

Quarter 4 (Q4) 2021 and Annual Hospital Inpatient Quality Reporting (IQR) Program Checklist		
Due	Task	✓
	<p><b>Accessing the <i>Hospital Quality Reporting (HQR) Secure Portal</i></b></p> <ol style="list-style-type: none"> <li><b>Log in</b> to the <a href="#">HQR Secure Portal</a> using your HARP User ID and Password.</li> <li>Go to the Dashboard located on the left-hand side of the screen.</li> </ol>	<input checked="" type="checkbox"/>
3/31/22	<p><b>Submitting Calendar Year (CY) 2021 Electronic Clinical Quality Measure (eCQM) Data via Quality Reporting Document Architecture (QRDA) Category I files</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Submissions from the navigation on the left-hand side of the screen.</li> <li><b>Click</b> File Upload and Production to submit files.</li> </ol> <p><b>Submitting Via Denominator Declarations by Entering Zero Denominator and/or Case Threshold Exemptions</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Submissions from the navigation on the left-hand side of the screen.</li> <li><b>Click</b> Data Form and Launch Data Form to refresh page.</li> <li><b>Select</b> Discharge Quarter to enter information for each applicable measure.</li> <li><b>Click</b> Submit. Repeat steps for each applicable quarter.</li> </ol> <p><b>Checking Submission of Calendar Year (CY) 2021 Electronic Clinical Quality Measures (eCQMs)</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Results from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the eCQM tab.</li> <li><b>Click</b> on the Accuracy tab.</li> <li><b>Select</b> Production and quarter.</li> </ol> <p><b>Checking Program Credit for Calendar Year (CY) 2021 Electronic Clinical Quality Measures (eCQMs)</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Program Reporting from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the Program Credit tab.</li> <li><b>Select</b> the IQR tab.</li> <li><b>Select</b> discharge quarter.</li> <li><b>Click</b> Export Report.</li> </ol>	<input type="checkbox"/>
4/6/22	<p><b>Checking Submission of Q4 2021 Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) Data</b></p> <p><i>HCAHPS Survey Data</i> should display as “<b>Submitted</b>” for <i>October, November, and December</i> on the Provider Participation Report (PPR). See below, under Checking Submission of Q4 2021 Inpatient Clinical Measure Data, for guidance on how to run reports.</p>	<input type="checkbox"/>
5/2/22	<p><b>Submitting Q4 2021 Inpatient Population and Sampling Counts Through the <i>Hospital Quality Reporting Secure Portal</i> (applies to chart-abstracted measures only)</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Submissions from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the Population and Sampling tab.</li> <li><b>Click</b> Data Form.</li> <li><b>Click</b> IQR.</li> <li>Verify that the Reporting Period is Q4 2021 and <b>Click</b> on Enter.</li> </ol> <p><b>Submitting Q4 2020 Inpatient Population and Sampling XML Files Via Simple File Submissions Through the <i>Hospital Quality Reporting Secure Portal</i> (applies to chart-abstracted measures only)</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Submissions from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the Population and Sampling tab.</li> <li><b>Click</b> File Upload.</li> <li><b>Click</b> IQR.</li> <li><b>Select</b> Production. Data submitted under Test will not be stored in the CMS Clinical Data Warehouse and will not count as meeting program requirements.</li> <li>Verify that the Reporting Period is Q4 2021 and <b>Click</b> on Enter.</li> </ol>	<input type="checkbox"/>
5/16/22	<p><b>Checking Submission of Q4 2021 PC-01 Elective Delivery Measure Data</b></p> <ol style="list-style-type: none"> <li><i>PC-01</i> aggregate data should display on the PPR. Numbers or zeroes are acceptable. If your report displays “<b>Not Submitted,</b>” these data have not been entered. “Not Submitted” is acceptable if you filed an <a href="#">IPPS Measure Exception Form</a>. See below, under Checking Submission of Q4 2021 Inpatient Clinical Measure Data, for guidance on how to access and run the PPR.</li> <li>To verify your <i>PC-01</i> aggregate rates, run the Facility, State, and National (FSN) Report. <ol style="list-style-type: none"> <li><b>Select</b> Program Reporting from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> Performance Reports from the dropdown.</li> <li><b>Select</b> IQR from the Program dropdown.</li> <li><b>Select</b> Q4 2021 from the Quarter dropdown.</li> <li><b>Click</b> Export CSV.</li> <li><b>View</b> the FSN for your quarterly aggregate rate.</li> </ol> </li> <li>For guidance on how to enter the PC-01, data within the HQR Secure Portal, refer to the <a href="#">IQR Program</a></li> </ol>	<input type="checkbox"/>

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	<a href="#">Reference Guide: Entering PC-01 Data via the HQR System.</a>	
5/16/22	<p><b>Checking Submission of Q4 2021 Inpatient Clinical Measure Data</b></p> <ol style="list-style-type: none"> <li><b>Select</b> Program Reporting from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> Reporting Requirements from the dropdown. This is where you check to see if your organization is meeting reporting requirements. This encompasses data from <i>QualityNet</i> reports, including eCQM Submission Status, Provider Participation Report (IQR, OQR, IPFQR). Access is dependent upon permissions.</li> <li><b>Select</b> IQR from the Program dropdown.</li> <li><b>Select</b> Q4 2021 from the Quarter dropdown.</li> <li><b>Click</b> Export CSV.</li> <li><b>View</b> the PPR for the following: <ul style="list-style-type: none"> <li><input type="checkbox"/> Column M “measure_set” (<i>Measure Set</i>): IQR-SEP</li> <li><input type="checkbox"/> Column Q “population” (<i>Total Patient Population</i>) and column P “sample” (<i>Total Sample Size</i>) case counts will display using Population and Sampling data. “<b>Not Submitted</b>” means Population and Sampling counts have not been submitted. If submitting, this must be done before the Population and Sampling deadline. Please see the Population and Sampling directions above.</li> <li><input type="checkbox"/> Column N “total-cases” (<i>Total Cases Accepted</i>) column should be <math>\geq</math> your <i>Total Patient Population</i> and/or column O “total_claims” (<i>Total Medicare Claims</i>) unless you are electing to sample. If your hospital is sampling, ensure the <i>Total Cases Accepted</i> are <math>\geq</math> the minimum sample requirement.</li> <li><input type="checkbox"/> <i>PC-01 Elective Delivery</i> data are located under columns T through AC.</li> <li><input type="checkbox"/> <i>HCAHPS Survey Data</i> is located under columns AD through AF.</li> </ul> </li> </ol>	<input type="checkbox"/>
5/16/22	<p><b>Submitting Q4 2021 HCP COVID-19 Vaccination Measure</b></p> <p><b>NOTE: Data is entered in the <a href="#">National Healthcare Safety Network (NHSN)</a>.*</b></p> <ol style="list-style-type: none"> <li><b>Log in</b> to NHSN.</li> <li><b>Select</b> the Healthcare Personnel Safety (HPS) component.</li> <li><b>Select</b> Vaccination Summary on the left-hand navigation bar.</li> <li><b>Select</b> COVID-19 Weekly Vaccination Summary.</li> <li><b>Click</b> on the week you wish to enter data.</li> <li>Complete the Healthcare Personnel Safety Monthly Reporting Plan.</li> <li>Enter the required vaccination summary data.</li> <li>Use the Analysis tool, within NHSN, to generate summary reports.</li> </ol> <p><b>Checking Submission of Q4 2021 HCP COVID-19 Vaccination Measure</b></p> <ol style="list-style-type: none"> <li><i>HCP COVID-19 Vaccination</i> data should display as “<b>Submitted</b>” on the PPR. See steps 1 through 5 above for guidance on how to access and run the PPR.</li> <li>To verify your <i>HCP COVID-19 Vaccination</i> rate, run the Facility, State, and National (FSN) Report. See step 2 above under Checking Submission of Q4 2021 PC-01 Measure Data.</li> </ol> <p>* Refer to the Hospital IQR Program NHSN Checklist for additional information on the NHSN enrollment and data submission processes.</p>	<input type="checkbox"/>
5/16/22	<p><b>Checking Submission of CY 2021 (October 1-December 31, 2021) Maternal Morbidity Structural Measure</b></p> <p><b>NOTE: Secure Portal Opens for data entry on April 1, 2022</b></p> <ol style="list-style-type: none"> <li><b>Click</b> Data Submissions from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the Structural Measure tab.</li> <li><b>Click</b> Data Form.</li> <li><b>Click</b> IQR.</li> <li>Verify that the Reporting Period is CY 2021 and <b>Click</b> on Enter. The structural measure data should display as “<b>Submitted</b>” on the PPR.</li> </ol>	<input type="checkbox"/>
5/16/22	<p><b>Checking Submission of CY 2021 DACA</b></p> <p><b>NOTE: Secure Portal Opens for data entry on April 1, 2022</b></p> <ol style="list-style-type: none"> <li><b>Log in</b> to the <i>Hospital Quality Reporting Secure Portal</i> using your HARP User ID and Password.</li> <li>Go to the Dashboard located on the left-hand side of the screen.</li> <li><b>Click</b> Administration from the navigation on the left-hand side of the screen.</li> <li><b>Select</b> the DACA tab.</li> <li>Verify that the FY is 2023.</li> <li><b>Click</b> on the Yes, I Acknowledge.</li> <li>Enter name, position, and date.</li> <li><b>Click</b> Export Signed DACA PDF to download a copy.</li> </ol> <p>The DACA, Column S “daca_completed,” should display as “<b>Submitted</b>” on the PPR.</p>	<input type="checkbox"/>

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5/16/22	<p><b>Submitting Q4 2021/Q1 2022 (FY 2024) HCP Influenza Vaccination Measure</b></p> <p><b>NOTE: Data is entered in the <a href="#">National Healthcare Safety Network (NHSN)</a>.</b></p> <p>Refer to the Hospital IQR Program NHSN Checklist for guidance on how to enroll and submit the HCP Influenza Measure data to NHSN.</p> <p><b>Checking Submission of Q4 2021/Q1 2022 HCP Influenza Vaccination Measure</b></p> <ol style="list-style-type: none"> <li>1. <i>HCP Influenza Vaccination</i> data should display as “<b>Submitted</b>” on the PPR. The data will only display on the Q1 2022 PPR.</li> </ol> <p>To verify your <i>HCP Influenza Vaccination</i> rate, run the Facility, State, and National (FSN) Report. See step 2 above under Checking Submission of Q4 2021 PC-01 Measure Data.</p>	<input type="checkbox"/>

For questions, contact the IQR Program Support Contractor at (844) 472-4477, (866) 800-8765, or via the Hospital Inpatient Questions and Answers tool at [https://cmsqualitysupport.servicenow.com/qnet\\_qa](https://cmsqualitysupport.servicenow.com/qnet_qa).