



ASCQR OPERATIONS CHECK SHEET

This operations check sheet provides important organizational information for administrative duties. If the deadline is on a holiday or weekend, the submission deadline would be the following business day.

Ambulatory Surgical Center Quality Reporting Program			
Measure Type		Deadlines Dates	Primary/Secondary Person Responsible
Hospital Quality Reporting (HQR) Web-based Measures		Annual reporting: May 15 of each year	Security Official for HQR (one minimum; two or more recommended) 1. _____ 2. _____
National Healthcare Safety Network (NHSN)		Quarterly reporting: Quarter 1 - August 15 Quarter 2 - November 15 Quarter 3 - February 15 Quarter 4 - May 15	NHSN Facility Administrator (limit one) 1. _____ NHSN Member (two or more; can submit data if has role) 1. _____ 2. _____
Measure Type	Responsible Person	Deadline	Date Submitted
HQR		May 15, 2023	
NHSN		February 15, 2023	
NHSN		May 15, 2023	
NHSN		August 15, 2023	
NHSN		November 15, 2023	

Call the ASCQR Support Team at 866.800.8756 for assistance with program requirements.