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What do you think about turnovers? If you enjoy a good pastry, they're great! If you're a basketball or football coach, they're not so great. And if you're responsible for quality reporting for your ASC, they could leave a bad taste in your mouth if you don't have an action plan in place for submitting data for ASC-8: Influenza Vaccination Coverage among Healthcare Personnel.

When staff turnover happens in your ASC, **reassign the Facility Administrator role or add key staff** to your account in the National Healthcare Safety Network (NHSN). Here are some things to know so that you can make sure your facility is able to submit data into NHSN:

- ✓ We have guides to help you. Visit <u>www.qualityreportingcenter.com</u> for a step-by-step guide to the process.
- ✓ NHSN has guides to help you. Their <u>website</u> contains training, checklists, and many other materials.
- ✓ You can add up to 30 users per ASC, and all of these users can submit data. Best practice? Give staffers who are less subject to turnover (owners, administrators, directors, managers) data entry rights.
- People new to NHSN should begin the Secure Access Management System (SAMS) registration process as soon as possible. It can take several weeks, so it's best to begin the process right away.
- ✓ **Log in periodically** to keep your account active.

The deadline for entering ASC-8 data into NHSN – May 15, 2017 – will be here before you know it, so now's a good time to get a handle on your staffing situation. Don't get burned because of your turnovers! Call us at (866) 800-8756, and we'll help you cook up a solution.