

Reference #: 2016-45-ASC
From: Quality Reporting Notification
Sent: Tue 10/4/2016 3:22 PM
To: ASCQR Initiative Discussions
Subject: Get Ready for 2016/2017 NHSN Submission



A lot of great things begin again in Autumn – raking leaves, enjoying crisp air, and watching football. A lot of not-so-great things begin again also, such as flu season. But this year, you can be prepared to enter your healthcare personnel flu vaccination data into the National Healthcare Safety Network (NHSN), and we can help you do that.

In this Part One of a two-part series, we'll be talking about ways to structure your data reporting responsibilities so that you can handle unexpected staffing situations that could keep you from entering data before the May 15, 2017 deadline.

1. The first step is to **add key staff to the NHSN system** for your facility. We've outlined that process for you at Qualityreportingcenter.com. You can add up to 30 users per facility, and all these users can have the rights to submit data. We recommend that these people hold positions such as owner, administrator, director, or manager—positions less subject to turnover.
2. The second step is for the users that have been added in NHSN to begin the SAMS registration process. The addition of the users in NHSN will facilitate the SAMS registration process. Registration information for the SAMS grid card is available at NHSN.

In our next newsletter, we'll provide other ways to prepare for NHSN submission so that you don't fall (pun intended) short when the deadline springs (did it again) up on you.

Please contact the NHSN Help Desk at nhsn@cdc.gov for additional information. And, of course, you can always call us at 866.800.8756, or send us an email at <https://cms-ocsq.custhelp.com>.