



Ambulatory Surgical Center Quality Reporting Program

Support Contractor

QualityNet Reports and Utilization of the Secure File Transfer: AM Questions and Answers

Moderator:

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October 22, 2014

10:00 a.m. ET

Question 1: Yes. Could you reiterate the conditions on creating that monthly report? It was unclear whether or not the data you submitted would be retained and moved forward.

Answer 1: Are you referring to the Claims Detail Report or to the monthly report that you can do through the NHSN website?

Question 1: I apologize. Yes, for the NHSN reporting of the flu vaccination compliance.

Answer 1: Yes, it will overwrite anything – if you go in monthly, it will overwrite the previous month's numbers. So you need to make certain that you have your totals to be able to enter that data, or you may elect to do it quarterly or when the flu season has completed, and you enter it one time. But just know that, if you go in – you or another colleague there – have rights to do that, that whoever enters data last, that will be what will be retained, but that it will overwrite the previous entry.

Question 1: Okay, thank you.

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

Answer 1: You're welcome.

Question 2: Yes. I started NHSN registration with the steps, and I'm awaiting my SAMS card to complete it, and it's been over three weeks. What is the timeline for us to receive that at home?

Answer 2: If you have not received your SAMS card in the next week, there is an email – and I will look for it while we are answering that – that was sent out in the ListServe, where you need to follow up with them and just make certain. But realize also that there are 5,600 to 5,800 ASCs that will be going through this process. And that is a mailed portion. But you should have received it, I would think, within the three-week time frame. So if you have not received it by the fourth week, reach out to them via email and tell them you're still waiting. And hopefully, they will be able to give you a time frame because it's out of our control. It's really the CDC and NHSN that are doing this, and that's the way that we have to communicate with them as well, is through email. So if you have not received anything by the end of next week, please reach out to them on that email.

Question 2: Thank you.

Answer 2: You're welcome.

Question 3: Yes. Going back to the monthly reporting of the flu vaccine, it appears to me that you're better off just waiting until the March deadline to enter them all. Or what would you be doing if you do it monthly? You just print off a report, and then at the end of that March period, you're expected to put all the totals in?

Answer 3: I would think that you could do it either way. I know that there are set-ups in there where it will ask you whether you're going to do monthly or quarterly in the actual set-up. And there, also, is a webinar that they presented and

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

that is recorded where it walks you through of all of that and may answer more of your questions.

Question 3: So what you're really going to want is the totals in March.

Answer 3: Correct. That is correct.

Question 3: Okay, then I have one quick question on the SAMS card info. All the stuff that we had to send in, I have mine back, and I'm all set, and I'm logged in on everything. But my question is, is that you had to send your personal home information – how secure is all that information? I mean, you have to send your passport, all this other stuff with you, and why not a company involvement? Why personal?

Answer 3: A great question. And again, that is their call and their system because you are – it's very similar to the Security Administrator paperwork that you had to fill out for us in order to get onto QualityNet and enter your data. It's a government system. So I know that there are quality checks and balances in, and they would – as we will and have – I'm certain that that information is not retained, very similar to when you did your identity proofing through the Portal with Experian. So again, it's the government that controls for security.

Question 3: So in the long run, my information, then, is erased, so if I were no longer at this facility years from now, nobody else would be accessing my information?

Answer 3: That is correct.

Question 3: Okay.

Answer 3: All of that has been put in place to meet the—it's the Federal Information Security Management Act. So they are not—you know, it is secure, and once

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

you are completed, your registration and forms and the like, your personal information is not retained.

Question 3: Okay, all right. Thank you.

Answer 3: Thank you.

Question 4: I was just wondering if you had any information specific to ASC-9 or -10.

Answer 4: As in regards to -9 and -10, they will be entered next year or the beginning of the submission period. You could enter it as soon as January 1 through August 15. But that will be added to your Provider Participation Report for those periods of which you enter it through the Secure Portal. So I'm not certain exactly what you are asking with regard to -9 and -10. If that did not answer your question, if you could be a little more specific, please?

Question 4: I have never entered information before. I think they were putting in all the information through the claims for the other ASC requirements, so they just put me in charge of the ASC-9 and -10. So I would have to manually upload each individual patient?

Answer 4: It's chart-abstracted, so you are capturing the data throughout the year or concurrently. But you will simply enter into the Secure Portal if you are a Security Administrator. If you're not, there is a packet of information that you must fill out in order to do that. Because once you go into QualityNet to enter the web-based measures that will be due this next year, which will be ASC-6, ASC-7, and then you will also enter your numeric values for your numerators and denominators of ASC-9 and -10.

Question 5: Hi. I actually have two questions. First of all, the ListServe email that you referred to, I have not received that, and I've been getting all kinds of emails for quite a long time. When was that sent exactly?

Answer 5: It was within the last two weeks.

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

- Question 5: The last two weeks. I haven't seen it. How do I—?
- Answer 5: If you will give us a call here at 866-800-8756, someone here will be able to forward you that ListServe information.
- Question 5: Can you repeat that number again, because it didn't come out quite right.
- Answer 5: It is actually on – let me get to the slide. It is on Slide 46.
- Question 5: It's 866-800?
- Answer 5: Yes.
- Question 5: Okay, I've got it.
- Answer 5: 8756, yes. And you had another question?
- Question 5: Yes, I did. How long previously can I get reports on data on the ASC quality reporting?
- Answer 5: Currently for your Claims Detail Report, there are claims data available through, I believe, the end of August. So you have the first eight months of this year.
- Question 5: Okay, so I can get – how about the year prior? Can I get that?
- Answer 5: I'm not certain that they went back to that time frame to add that into the Portal. Jim, do you recall?
- Answer 5: I believe you can run the Claims Detail Report for calendar year 2013. But we might need to test that and get back, put out a notice.
- Answer 5: Thanks, Jim.
- Question 5: Okay, thank you.

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

Question 6: Hi. I was wondering if there is an easy process to change Security Administrators, say, if the Security Administrator leaves the employment of the ambulatory surgery center.

Answer 6: For that reason, as life happens, we have recommended that you have two Security Administrators pretty much at all times so that someone has the capability of entering data, because it does take a little bit to process the paperwork to have another person become an alternate Security Administrator. What that individual may be able to do, if you have a Security Administrator there, is set up someone to become a Basic User as well that has capabilities to read and edit reports and enter information while you get a second Security Administrator so that you still are always having two there. But we highly recommend – it's not required – but we highly recommend that you keep a primary Security Administrator and an alternate Security Administrator at all times. And you can have as many Basic Users affiliated with the centers as you need.

Question 6: Okay, thank you.

Answer 6: You're welcome.

Question 7: Hi. I just wanted to ask two questions. One has to do with NHSN reporting for the quality for the influenza vaccine. And I had gone on to the website because I think you could number your employees and save that information. But I noticed that they were asking for a CDC location or something, and there seems like there are two things on there that weren't built. Are we responsible to build those? Because it really didn't – I couldn't get out of that screen. I just had to exit because it didn't seem like it was really working properly. Do you know information about that?

Answer 7: I'm not familiar with anything that you would need to build on a screen, so it may have been a glitch in their system. And there's the CDC.gov – I'm

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

sorry, the www.cdc.gov/NHSN email link – to where you could send them a quick message and tell them what you found or maybe send them a screenshot, because they would need to replicate that.

Question 7: Yes, because I think you could number, like, if you wanted to put your name and your employee number in it, to keep your own record on there, if I'm not mistaken. It just seemed like there were two of those things that were not built. And I will follow up with them.

The second question I had is to do with the NHSN reporting of Measures 6 and 7. If we had a digital certificate in the past and we answered those questions, how does that transfer over to the QualityNet information? Because if I log on, it seems like I wasn't compliant, yet I did answer those questions last year. And I'm just wondering why that is the way it is with ambulatory centers.

Answer 7: Are you referring to the ASC-6, the Safe Surgery Checklist and the volume? Okay, those will need to be—you're just attesting. Once you attest that yes, your facility does utilize the Safe Surgery Checklist, then year after year, we would anticipate that that would continue to be a "Yes" when you go in each year.

Now, your surgical volume, the volume will change year on year. So each year you will have to go in, beginning in January of this year, and enter the data for that.

Question 7: Okay, so if I had entered it with a digital certificate in the past, and now I'm a SAMS grid cardholder, I just wonder, will that information – we weren't open a full year in 2013, so maybe that's why it said, like, "Payment Year 2014," and it said, you know, that it was incomplete or not an – I believe it said "Incomplete." So I just wondered, why is that? If we opened in June of 2013, and I answered the questions for the facility then, because we were

Ambulatory Surgical Center Quality Reporting Program

Support Contractor

using the Safe Surgery Checklist throughout the remainder, the last six months of 2013, does it have to be a full year, and is that why it was incomplete?

Answer 7: I'm not sure why you got the incomplete, but just to be clear, the ASC-8 is done on NHSN's website with the SAMS card. The ASC-6, -7, -9, and -10 that you will be doing this year is done through the QualityNet Secure Portal, and the digital certificate is not a part of that. So you may want to call in and ask further questions. But once you answered "Yes" on ASC-6, it shouldn't have been incomplete based on it wasn't a full year, because it's just an attestation that you are, in fact, using a Safe Surgery Checklist. And your volume would be, you know—

Question 7: Obviously changes.

Answer 7: Correct, correct.

Question 7: Okay, thank you.

Answer 7: You're welcome.

Mollie Carpenter: Okay. I was going to let everybody know that there was a question about the ListServe, about the NHSN, and that went out on 10/8. So on October 8, that ListServe went out. And if there are no further questions, then this concludes our program for today. I'd like to thank Reneé for all the information she provided us today, and we hope that you have heard useful information that will help you with your quality reporting in your ASCs.

If we did not get to your question, please use the Question-and-Answer tool located on www.QualityNet.org, and an ASC subject matter expert will send you a timely response. Thank you again, and enjoy the rest of your day.

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