date on the Facility Information page in the National Healthcare Safety Network (NHSN).

The facility CCN effective date should be the date your facility first received its CCN from CMS. IPFs can contact their facility's internal licensing/certification department, the Medicare Administrative Contractor (MAC), or CMS directly to determine the CCN effective date. The CCN effective date must be entered on the Facility Information page in NHSN. If the date cannot be determined, enter January 1, 2018, as the CCN effective date. More information on the CCN effective date is found on slides 47–51 of this presentation.

**Question 3: Is it okay to complete the influenza summary at the end of the flu season instead of monthly?**

Yes, entering a single influenza vaccination report at the end of the influenza season will be sufficient. However, you will still need to enter a Monthly Reporting Plan before entering your data. Once the Monthly Reporting Plan is entered, it is auto-populated for each month of the influenza season, so you will not need to enter data each month.



## **Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program**

### **Support Contractor**

**Question 4:** Should former employees be included when reporting the number of healthcare personnel that received a flu shot during the flu season?

Yes, if the employee worked at your facility for one day or more between October 1, 2017, and March 31, 2018, that employee should be counted in the numerator and denominator of your summary report, even if they are no longer employed at your facility. However, if the employee left the facility before October 1, 2017, you would not count them.

**Question 5:** Our IPF is in an acute care setting. How do hospitals with a mapped IPF unit track ancillary personnel who may have gone into the IPF once in the measure reporting period?

A list of strategies used by hospitals for different types of tracking is available at: <https://www.cdc.gov/nhsn/pdfs/hps-manual/vaccination/General-Strategies-HCP-Groups.pdf>. Different strategies may work for different IPF units/facilities.

**Question 6:** Our two hospitals will legally merge within the next few weeks under one current hospital's CCN. Do we report under the single hospital's CCN?

We recommend that you contact the VIQR SC's IPFQR Program support team at [IPFQualityReporting@hcqis.org](mailto:IPFQualityReporting@hcqis.org) about your situation and for guidance on how to report your HCP influenza vaccination data.

**Question 7:** If a facility can choose whether to include contract personnel, does the same apply for community providers who are credentialed but not employed or contracted? Would we include those providers in the numerator and denominator?

Credentialed providers who are not employed by your facility and who *are* physicians, nurses in advanced practice, or physician assistants are "licensed independent practitioners." This is a required category, so these



## Inpatient Psychiatric Facility Quality Reporting (IPFQR) Program

### Support Contractor

practitioners must be included in your summary vaccination report. Credentialed providers who are not employed by your facility and *are not* part of the licensed independent practitioner group (i.e., non-employee physicians, nurses in advance practice, or physician assistants) do not need to be counted in your report.

**Question 8: Does the denominator include staff who have worked in the IPF, as well as staff that have worked in outpatient locations that are associated with our IPF?**

There is no CMS requirement to report vaccination of HCP working in outpatient units of psychiatric facilities. Therefore, if your IPF has HCP who work only in the outpatient areas and never enter the inpatient space for any work duty (e.g., to see patients, to have meetings, to receive work-related training, etc.), you would not include those HCP in your summary vaccination report for the IPF.

**Question 9: What is the reporting period associated with the May 15, 2018, data submission deadline?**

The reporting period is October 1, 2017, through March 31, 2018. Data should be submitted for all HCP that worked at the IPF for at least one day within this timeframe and met NHSN protocol definitions.

**Question 10: How do we report employees who decline the vaccine for religious reasons?**

You should classify these individuals as “declined to receive influenza vaccination.”

**Question 11: Where can we find the data collection form for IPFs?**

The form referenced on slide 54 of the presentation is located under "Data Collection Forms" at <https://www.cdc.gov/nhsn/ipfs/vaccination/index.html>.