

## Hospital Outpatient Quality Reporting (OQR) Checklist May 2023

Due Date	Task	Completed
5/01/2023	<p><b><u>Checking Submission of Quarter 4 (O4) (October 1-December 31) 2022 Outpatient Data</u></b></p> <ol style="list-style-type: none"> <li>1. Log into the <a href="#">Hospital Quality Reporting (HQR) Portal</a>.</li> <li>2. Under the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i>.</li> <li>3. From the <i>Program Reporting</i> drop-down menu, select <i>Reporting Requirements</i>.</li> <li>4. From the <i>Program</i> drop down options, select <i>OQR</i>.</li> <li>5. From the <i>Encounter Quarter</i> options, select <i>Q4 2022</i> and click ‘Export CSV’ dial.</li> <li>6. Check the report for the following:                             <p style="margin-left: 40px;"><i>Total Cases Accepted by Submission Deadline</i> column has a number <math>\geq</math> the number you have in your <i>Medicare Claims</i> column.*</p> <p style="margin-left: 40px;">*If you are sampling (e.g., OP-18 ED-Throughput measure), it is okay to have fewer cases in your <i>Total Cases Accepted by Submission Deadline</i> column, but make sure that the number meets the Sampling Criteria threshold.</p> <p style="margin-left: 40px;">**Population and Sampling continues to be <b>voluntary</b> for the OQR program.</p> </li> </ol>	<input type="checkbox"/>
5/15/2023	<p><b><u>Checking Submission of Calendar Year (CY) 2022 Outpatient Web-based Measure Data</u></b></p> <ol style="list-style-type: none"> <li>1. Log into the Hospital Quality Reporting (HQR) Portal.</li> <li>2. Under the <i>Dashboard</i> drop-down menu, select <i>Data Submission</i>.</li> <li>3. Select the <i>Web-based Measures</i> tab.</li> <li>4. Click on <i>Data Form</i>.</li> <li>5. Select the <i>OQR Launch Data Form</i> option.</li> <li>6. View the Web-based measures and answer each of the required measure questions:                             <ul style="list-style-type: none"> <li>• OP-22*</li> <li>• OP-29</li> <li>• OP-31**</li> </ul> <p style="margin-left: 40px;">*The <i>Emergency Department Volume</i> (EDV) is based on the volume of patients submitted by a hospital as the Denominator used for the measure OP-22: Left without Being Seen.</p> <p style="margin-left: 40px;">**Data submission for OP-31 is <b>voluntary</b></p> </li> </ol>	<input type="checkbox"/>

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