Q1 2020 Hospital Outpatient Quality Reporting Checklist		
Due Date	Task	Completed
8/01/2020	<u>Checking Submission of Q1 (January 1-March 31) 2020 Outpatient</u> <u>Data*</u>	
	1. Log into the Secure Portal.	
	2. Select <i>Run Reports</i> under the <i>My Reports</i> drop-down menu.	
	3. Select <i>OQR</i> from the <i>Report Program</i> drop-down menu, then select <i>Hospital Reporting – Annual Payment Update Reports.</i>	
	4. Select Hospital Reporting – Provider Participation Report.	
	5. Select Payment Year 2021; click Run Report.	
	6. Check the report on the <i>Search Report(s)</i> page for the following:	
	Active QualityNet Security Administrator	
	☐ Total Cases Accepted by Submission Deadline column has a number ≥ the number you have in your Medicare Claims column.**	
	*Data submission is voluntary under the <u>CMS Exceptions and</u> <u>Extensions for Quality Reporting Requirements</u> issued on March 22, 2020.	
	**If you are sampling (e.g., the ED-Throughput measure), it is okay to have fewer cases in your <i>Total Cases Accepted by Submission</i> <i>Deadline</i> column, but make sure that the number meets the Sampling Criteria threshold.	

If you have any questions regarding your data submission, contact the Hospital OQR Support Contractor at 866.800.8756 or via the Question and Answer tool at

https://cmsqualitysupport.servicenowservices.com/qnet\_qa.

If you have questions about the status of your Security Administrator account, please contact the QualityNet Help Desk at 866.288.8912 or at <u>qnetsupport@hcqis.org</u>.