



QualityNet Reports and Utilization of the Secure File Transfer for the Ambulatory Surgical Center Quality Reporting (ASCQR) Program

*Reneé Parks, RN, BSN
Project Lead, ASCQR Program*

October 22, 2014

Announcements

- The CY 2015 OPPS/ASC Final Rule is scheduled for display by November 1.
- Registration for the National Healthcare Safety Network (NHSN) is now available.
- The CY 2015 annual payment update determinations are nearing completion.



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Next Webinar

- November 19, 2014 – CY 2015 OPPS/ASC Final Rule
- Presenter – Anita Bhatia, PhD, MPH, Government Task Leader, ASCQR Program, Centers for Medicare & Medicaid Services



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Learning Objectives

At the conclusion of the program, attendees will be able to:

- Identify where to locate the reports for ASCs on QualityNet
- Describe ASC reports and their purposes
- Describe the process to send files through the Secure File Transfer

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QualityNet Reports and Utilization of the Secure File Transfer



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ASC Reports Guide

Report Category	Report Name	Function
Annual Payment Update (APU)	Claims Detail	Monitors quarterly claims submission
APU	Provider Participation	Monitors compliance with program requirements

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My Tasks Page

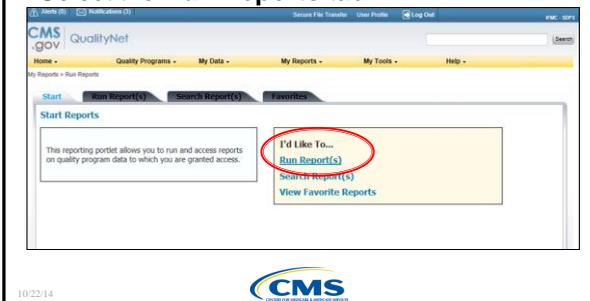


Accessing Your Reports: Report Categories

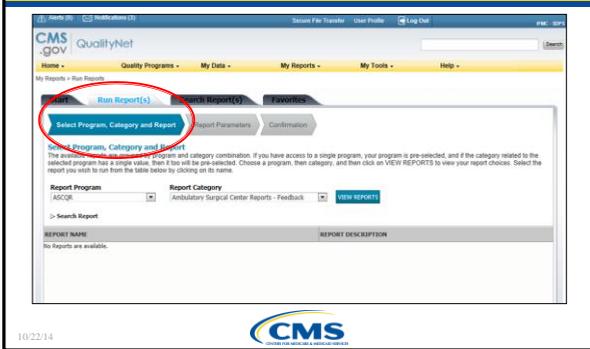


Start Page

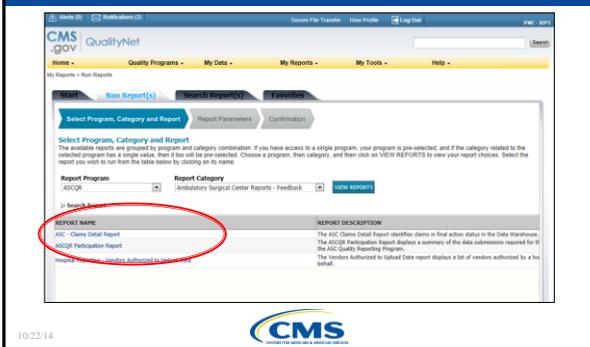
Select the Run Reports tab.



Run Reports Page



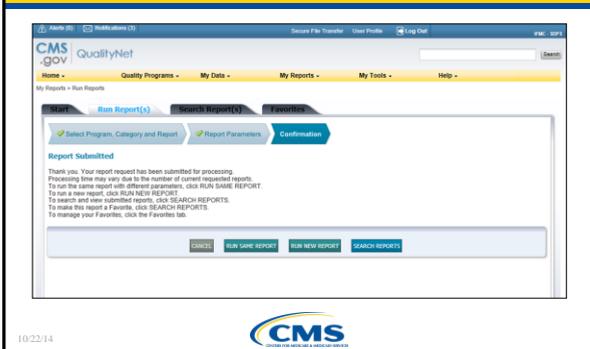
Select Report



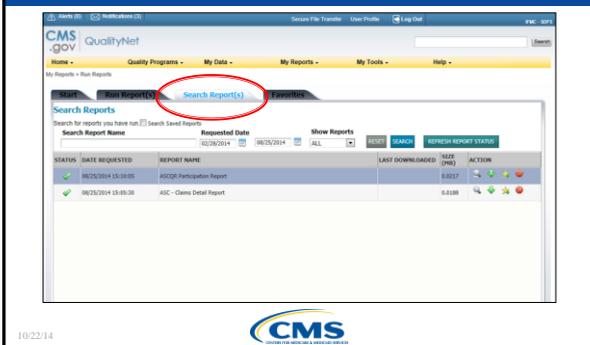
Set Report Parameters



Run Report



Search Reports

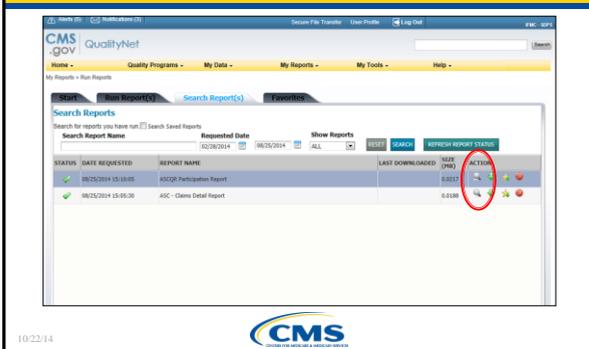


Viewing Reports

- Select the **View Reports** tab.
- Wait for the system to complete processing the report request.
- Open the report by selecting the **View Report** icon (magnifying glass) in the **Status** column.
- Reports are stored on the system for one week.



Select Report to View



Claims Detail Report

- Lists all ASC claims submitted successfully to the Medicare Administrative Contractor (MAC) in accordance with program requirements
- Provides a detailed listing of claims submitted with and without Quality Data Codes (QDCs)
- Assists in monitoring compliance with program requirements for the claims-based measures



Claims Detail Report Field Parameters

- Parameters are the same for both available ASC reports.
- Required fields:
 - State
 - ASC
 - Date Range – Start Date
 - Date Range – End Date
 - Report Format
- After entering data, press **Run Report**. A screen will appear that indicates how to check the status and how to retrieve the report.
- The report headers contain the title, run date, page number, and date of service range requested.



Claims Detail Report Fields: ASC Information

- Data As Of (last date the claims-based measure data were refreshed)
- National Provider Identifier (NPI)
- ASC Name
- ASC City
- State

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Claims Detail Report Fields: Patient Information

- Medicare Health Insurance Claim Number (HICN)
- Claim Receipt Date
- Date of Service Quality Data Codes (QDCs submitted on the claim for the patient for the date of service)
- Last Name
- First Name
- Date of Birth
- Claim Control Number – ICN (internal control number assigned by the MAC)

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ICNs on CSV Report

To view the ICN as an integer on the csv report:

1. Highlight the column
2. Right click your mouse
3. Select **Format Cells...**
4. Under **Category**, select **Number**
5. Under **Decimal Places** (on the right-hand panel of the screen), select **0** (zero)

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Provider Participation Report Field Descriptions (2 of 4)

- **Total Number of Claims with QDCs** displays the total number of claims submitted that contain QDCs for the dates of service applicable to the CY for payment determination. Note: An applicable QDC for each of the five ASC claims-based measures must be included for this count to be incremented.
- **Total Number of Claims** displays the total number of claims for the dates of service applicable to the CY for payment determination, with or without QDCs.
- **Data Completeness** compares the total number of claims with QDCs to the total number of claims applicable to the CY (expressed as a percentage).
- **CMS Required Threshold** displays the percentage of QDC submission required by CMS for the applicable CY.

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Provider Participation Report Field Descriptions (3 of 4)

- **Web-Based Measures** displays the web-based measure identifier and web-based measure name for each of the two measures submitted to QualityNet:
 - ASC-6: Safe Surgery Checklist Use
 - ASC-7: ASC Facility Volume Data on Selected ASC Surgical Procedures
- **Completed** column displays for each measure as either:
 - **Yes** – when required submission is completed within the entry period specified for the measure, or
 - **No** – if required submission for the measure has not been completed within the entry period specified for the measure.

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Provider Participation Report Field Descriptions (4 of 4)

- **HAI Measures** section is a placeholder for information about completion of ASC-8: Influenza Vaccination Coverage among Healthcare Personnel. However, no data are yet available for this measure.
- **Claims-Based Measures** section displays for each quarter:
 - Quarter and Calendar Year
 - Claims-Based Measures
 - Numerator
 - Denominator
 - Measure Value

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Elements of Provider Participation Report

- State – states associated with user
- ASC – ASC names associated with user (select one, several, or all ASCs)
- Payment Year
- Report Format – The report is only available as a PDF

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Provider Participation Report: Footnote

- Applies to the **Total Number of Claims with QDCs** field
- Disclaimer: This report does not confirm or deny whether an ASC qualifies for the full annual payment update.

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Sample Provider Participation Report

Report Run Date: 10/27/2014 Page 1 of 3

ASCR Participation Report
Payment Year: 2016

State ID:	Active Quality/Security Administrator (%)		
Original Provider Identifier (NPI):	Participation Status:		
ASC Name:			
ASC ID:			
Total Number of Claims with QDC:	0	Med. Record Milestone	Completed
Total Number of Claims:	0	ASC - All Rights Renewed (0)	0
QDC Completion:	0%	ASC - ASC Facility Volume Data	0
QDC Incomplete:	0%		
		Participates:	
		ASC - Inactive Vaccination Coverage during Health Plan Renewal	Data Not Available

Claims Based Measure	Quarter 1	2014 Date of Service	Denominator	Numerator	Measure Value
ASC-1 Patient Data	0	0	0	0	Per 100 ASCs
ASC-2 Patient Data	0	0	0	0	Per 100 ASCs
ASC-3 Wrong Way, Wrong Time, Wrong Patient, Wrong Provider, Wrong Patient	0	0	0	0	Per 100 ASCs
ASC-4 Inactive/Transfer/Deceased	0	0	0	0	Per 100 ASCs
ASC-5 Employment/Unemployment/Continued Therapy	0	0	0	0	100%

Note: The Number of Claims with QDCs field displays a value of 0 (zero) only if there are Quality Data (QDC) relevant to each of the required measures.
*Disclaimer: This report does not confirm or deny whether an ASC qualifies for the full annual payment update.

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Secure File Transfer

Advantages:

- Flexibility when exchanging sensitive information, i.e., preview reports
- JAVA compatibility problems eliminated
- Security enhanced
- Larger file sizes acceptable
- Messaging more adaptable

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Sending Data Through the Portal

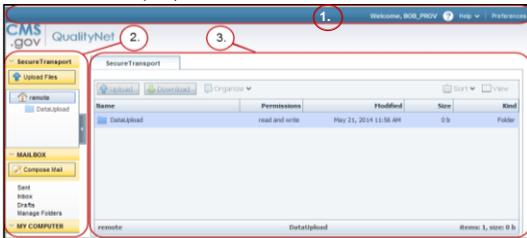


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Secure File Transfer Page

1. Toolbar (Help and Preferences)
2. Main menu (Secure Transport, Mailbox, My Computer)
3. Main work area (tabs)



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Main Menu

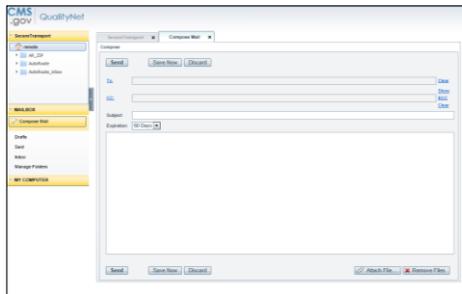


1. **My Computer** – non-functional
 2. **Mailbox** – allows you to send and receive messages and attachments
 3. **Secure Transport** – allows you to upload your ASC's data but is not recommended for use at this time
- ◆ Blue rectangle – will collapse main menu and expand work area



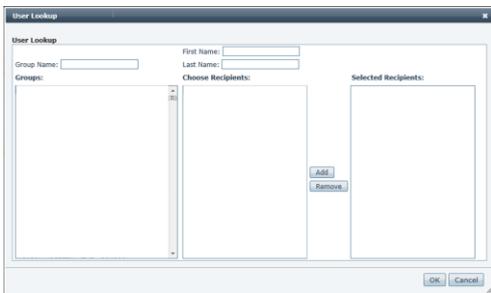
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Compose Mail Page



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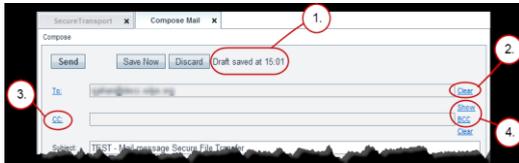
Selecting Addressee/s



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Mailbox

1. The last time your draft was saved displays next to the **Discard** button.
2. Clear recipient addresses by selecting the **Clear** link.
3. Copy your message to other recipients by selecting the **CC** link and select recipients as you did for the **To** line.
4. The Blind Copy (BCC) line is hidden by default. If you want to blind copy your message, select the **Show BCC** link and add recipients.



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Composing Mail

1. Enter a name for your message in the **Subject** line. **Do not** include any PII or PHI in the Subject line.
2. All messages will expire and be deleted from the system after 60 days unless you change the expiration period. To change the expiration period, select the down arrow, then select another option from the menu (1 Day, 7 Days, 30 Days, or 60 days).
3. Type your message in the text block area. **Do not** include any PII or PHI in the message.
4. To attach files, select the active button on the bottom of the page.



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Confirming Message Status

1. After you select the **Send** button, a **Sent** messages tab will open and a green message banner will display, confirming your message has been sent.
2. The message you sent does not appear in the sent folder immediately.
 - The system scans attachments for viruses.
 - The speed of the virus scan and file transfer depends on the size of this file(s) and the number and size of other files being transferred at the same time.
 - When the scan is complete, the message will appear.
3. You can clear the confirmation message by selecting the **X** on the right side of the confirmation message.



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NHSN Set-Up for Reporting



The screenshot shows the NHSN Set-up interface. It is titled "NHSN Set-up (required before beginning reporting)". It is divided into two main steps: "Step 1: Map Locations" and "Step 2: Create Monthly Reporting Plan". Step 1 includes instructions on logging in to SAMS, selecting a facility, and creating location labels. Step 2 includes instructions on creating a monthly reporting plan. There are also links for "Continuing Education Opportunities" and "Get email updates". The CMS logo is at the bottom.

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Continuing Education Approval

- This program has been approved for 1.0 continuing education (CE) unit given by CE Provider #50-747 for the following professions:
 - Florida Board of Nursing
 - Florida Board of Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling
 - Florida Board of Nursing Home Administrators
 - Florida Council of Dietetics
 - Florida Board of Pharmacy
- Professionals licensed in other states will receive a Certificate of Completion to submit to their licensing Boards.



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CE Credit Process

- Complete the WebEx survey you will receive by e-mail within the next 48 hours.
- The survey will ask you to log in or register to access your personal account in the Learning Management Center.
 - A one time registration process is required.
- Additional details are available at:
http://www.oqrsupport.com/asc/education_continuing



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Thank You for Participating!

- Please contact the ASCQR Support Contractor if you have any questions:
 - Submit questions online through the QualityNet Question & Answer Tool at www.qualitynet.org
 - Or
 - Call the ASCQR Support Contractor at 866-800-8756

This material was prepared by the Outpatient and Ambulatory Surgery Centers Value, Incentives, and Quality Reporting Outreach and Education Support Contractor, under contract with the Centers for Medicare & Medicaid Services (CMS), an agency of the U.S. Department of Health and Human Services. FL-QQR/ASC-CMS-10172014-05

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