

## Hospital Outpatient Quality Reporting (OQR) Checklist May 2022

Due Date	Task	Completed
5/02/2022	<p><b><u>Checking Submission of Quarter 4 (Q4) (October 1-December 31) 2021 Outpatient Data</u></b></p> <ol style="list-style-type: none"> <li>1. Log into the Hospital Quality Reporting (HQR) Portal.</li> <li>2. Select <i>Program Reporting</i> under the <i>Dashboard</i> drop-down menu.</li> <li>3. Select <i>Reporting Requirements</i> from the <i>Program Reporting</i> drop-down menu.</li> <li>4. Select <i>OQR</i> from the <i>Program</i> drop-down options.</li> <li>5. Select Q4 2021 from the <i>Encounter Quarter</i> options and click 'Export CSV' dial.</li> <li>6. Check the report for the following: <ul style="list-style-type: none"> <li><i>Total Cases Accepted by Submission Deadline</i> column has a number <math>\geq</math> the number you have in your <i>Medicare Claims</i> column.*</li> </ul> <p>*If you are sampling (e.g., the ED-Throughput measure), it is okay to have fewer cases in your <i>Total Cases Accepted by Submission Deadline</i> column, but make sure that the number meets the Sampling Criteria threshold.</p> <p>**Population and Sampling continues to be voluntary for the OQR program.</p> </li> </ol>	<input type="checkbox"/>
5/16/2022	<p><b><u>Checking Submission of Calendar Year (CY) 2021 Outpatient Web-based Measure Data</u></b></p> <ol style="list-style-type: none"> <li>1. Log into the Hospital Quality Reporting (HQR) Portal.</li> <li>2. Select <i>Data Submission</i> under the <i>Dashboard</i> drop-down menu.</li> <li>3. Select the <i>Web-based Measures</i> tab.</li> <li>4. Click on <i>Data Form</i>.</li> <li>5. Select the <i>OQR Launch Data Form</i> option.</li> <li>6. View the <i>Web-based measures</i> and answer each of the required measure questions: <ul style="list-style-type: none"> <li>When all required measure data is complete, click the blue 'Ready to Submit' dial. A green check mark to the right side of screen indicates successful submission.</li> <li>OP-22*, OP-29, OP-31**</li> <li>* The Emergency Department Volume (EDV) is based on the volume of patients submitted by a hospital as the Denominator used for the measure OP-22: Left without Being Seen.</li> <li>**Data submission for OP-31 is voluntary</li> </ul> </li> </ol>	<input type="checkbox"/>

If you have any questions regarding your data submission, contact the Hospital OQR Support Contractor at 866.800.8756 or at [qcrsupport@hsag.com](mailto:qcrsupport@hsag.com). If you have questions about the status of your Security Administrator account, please contact the QualityNet Help Desk at 866.288.8912 or at [qnetsupport@hcqis.org](mailto:qnetsupport@hcqis.org).