	Quarter 2 (Q2) 2019 Hospital Inpatient Quality Reporting (IQR) Program Checklist	
Due	Task	✓
10/02/19	Checking Submission of Q2 2019 Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) Data	
	HCAHPS Survey Data should display as "Yes" for April, May, and June on the Provider Participation Report (PPR). Instructions on how to run your PPR can be found in the PPR Reference Guide.	
11/4/19	Submitting Q2 2019 Inpatient Population and Sampling Counts Through the <i>QualityNet Secure Portal</i> (applies to chart-abstracted measures only)	
	1. Log in to the QualityNet Secure Portal.	
	2. Select [Hospital Quality Reporting: IQR, OQR, ASCQR, IPFQR, PCHQR] from the Quality Programs drop-down menu.	
	3. Look for Hospital Reporting Inpatient/Outpatient; select [View/Edit Population & Sampling].	
	4. Select [Inpatient Population & Sampling].	
	5. Enter your facility's CMS Certification Number (CCN); click [Continue].6. Select Reporting Period [Q2 2019]; click [Continue].	
	7. Check [boxes] for completion: The GLB and SEP measure sets contain required measures, and no boxes	
	should be blank. If there are no discharges for a measure set, you must enter a zero (0). (All boxes are required even if submitting eCQMs.) Be sure to correctly identify the Initial Patient Population (IPP) as	
	defined in the specifications manual to ensure your sample selection includes patients appropriate to the measure population.	
	Note: The GLB Population and Sample counts are still required even if you do not have an emergency	
4446446	department (ED) and have submitted an <u>Inpatient Prospective Payment System (IPPS) Measure Exception Form.</u>	Ļ
11/18/19	Checking Submission of Q2 2019 Inpatient Data	L
	 Log in to the QualityNet Secure Portal. Select [Run Reports] from the My Reports drop-down menu; select the [Run Report(s)] option. 	
	3. Select [IQR] from the <i>Report Program</i> drop-down menu; select [Hospital Reporting - Feedback Reports]	
	from the <i>Report Category</i> drop-down menu; then, select [View Reports].	
	4. Run and review the Case Status Summary Report for Q2 2019 to ensure all submitted cases were accepted.	
	5. Run the Submission Detail Report to review specific cases; resubmit any applicable cases.	
	6. Run and review your hospital's PPR to ensure all Hospital IQR Program requirements have been met:	
	A. Go to [Run Reports]; then select IQR Program and Report Category [Hospital Reporting - Annual Payment Update Reports]; then select [View Reports].	
	B. Run the Hospital Reporting - Provider Participation Report for Q2 2019.	
	C. View the PPR for the following:	
	☐ Active QualityNet Security Administrator should display as "Yes."	
	Data Accuracy and Completeness Acknowledgement should display as "No."	
	☐ Measure Sets: IQR-SEP and Global Population	
	 i. Total Patient Population and Total Sample Size columns case counts will display using Population and Sampling data. "No" means Population and Sampling counts have not been submitted. This 	
	must be done before the Population and Sampling deadline. Please see the Population and Sampling directions above.	
	ii. Total Cases Accepted column should be ≥ your Total Patient Population and/or Total Medicare	
	Claims column, unless you are electing to sample. If your hospital is sampling, ensure the <i>Total</i> Cases Accepted are ≥ the minimum sample requirement.	
	☐ Measure Set: IQR-ED*: If the <i>Total Cases Accepted</i> column is blank, then you have not submitted	
	ED data. \[\sum PC-01 Elective Delivery* (Clinical Web-Based Measure): Numbers or zeroes are acceptable. If your	
	report displays "No," these data have not been entered. "No" is acceptable if you filed an IPPS	
	Measure Exception Form. "Yes" should display for the following Hospital IQR Program healthcare-associated infection (HAI)	
	quality measure data:	
	☐ C. difficile ☐ CLABSI ☐ SSI-Abdominal Hysterectomy	
	☐ CAUTI ☐ MRSA Bacteremia ☐ SSI-Colon Surgery	
	If "Yes" is not displayed, check that your hospital has correctly entered the Hospital IQR Program HAI data. Refer to the Q2 2019 HAI Checklist or contact the NHSN Help Desk.	
	☐ Healthcare Personnel Influenza Vaccination should display as "NA."	
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For questions, contact the Hospital IQR Program Support Contractor at (844) 472-4477, (866) 800-8765, or via the Hospital Inpatient Questions and Answers tool at https://cms-ip.custhelp.com.

^{*}Hospitals that do not have an ED and/or do not deliver babies may submit an IPPS Measure Exception Form.