

# Hospital Inpatient Quality Reporting (IQR) Quick Start Guide

## Entering PC-01 Data into the *QualityNet Secure Portal*



### Entering PC-01 Data into the *QualityNet Secure Portal*

1. In your Internet browser, navigate to [www.qualitynet.org](http://www.qualitynet.org).
2. The *QualityNet* home page will open. Locate the *Log in to QualityNet Secure Portal* section in the upper right-hand side of the page; select **Login**.

QualityNet Sign in to My QualityNet (formerly QNet Exchange) [Sign In] Search

Home My QualityNet Help

Hospitals - Inpatient Hospitals - Outpatient Physician Offices Ambulatory Surgical Centers Cancer Hospitals ESRD Facilities Inpatient Psychiatric Facilities Quality Improvement

**QualityNet Registration**

- Hospitals - Inpatient
- Hospitals - Outpatient
- Physician Offices
- ASCs
- Cancer Hospitals
- ESRD Facilities
- Inpatient Psychiatric Facilities
- QIOs

**QualityNet Secure Portal available**

Enhancements to the QualityNet Secure Portal are complete, and registered QualityNet users may access the Portal for data submission and other functions.

**Maintenance downtime scheduled**

QualityNet will be unavailable from 7 p.m. CDT on Friday, July 18, through 5 a.m. CDT on Monday, July 21, to allow for scheduled maintenance. This may affect submissions to the data warehouses and use of QualityNet applications.

**Log in to QualityNet Secure Portal**

**Login**

- Download Symantec ID (**required for login**)
- Portal Resources

3. The *Choose Your QualityNet Destination* page will open. Under *Select your primary quality program*, select **Inpatient Hospital Quality Reporting Program**.

CMS.gov | QualityNet  
Centers for Medicare & Medicaid Services

**Choose Your QualityNet Destination**

Please select your primary quality program to reach the right log in screen for your QualityNet portal.

Secure File Transfer

Select your primary quality program:

- End-Stage Renal Disease Quality Incentive Program
- Ambulatory Surgical Center Quality Reporting Program
- PPS-Exempt Cancer Hospital Quality Reporting Program
- Inpatient Hospital Quality Reporting Program**
- Inpatient Psychiatric Quality Reporting Program
- Outpatient Hospital Quality Reporting Program
- Physicians Quality Reporting System / eRx
- Quality Improvement Organizations

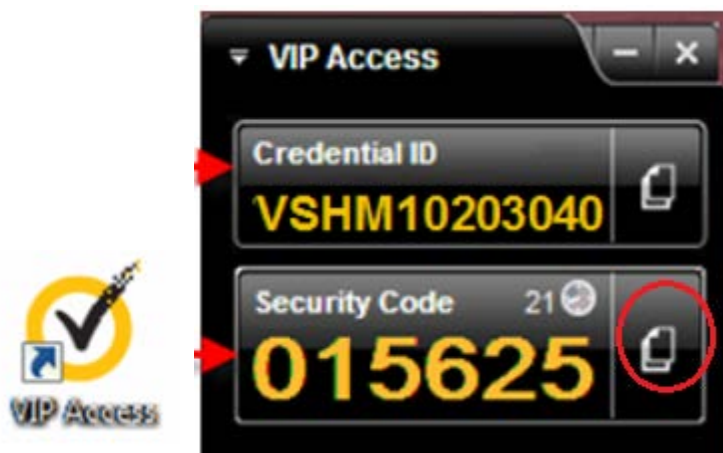
CANCEL

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- The *Log In to QualityNet* page will open. Enter your **User ID**, **Password**, and **Security Code**; select the **SUBMIT** button.

- For your security code, you will need to open the VIP Access application (see first icon, below) that you downloaded and saved to your desktop during the *QualityNet Secure Portal* enrollment process. Once this is open, you will see the token (second icon below) that has a security code that changes every 30 seconds. You will need to copy (select the copy button on the far right of the code) and paste that code into the Security Code box on the *Log In to QualityNet* page. You will need to do this step every time you log in to the *QualityNet Secure Portal*.

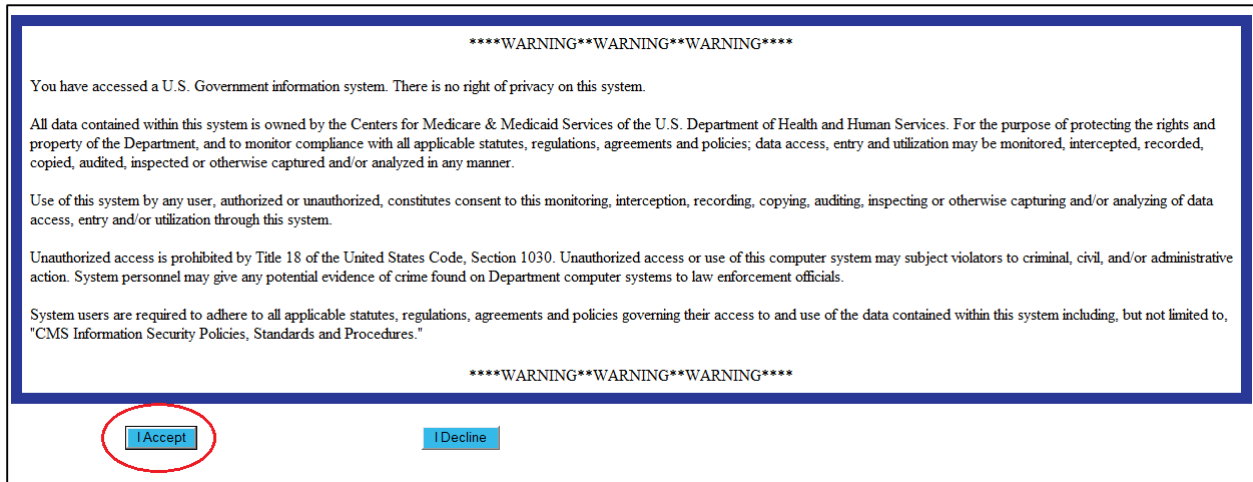


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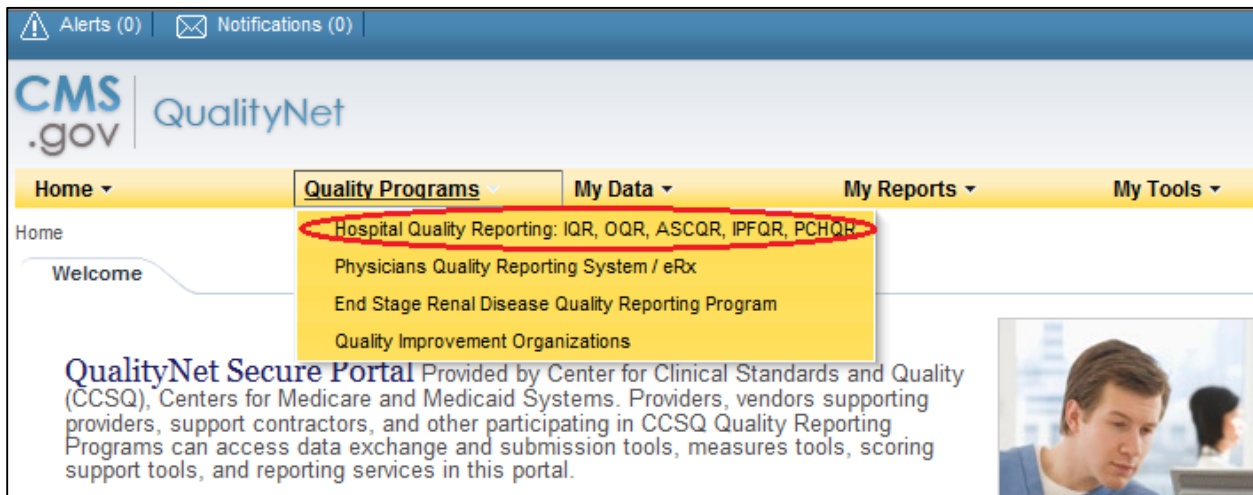
## Entering PC-01 Data into the *QualityNet Secure Portal*



6. The US Government information system warning page will open. Select the **I Accept** button.



7. The *QualityNet Secure Portal* launch page will open. From the *Quality Programs* drop-down menu, select **Hospital Quality Reporting: IQR, OQR, ASCQR, IPFQR, PCHQR**.

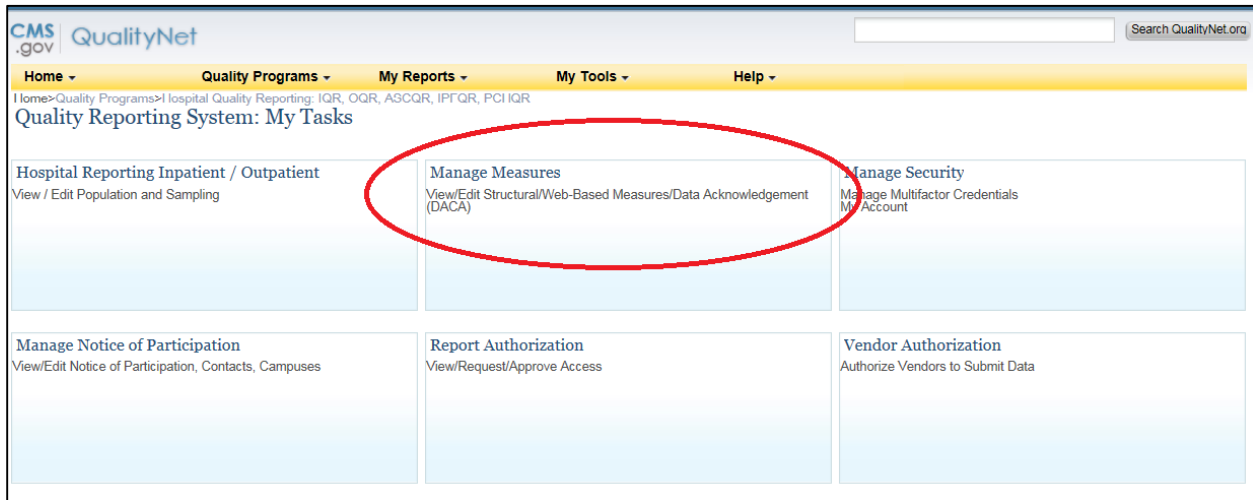


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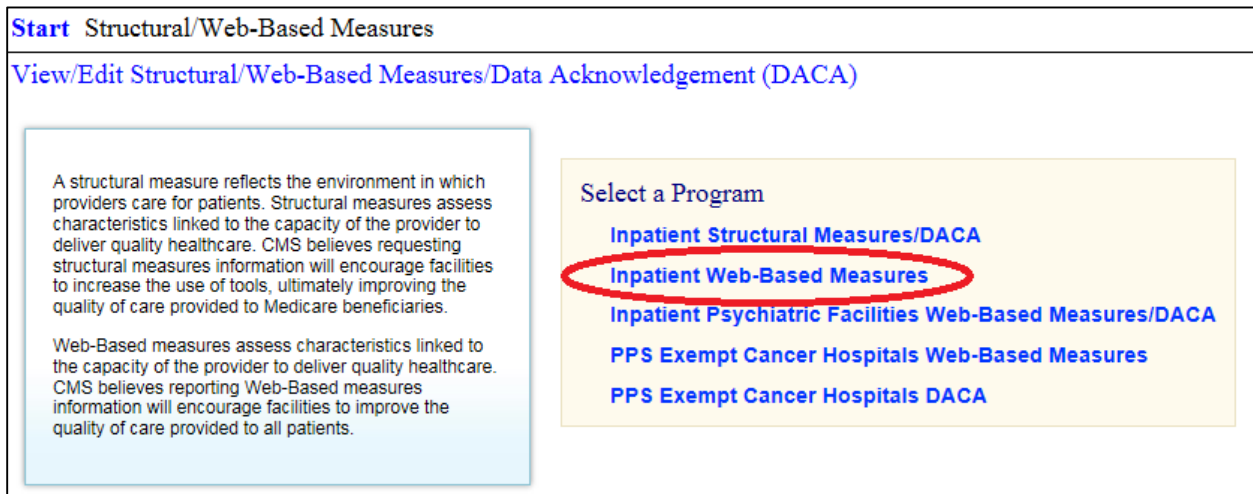
## Entering PC-01 Data into the *QualityNet Secure Portal*



- The *Quality Reporting System: My Tasks* page will open. Locate the *Manage Measures* section; select **View/Edit Structural/Web-Based Measures/Data Acknowledgement (DACA)**.



- The *Structural/Web-Based Measures* screen will open. Under *Select a Program*, select **Inpatient Web-Based Measures**.



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10. The *Payment Year* screen will open. From the *Payment Year* drop-down menu, select **2018**; then select the **Continue** button.

Home ▾ Quality Programs ▾ My Reports ▾ Help ▾

Home>Quality Programs>Hospital Quality Reporting: IQR, OQR, ASCQR, IPFQR, PCHQR>Manage Measures>View/Edit Structural/Web-Based Measures/Data Acknowledgement (DACA)

**Start** Structural/Web-Based Measures

**Inpatient Web-Based Measures**

Web-Based measures assess characteristics linked to the capacity of the provider to deliver quality healthcare. CMS believes reporting Web-Based measures information will encourage facilities to improve the quality of care provided to all patients.

\* **Payment Year:**  
 ▾

**Continue**

11. The *Quarter (Measure) Selection* screen will open. Under the *Action* column, select the appropriate quarter: **Select Qtr - 3**.

**Start** Structural/Web-Based Measures

**Inpatient Web-Based Measures**

**Web-Based Measures | PY 2018**

**Quarter (Measure) Selection**  
 Select the quarter (measure) to view or manage data.  
 NOTE: Vendors can view data in any quarter in which data entry was authorized.

Web-Based measures assess characteristics linked to the capacity of the provider to deliver quality healthcare. CMS believes reporting Web-Based measures information will encourage facilities to improve the quality of care provided to all patients.

Submission Period	With Respect to Reporting Period	Action
07/01/2016 - 08/26/2016	January 1, 2016 - March 31, 2016	Select Qtr - 1
10/01/2016 - 11/22/2016	April 1, 2016 - June 30, 2016	Select Qtr - 2
01/01/2017 - 02/15/2017	July 1, 2016 - September 30, 2016	<b>Select Qtr - 3</b>
04/01/2017 - 05/15/2017	October 1, 2016 - December 31, 2016	Select Qtr - 4

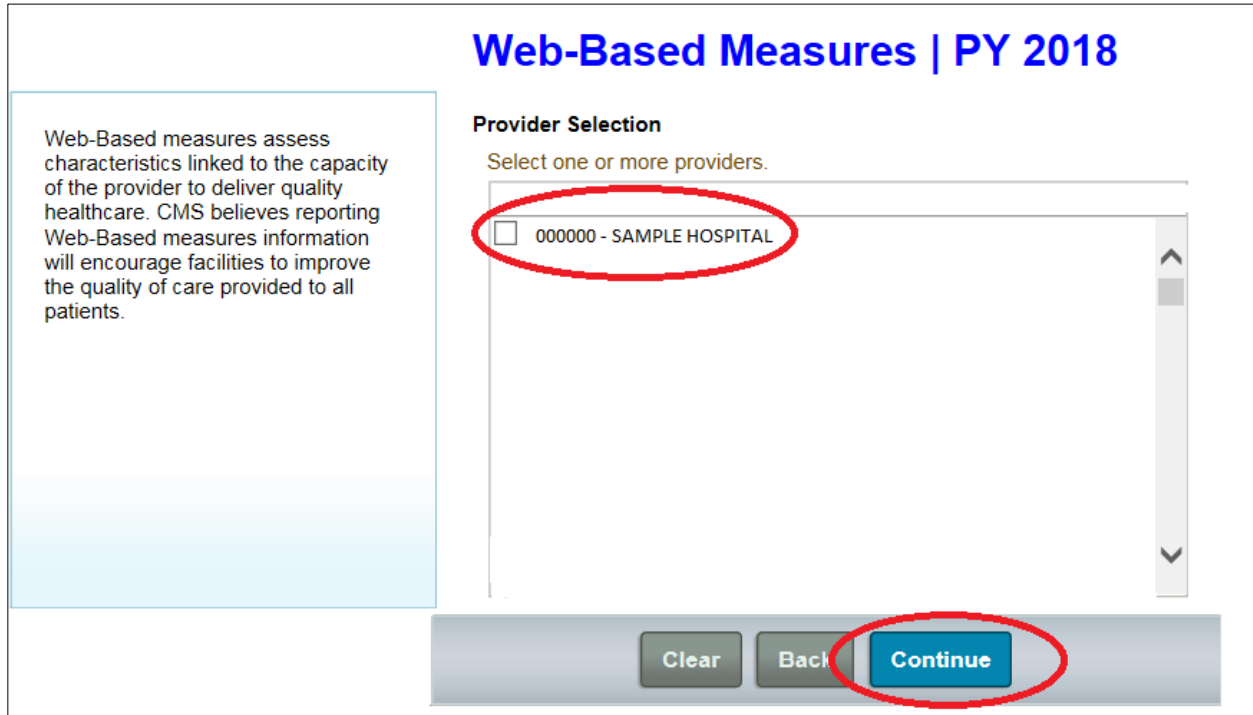
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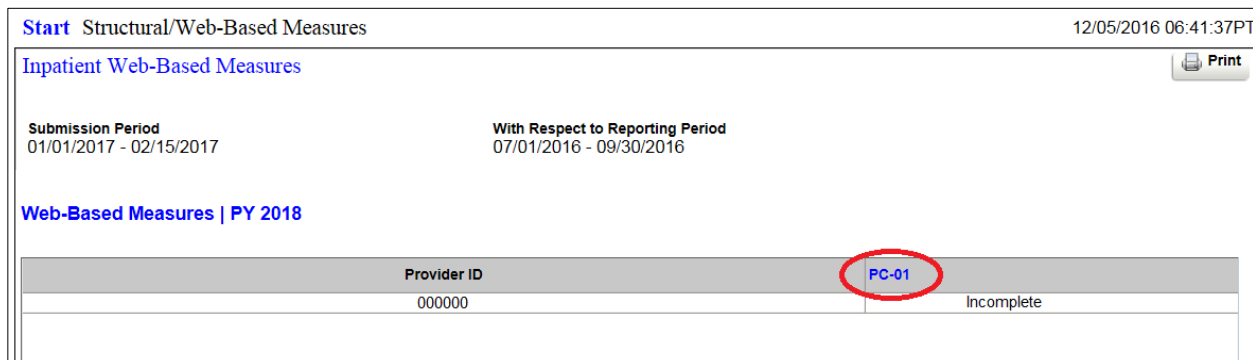


12. If you are a user representing an organization having access to multiple providers, the *Provider Selection* screen will appear. Select one or more providers; click the **Continue** button.

If you are a hospital user and have access only to your organization’s data, you will be presented with the summary screen, as depicted in Step 13, below.



13. During the measure Submission Period (01/01/2017 – 02/15/2017), the summary screen displays the submission status of the PC-01 measure as Completed or Incomplete. To complete the submission, select the measure **PC-01**, which will open the screen that will allow you to answer the questions.



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14. The *PC-01 Elective Delivery* screen will open. Complete the eight measure questions, as indicated by the red asterisk.

**NOTE:** Hospitals that do not deliver babies may file an [IPPS Measure Exception Form](#) (direct link). Otherwise, hospitals that do not deliver babies must enter a zero (0) for the measure questions every quarter.

a. Complete the three Population questions.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Web-Based Measures | PY 2018** \* Required field

Instruction Text: Leaving this screen without calculating and saving RESULTS will cause the loss of any new or modified data. RESULTS cannot be calculated unless all data entry fields contain a valid value.

**PC-01 : Elective Delivery**

**Population**

\* What was your hospital's Total Mother Population?

\* What was your hospital's sample size?

\* What was your hospital's sampling frequency?

Monthly  
 Quarterly  
 Not Sampled  
 N/A - Submission not required

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- b. Complete the one Numerator question and one Denominator question.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Numerator**

\* What was the number of patients with elective deliveries?

**Denominator**

\* What was the total number of patients delivering newborns with  $\geq 37$  and  $< 39$  weeks of gestation completed?

- c. Complete two of the Exclusions questions: the “ICD-10-CM or Other Diagnosis Code” question and the “Gestational age” question. The “Enrolled in a clinical trial” question is no longer applicable. The field is not editable and has been hard-coded with a value of zero (0). Once you have completed the questions, select the **Calculate** button.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Exclusions**

\* What was the exclusion count for the ICD-10-CM Principal or Other Diagnosis Code for Elective Delivery?

\* What was the exclusion count for those Enrolled in a clinical trial?

\* What was the exclusion count for Gestational age patients  $< 37$  or  $\geq 39$  weeks?

**Results:**

Total Exclusion Count:

Percentage of Patients with Elective Deliveries:



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- d. Scroll to the top of the page. Check to make sure no warning or error message has appeared. If you do **not** receive a warning or error message, skip to Step 14.g. An example of a warning message is depicted below.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Web-Based Measures | PY 2018** \* Required field

Instruction Text: Leaving this screen without calculating and saving RESULTS will cause the loss of any new or modified data. RESULTS cannot be calculated unless all data entry fields contain a valid value.

**Warning**  
The total sample number entered should equal the number of exclusions plus the denominator.

**PC-01 : Elective Delivery**

**Population**

\* What was your hospital's Total Mother Population?

- e. If you **do** receive a warning or error message, scroll to the bottom of the page. Select the **Edit** button; correct any data issues described in the warning or error message.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Results:**

Total Exclusion Count:	<input type="text" value="65"/>
Percentage of Patients with Elective Deliveries:	<input type="text" value="14%"/>

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f. After entering the correct data, select the **Calculate** button again.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Exclusions**

\* What was the exclusion count for the ICD-10-CM Principal or Other Diagnosis Code for Elective Delivery?

\* What was the exclusion count for those Enrolled in a clinical trial?

\* What was the exclusion count for Gestational age patients <37 or >= 39 weeks?

**Results:**

Total Exclusion Count:

Percentage of Patients with Elective Deliveries:

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- g. Verify the *Results* section, which includes Total Exclusion Count and Percentage of Patients with Elective Deliveries. Once verified, select the **Submit** button.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Exclusions**

\* What was the exclusion count for the ICD-10-CM Principal or Other Diagnosis Code for Elective Delivery?

\* What was the exclusion count for those Enrolled in a clinical trial?

\* What was the exclusion count for Gestational age patients <37 or >= 39 weeks?

**Results:**

Total Exclusion Count:

Percentage of Patients with Elective Deliveries:

- h. Scroll to the top of the page and locate the message “Successfully Saved PC-01 Information,” as depicted in the below screenshot. If you do not see this message, your data were not submitted successfully.

**Start** Structural/Web-Based Measures

**Inpatient Web-Based Measures**

Provider	CCN	Submission Period	With Respect to Reporting Period
SAMPLE HOSPITAL	000000	01/01/2017 - 02/15/2017	07/01/2016 - 09/30/2016

**Web-Based Measures | PY 2018** \* Required field

Instruction Text: Leaving this screen without calculating and saving RESULTS will cause the loss of any new or modified data. RESULTS cannot be calculated unless all data entry fields contain a valid value.

**Information**  
Successfully Saved PC-01 Information.

**PC-01 : Elective Delivery**

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- i. Scroll to the bottom of the page. You may then select the **Back** button.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.

**Exclusions**

\* What was the exclusion count for the ICD-10-CM Principal or Other Diagnosis Code for Elective Delivery?

\* What was the exclusion count for those Enrolled in a clinical trial?

\* What was the exclusion count for Gestational age patients <37 or >= 39 weeks?

**Results:**

Total Exclusion Count:

Percentage of Patients with Elective Deliveries:

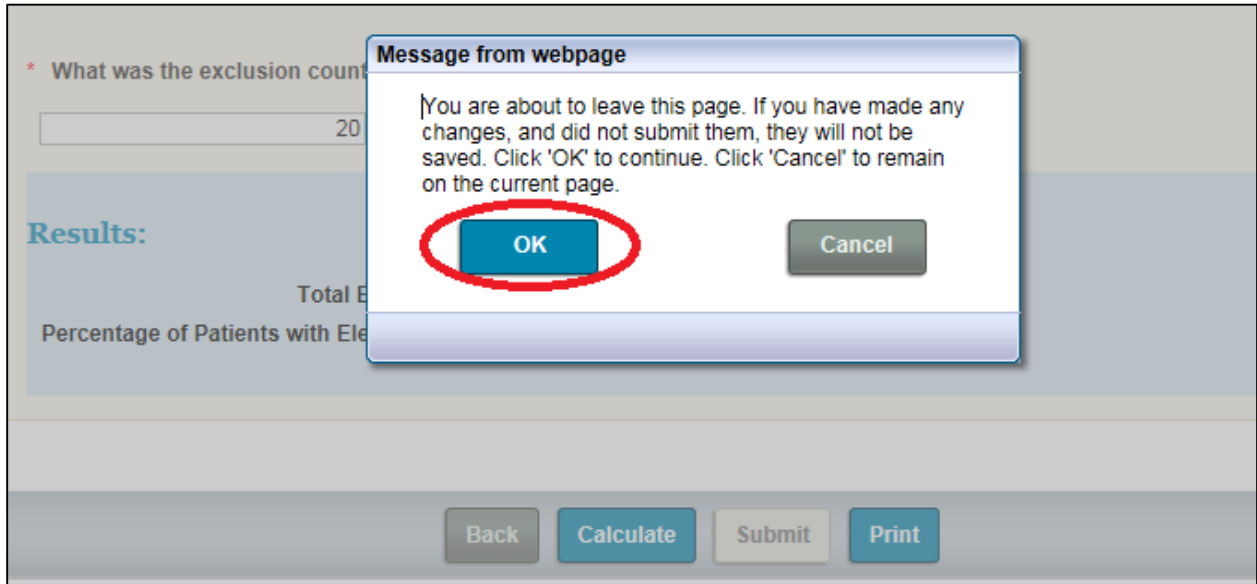
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- j. After selecting the Back button, a pop-up dialog box titled “Message from webpage” will open. Select the **OK** button.

**NOTE:** The measure numbers displayed in the below screenshot are shown only as an example. Actual measure numbers will vary by facility.



- k. Once the OK button has been selected, as depicted above, the summary screen should display the submission status of the PC-01 measure as Completed. If the PC-01 measure submission status does not display as Completed, your data were not submitted successfully.

<a href="#">Start</a> Structural/Web-Based Measures		12/05/2016 06:41:37PT	
<a href="#">Inpatient Web-Based Measures</a>			
<b>Submission Period</b> 01/01/2017 - 02/15/2017	<b>With Respect to Reporting Period</b> 07/01/2016 - 09/30/2016		
<b>Web-Based Measures   PY 2018</b>			
<b>Provider ID</b>	<b>PC-01</b>		
000000		<b>Completed</b>	