Welcome to the Ambulatory Surgical Center Quality Reporting (ASCQR) Program

Presented by:
Outpatient Quality Program Systems and Stakeholder Support Team

ASC Open House 2024

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Goals for Today's Session

1. Provide access to the ASCQR Successful Reporting Guide

2. Review program requirements and the steps of enrollment/ registration

3. Clarify steps to reporting data for your facility

4. Identify key resources for successful reporting in the ASCQR Program

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Types of Measures

Web-Based Measure	Data submitted online via the Hospital Quality Reporting (HQR) and the National Healthcare Safety Network (NHSN) systems
Claims-Based Measure	Data collected via paid Medicare claims and do not require manual abstraction or reporting
Survey Measure	Data collected via patient surveys and submitted using a CMS-approved vendor

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Common Terms

Reporting Period	The timeframe from which data are being pulled (patient encounter dates)
Submission Period	The timeframe during which data are submitted
Payment Determination Year	The year a payment update is applied for the data reported

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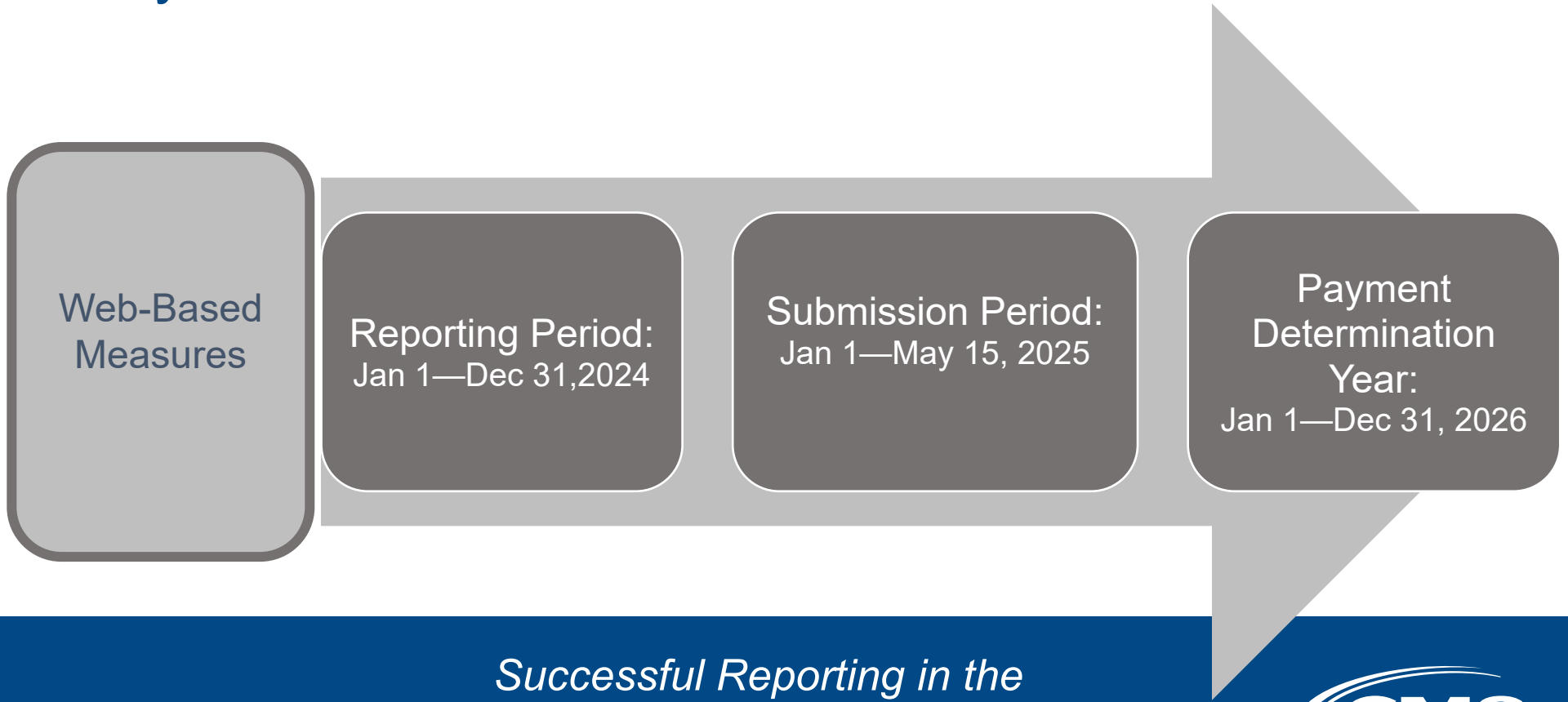
Payment Determination Year 2026



Successful Reporting in the ASCQR Program, Page 13

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Other Common Terms

Proposed Rule	CMS announces intent to issue a new regulation or modify an existing regulation. A comment period solicits comments.
Final Rule	After consideration of public comments, CMS finalizes proposals and publishes in the *Federal Register* with a scheduled effective date.

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Successful Reporting in the ASCQR Program

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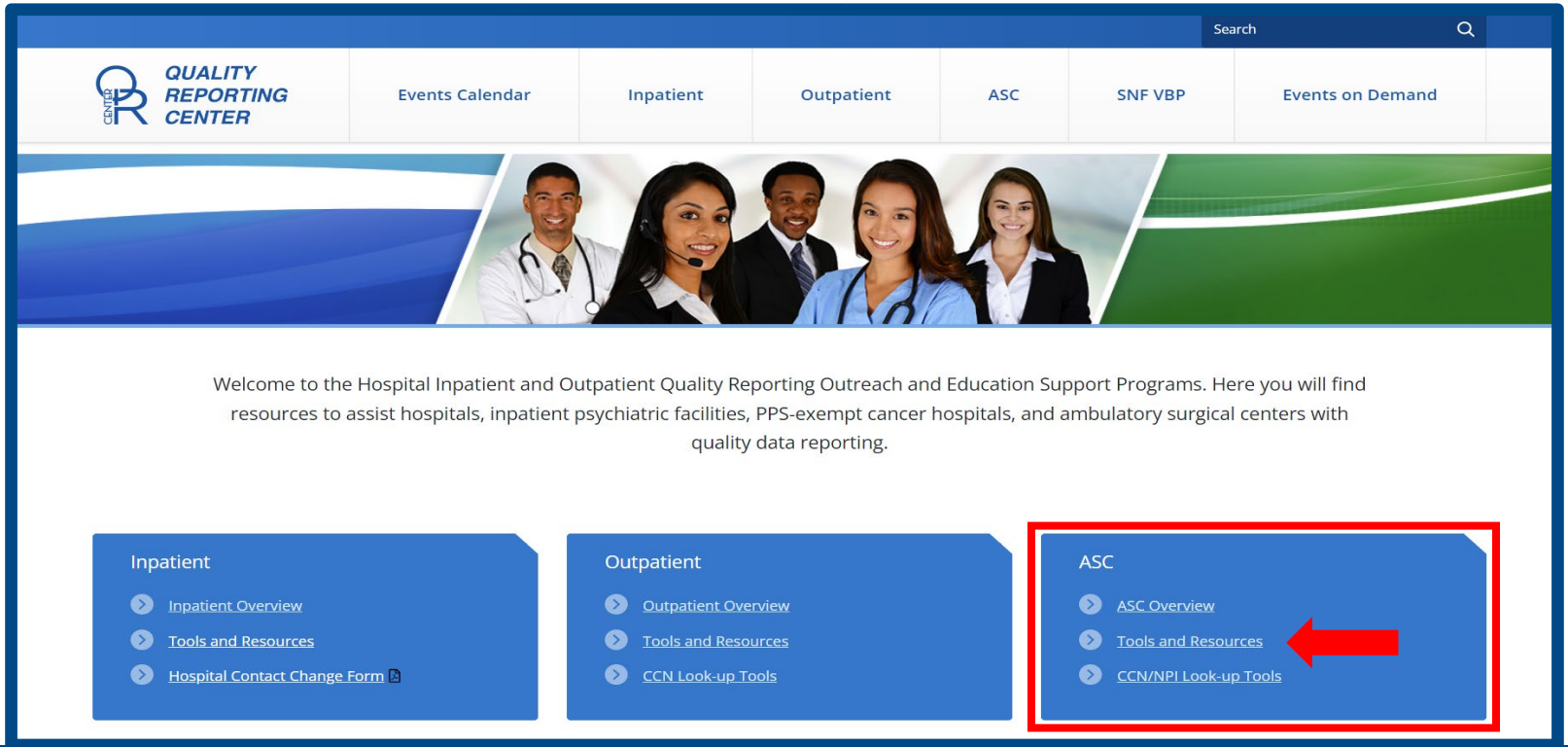
QualityReportingCenter.com



Accessing *Successful Reporting in the ASCQR Program*

Additional resources are available on the QualityNet website.

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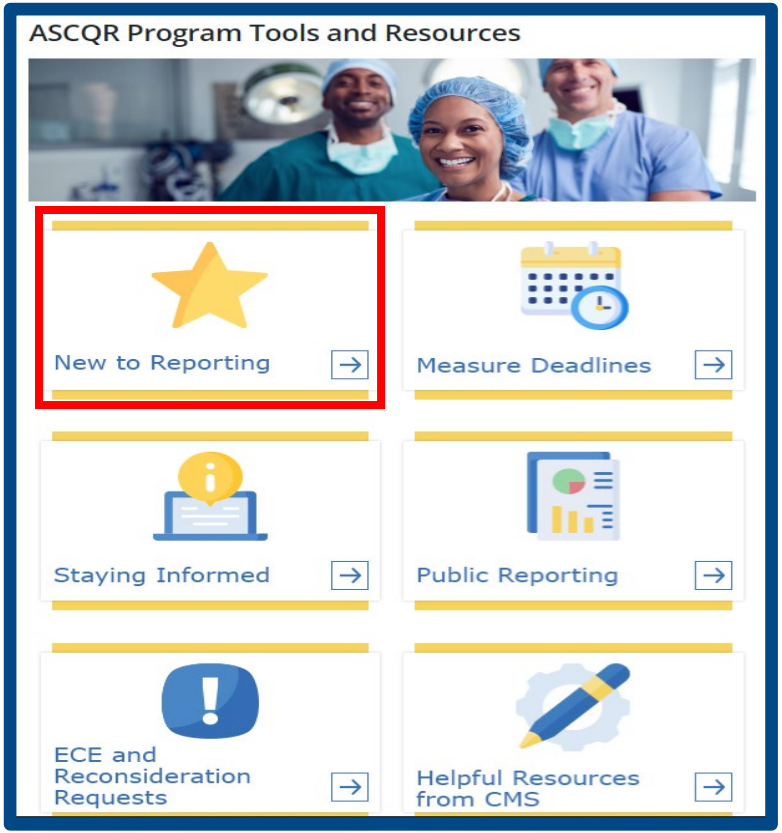
1. Select **New to Reporting.**



2. Select **Successful Reporting in the ASCQR Program.**

New to Reporting

Must-have Information

- Successful Reporting in the ASCQR Program: A Step-by-Step Guide for New Facilities —Essential information for those new to the ASCQR Program
- ASCQR ListServe Registration—Sign up
- QualityNet-ASCQR—More detailed information on program requirements and measures
- ASCQR Specifications Manuals—Find information you need for each measure, including inclusion criteria, definitions, and required sample sizes

The Who, What, Why, and How of the ASCQR Program

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Who is required to report?

ASCs with 240 or greater Medicare claims (primary and secondary) during an annual reporting period for a payment determination year are required to participate for that subsequent payment determination.

Example:

An ASC with 240 or greater Medicare claims in 2023 would be required to submit 2024 data (reporting period) for calendar year (CY) 2026 payment determination.

What is required in HQR?

Web-Based Measures: CY 2024 Reporting Period/ CY 2026 Payment Determination

Number	Measure	Reporting Period	Submission Period	Payment Determination Year
ASC-1	Patient Burn	Jan 1 – Dec 31, 2024	Jan 1 – May 15, 2025	Jan 1—Dec 31, 2026
ASC-2	Patient Fall			
ASC-3	Wrong Site, Wrong Side, Wrong Patient, Wrong Procedure, Wrong Implant			
ASC-4	All Cause Hospital Transfer/Admission			
ASC-9	Endoscopy/Polyp Surveillance: Appropriate Follow-Up Interval for Normal Colonoscopy in Average Risk Patients			
ASC-11	Cataracts: Improvement in Patient's Visual Function within 90 Days Following Cataract Surgery (**Voluntary**)			
ASC-13	Normothermia Outcome			
ASC-14	Unplanned Anterior Vitrectomy			

What is required in the NHSN?

Web-Based Measure: CY 2024 Reporting Period/ CY 2026 Payment Determination

Number	Measure	Reporting Period	Submission Deadline	Payment Determination Year
ASC-20	COVID-19 Vaccination Coverage Among Healthcare Personnel	**Q1:** Jan 1 – Mar 31, 2024	Aug 15, 2024	Jan 1– Dec 31, 2026
		Q2: Apr 1 – Jun 30, 2024	Nov 15, 2024	
		Q3: Jul 1 – Sep 30, 2024	Feb 17, 2025	
		Q4: Oct 1 – Dec 31, 2024	May 15, 2025	

What else is required to be reported?

Claims-Based Measures: CY 2026 Payment Determination

Number	Measure	Reporting Period	Payment Determination Year
ASC-12	Facility 7-Day Risk-Standardized Hospital Visit Rate after Outpatient Colonoscopy	Jan 1, 2022 – Dec 31, 2024	Jan 1—Dec 31, 2026
ASC-17	Hospital Visits after Orthopedic Ambulatory Surgical Center Procedures	Jan 1, 2023 – Dec 31, 2024	
ASC-18	Hospital Visits after Urology Ambulatory Surgical Center Procedures		
ASC-19	Facility-Level 7-Day Hospital Visits after General Surgery Procedures Performed at Ambulatory Surgical Centers		

Why is reporting required?

- ASCQR Program participation goals are to promote quality outcomes, safety, equity, and accessibility to care for all patients.
- Facility-level data are made available to the public to allow consumers to make more informed choices when selecting a care facility.
- ASCs that do not meet ASCQR Program requirements will receive a 2.0 percentage point reduction in their payment update for the applicable payment year.

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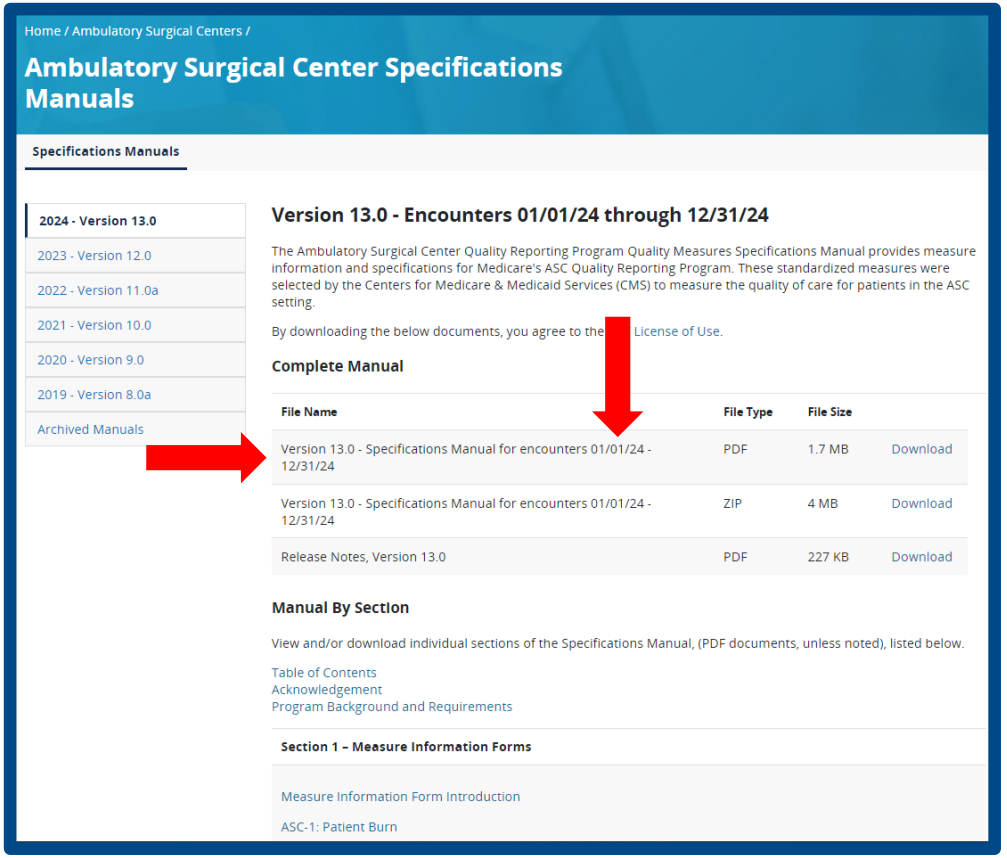
How do facilities know what to report?

For measure information, access the ASCQR Specifications Manual on the QualityNet website.



Accessing your ASCQR Specifications Manual

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Each measure has its own Measure Information Form.

Measure Information Form

Measure Title: Patient Burn

Measure ID #: ASC-1

Quality Reporting Option: Measures Submitted via a Web-based Tool

Description: The number of admissions (patients) who experience a burn prior to discharge from the ASC

Numerator: ASC admissions experiencing a burn prior to discharge

Denominator: All ASC admissions

Numerator Inclusions: ASC admissions experiencing a burn prior to discharge

Numerator Exclusions: None

Denominator Inclusions: All ASC admissions

Denominator Exclusions: None

Definitions:

- **Admission** – Completion of registration upon entry into the facility
- **Burn** – Unintended tissue injury caused by any of the six recognized mechanisms: scalds, contact, fire, chemical, electrical, or radiation (e.g., warming devices, prep solutions, electrosurgical unit, or laser)
- **Discharge** – Occurs when the patient leaves the confines of the ASC

Selection Basis:

Reporting Your Data: Web-Based Reporting Systems

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You will collect and submit data to CMS via two web-based systems:

Hospital Quality Reporting (HQR)

National Healthcare Safety Network (NHSN)

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The HQR System

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Process Summary: HQR

Establish credentials via the Health Care Quality Information Systems Access, Roles and Profile (HARP)

Designate at least two Security Officials (SOs)

Collect data for the **reporting period:** Jan 1, 2024 through Dec 31, 2024

Submit data during the **submission period:** Jan 1, 2025 through May 15, 2025

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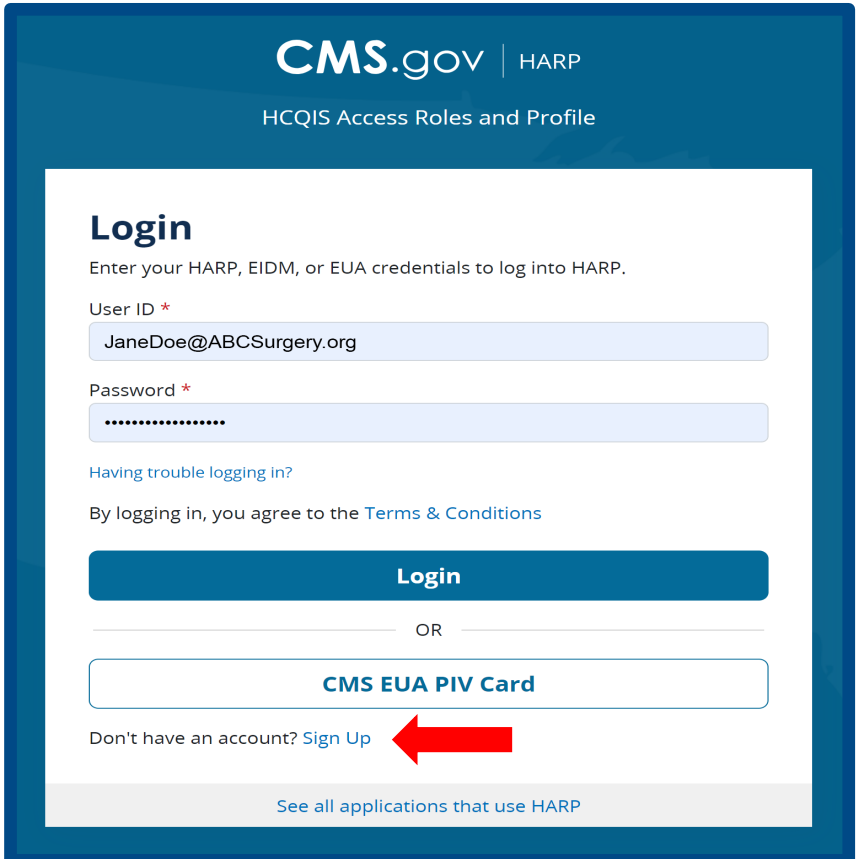
Creating a HARP Account
HARP.cms.gov

1. To begin the credentialing process, select the **Sign-Up** link on the landing page.



Registration Process: HQR
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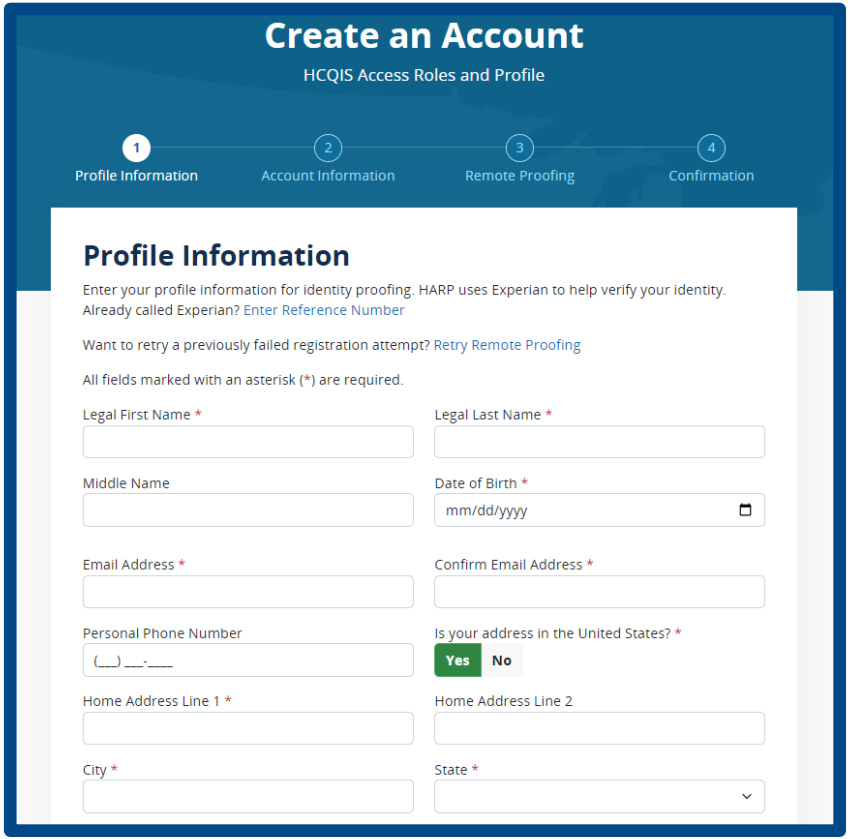
2. Follow the steps to complete the account set up and establish the HARP username and password. Identity proofing for secure access is required.

Support: Center for Clinical Standards and Quality (CCSQ) Service Center

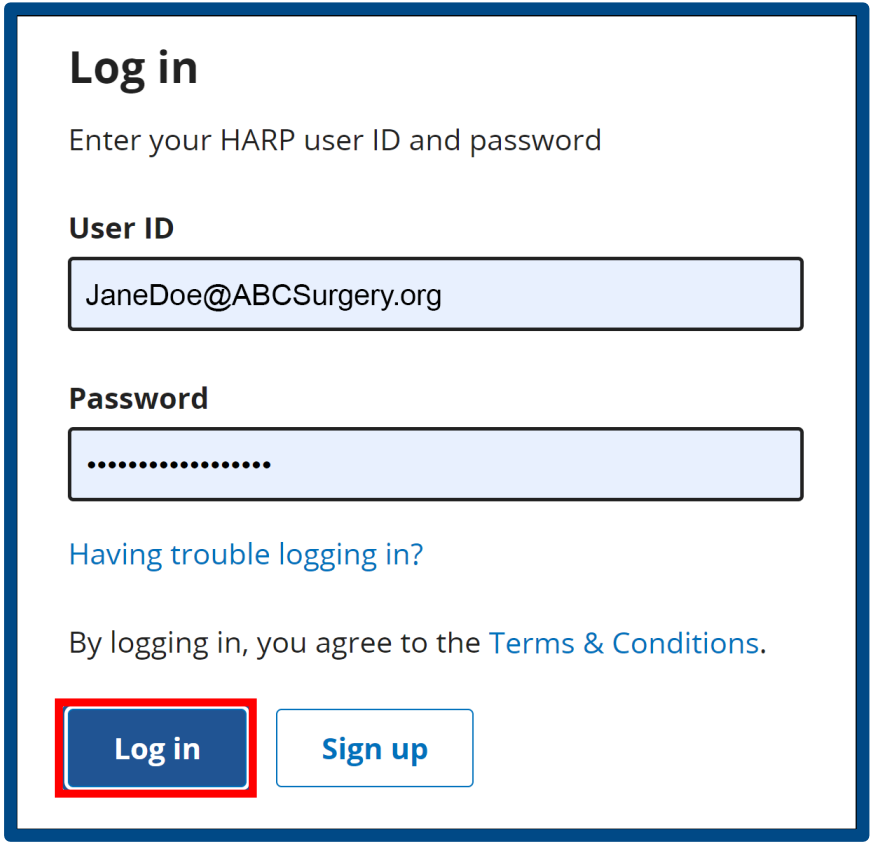
qnetsupport@cms.hhs.gov

1-(866)-288-8912 (Option 2)



Gaining Access to HQR
HQR.cms.gov

1. Enter your HARP username and password.
2. Select **Log In**.



Registration Process: HQR
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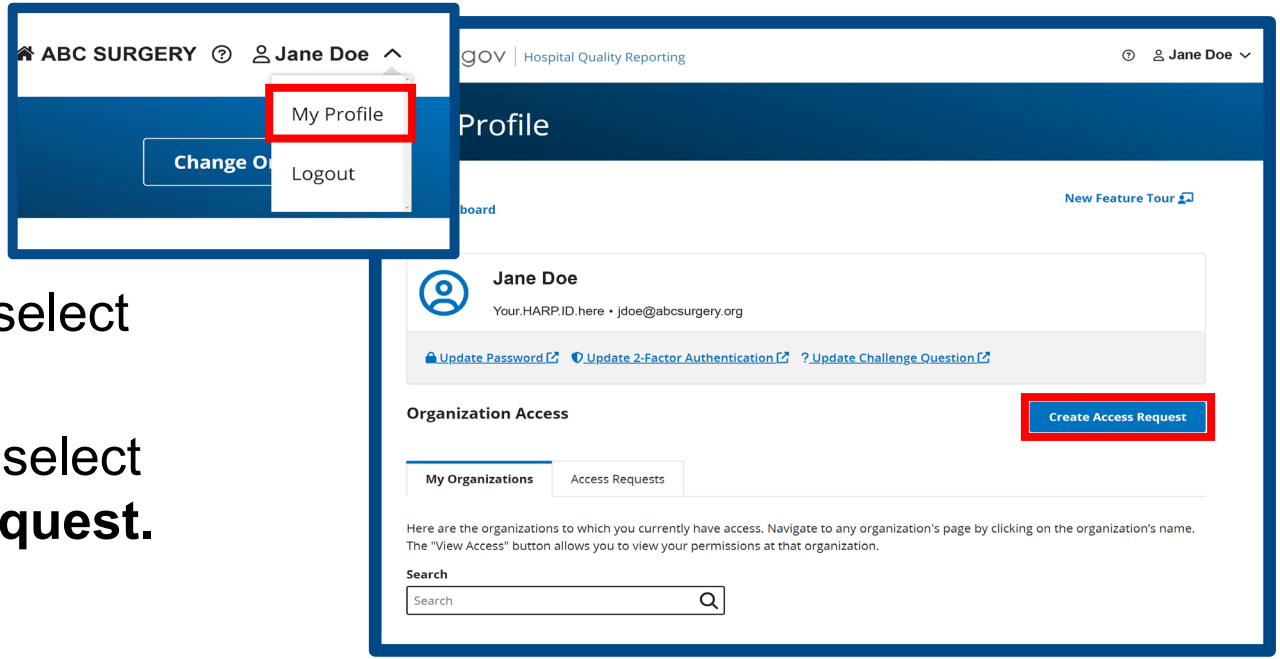
Creating an Access Request



1. Under your name, select **My Profile.**
2. Under your profile, select **Create Access Request.**

Registration Process: HQR
Successful Reporting in the ASCQR Program, Page 7

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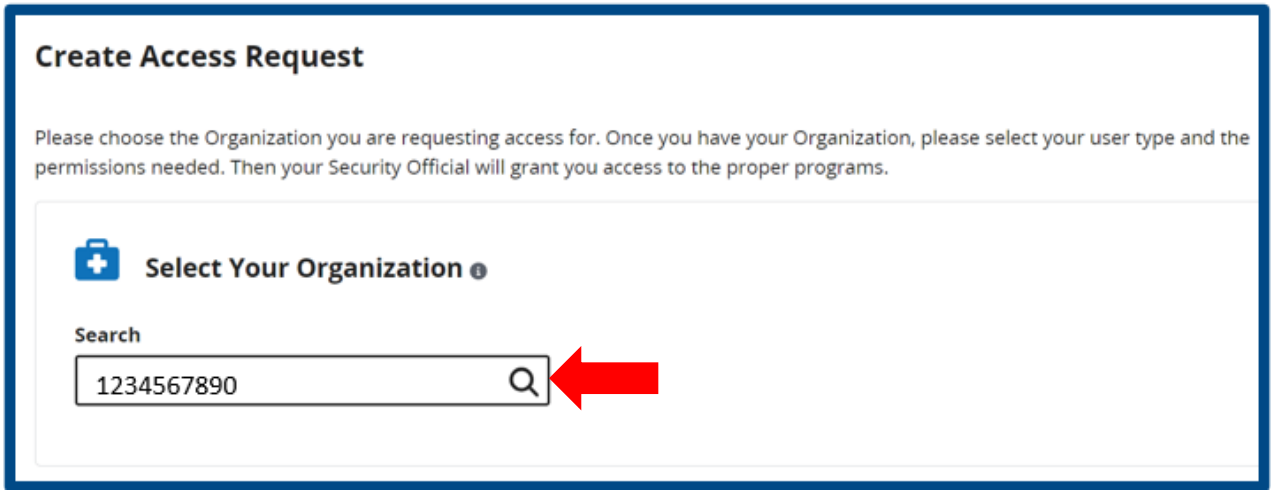
Creating an Access Request

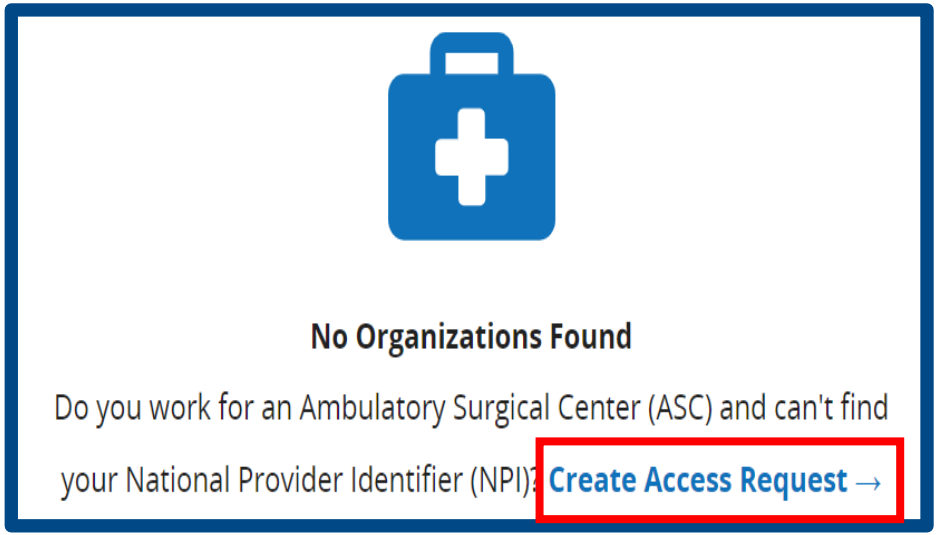
3. Select your ASC by entering the facility's National Provider Identifier (NPI) in the search box .



Note: ASCs should **not** search by their facility's CMS Certification Number (CCN).

Creating an Access Request

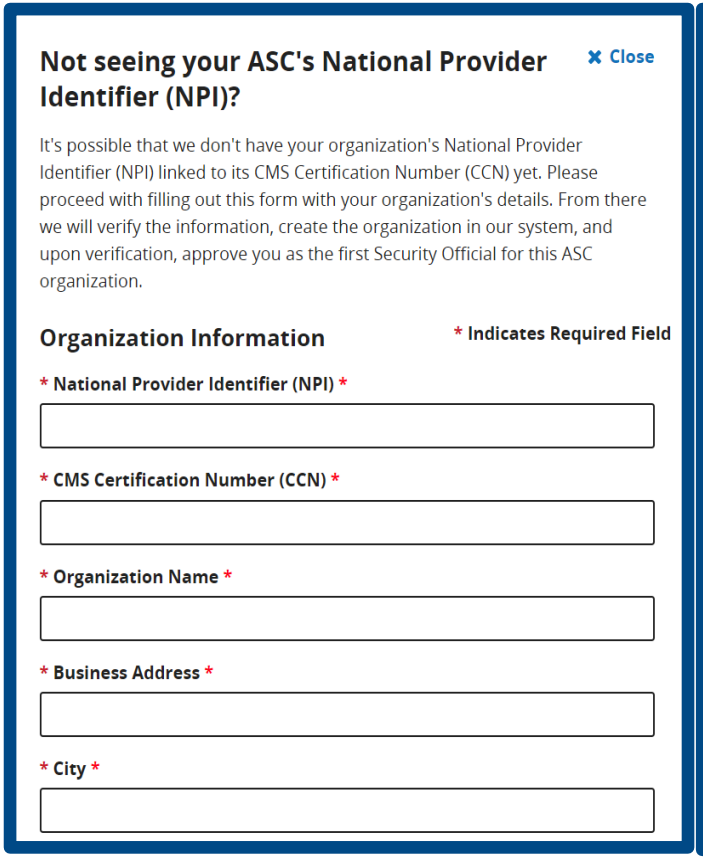
4. If your ASC's NPI is **not** found, select the **Create Access Request** link.

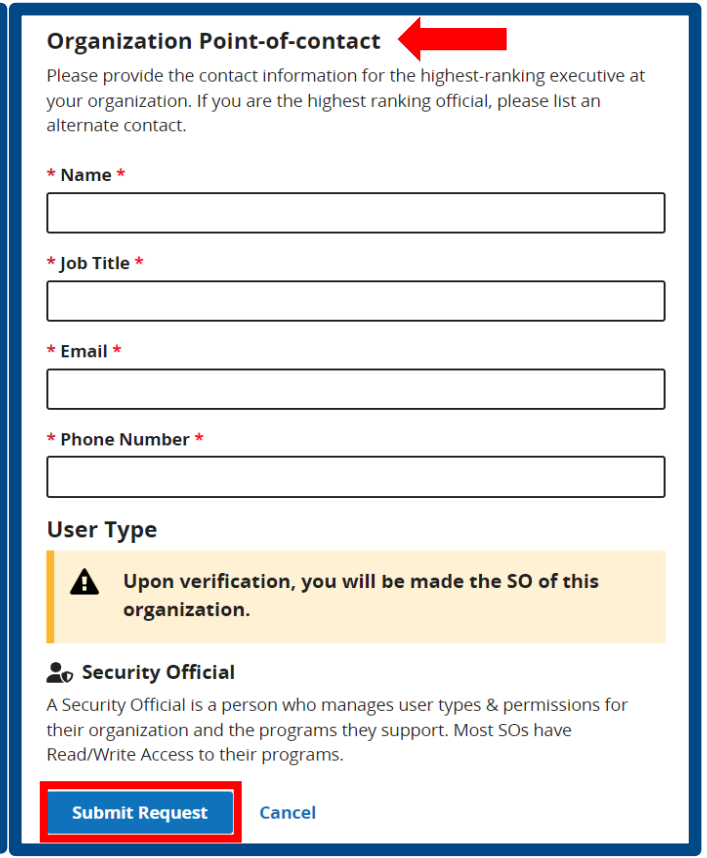


Creating an Access Request

5. Complete the registration form.
6. Select **Submit Request.**

   The *Organization Point-of-Contact* **cannot** be yourself. When verified, you will receive the role of SO.





Registration Process: HQR
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If there is a Security Official
listed in HQR for your facility
who is no longer with your organization,
contact the CCSQ Service Center.

1-(866)-288-8912 (Option 2)

Submitting Data in HQR

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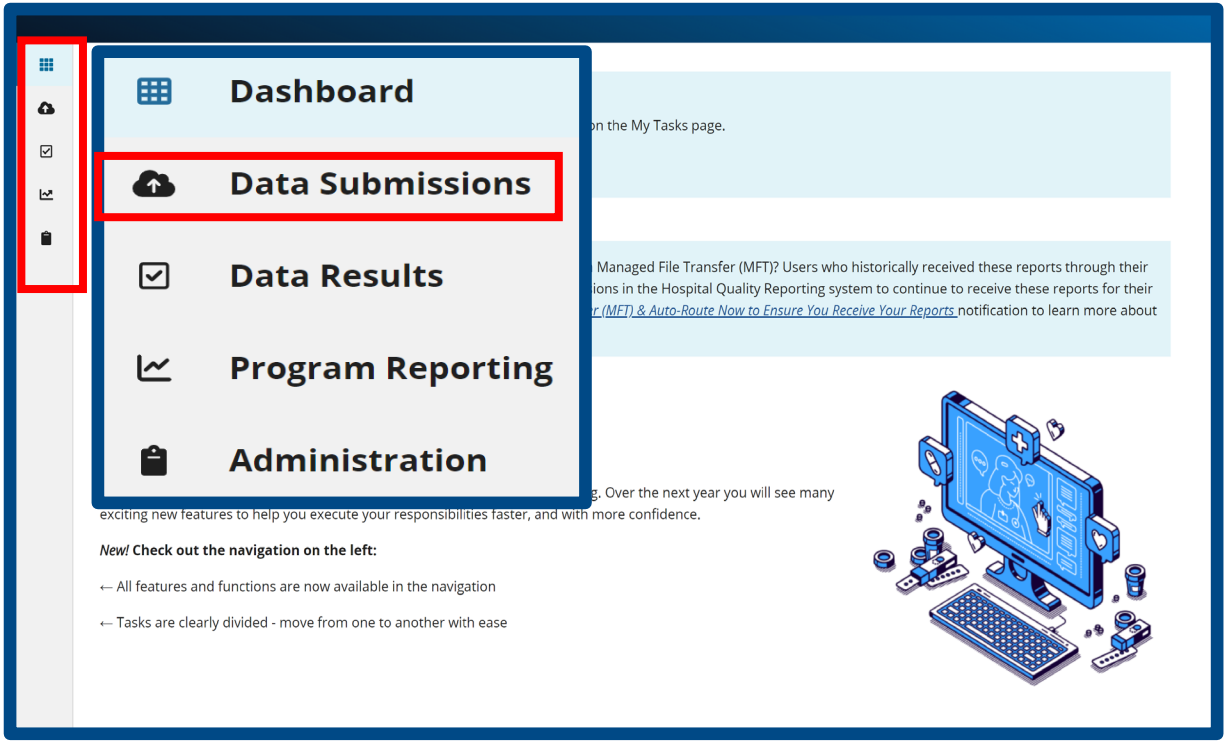
Data Submission: Access HQR

1. Log into HQR using your HARP credentials.
2. Hover over the left toolbar and select **Data Submission**.



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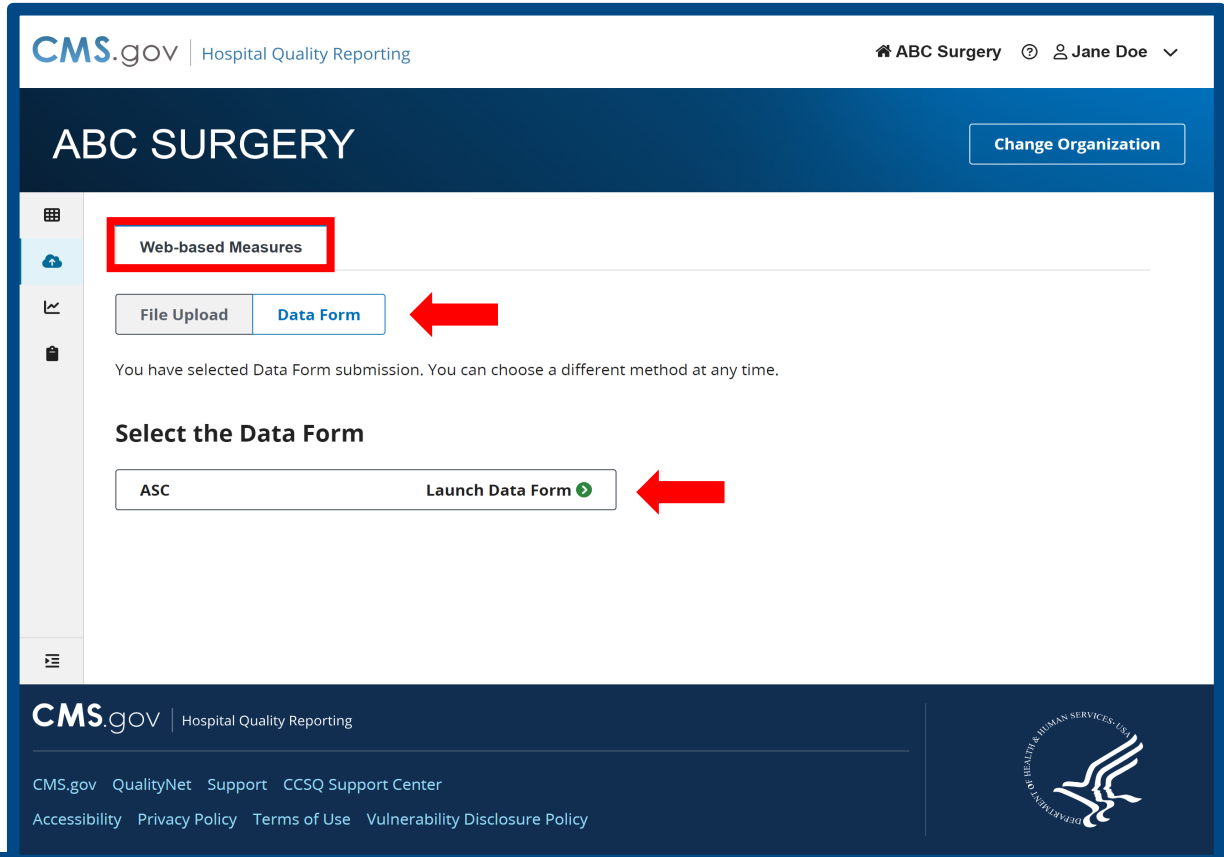
Data Submission: Choose Your Options

3. Select **Data Form** under the *Web-based Measures* tab.
4. Select **Launch Data Form** to open the submission application.



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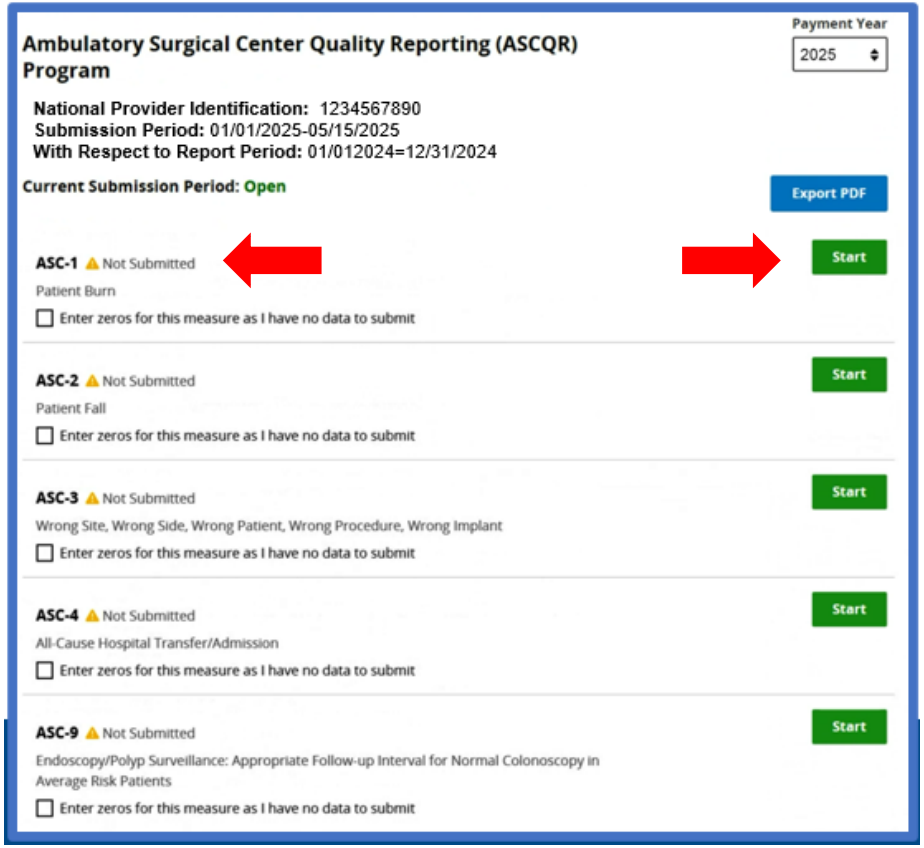
Data Submission: Open the Application

5. Select **Start Measure** to enter data for each measure.



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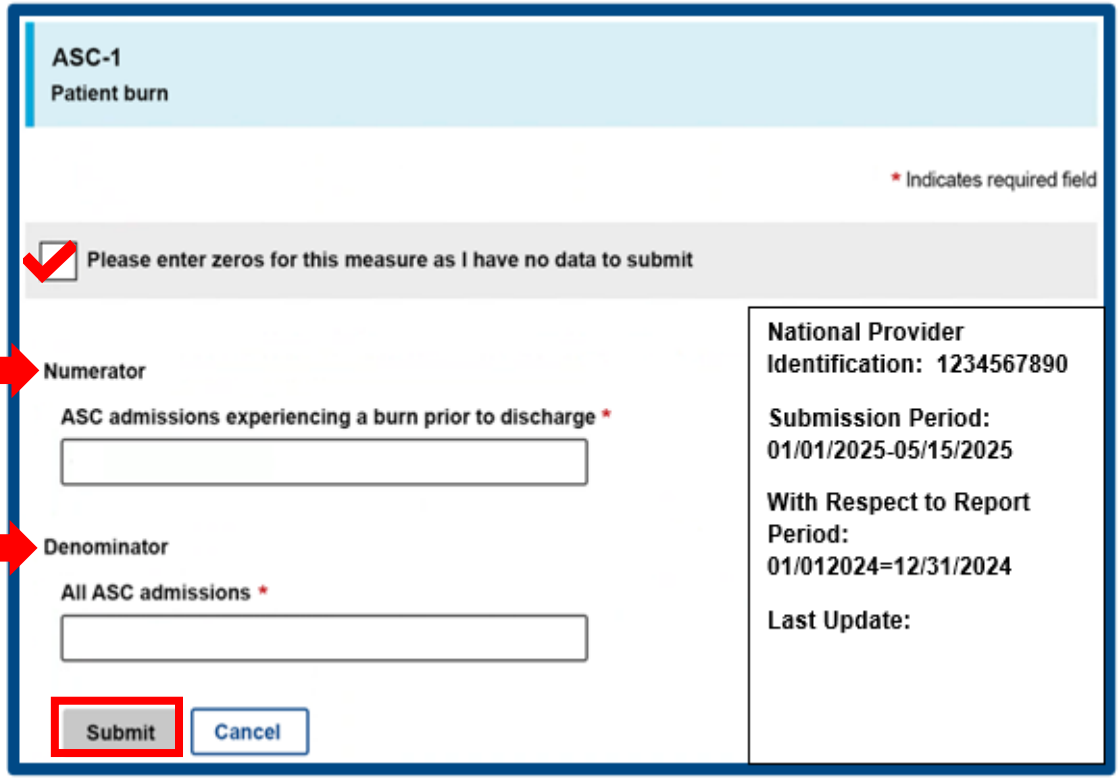
Data Submission: Enter Your Data

6. Enter the numerator and the denominator. (If your ASC does not have data for a required measure, select: **Please enter zeros for this measure as I have no data to submit**.
7. Select **Submit**.



Reminders: HQR

- An ASC should designate a **minimum of two SOs**.
  - Each new user must complete the same steps when requesting SO access.
- A user must log in at least every 60 days to keep the account active.
- Measures submitted via HQR for CY 2024 reporting period must be submitted between January 1, 2025, and May 15, 2025.

The NHSN System

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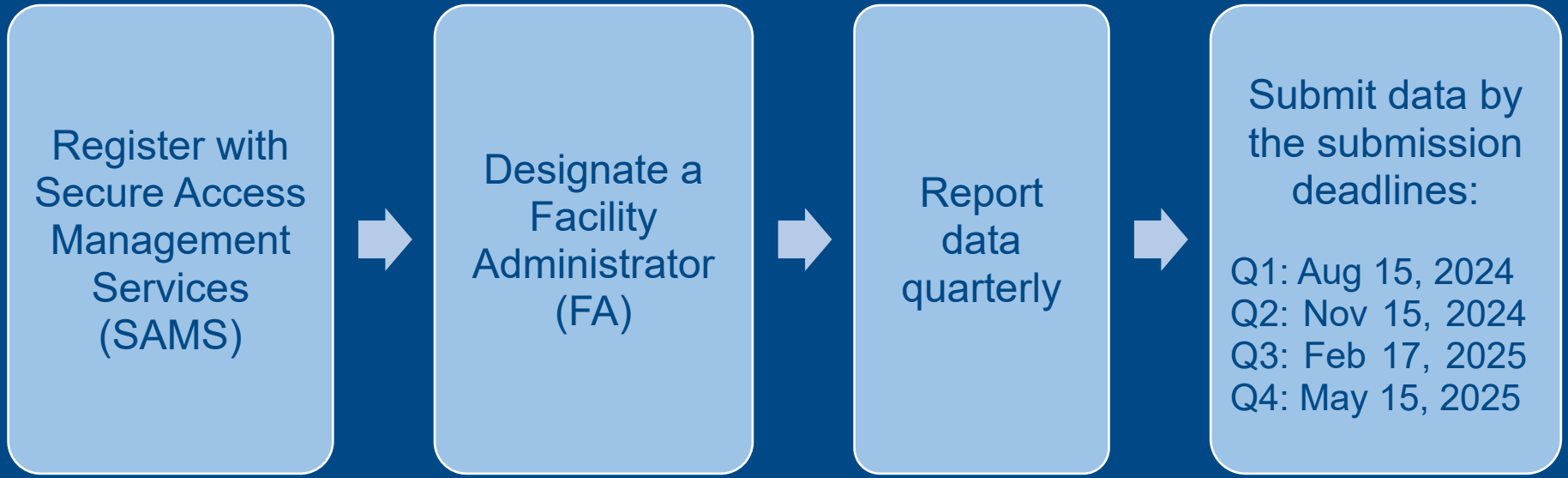
Process Summary: NHSN



Registration Process: NHSN
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Does your facility need to enroll with NHSN?

To obtain your ASC's enrollment status, call the ASCQR Program support team at 866.800.8756 **before** beginning the enrollment process.

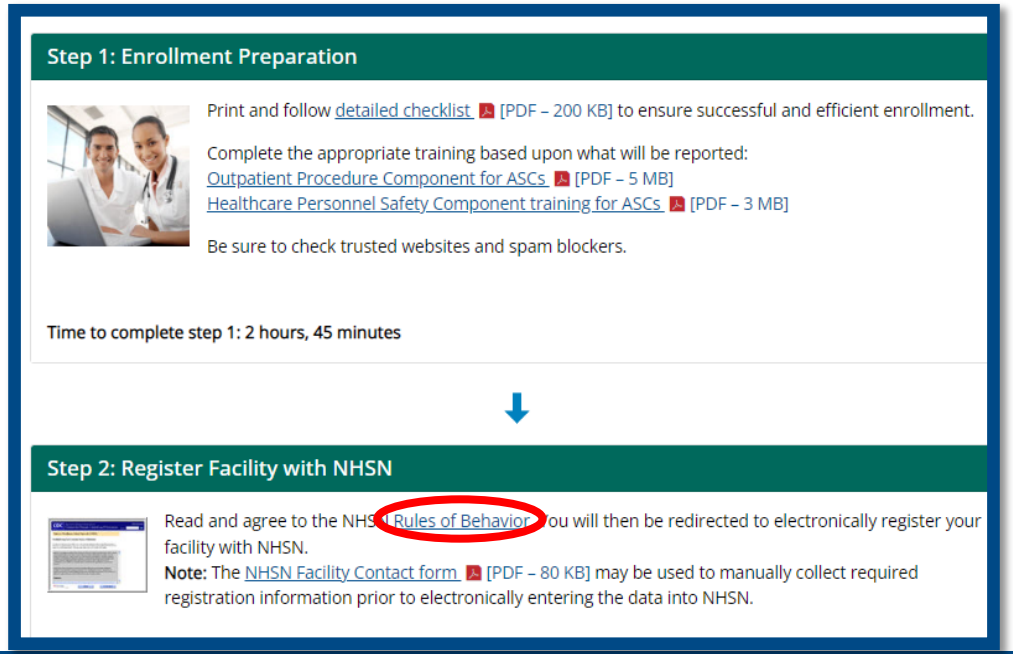
- If your ASC is already enrolled, complete a Change NHSN Facility Administrator form.
- If your ASC is **not** enrolled, begin process on the NHSN website.

Steps 1 and 2:
Enrolling and registering your facility with NHSN

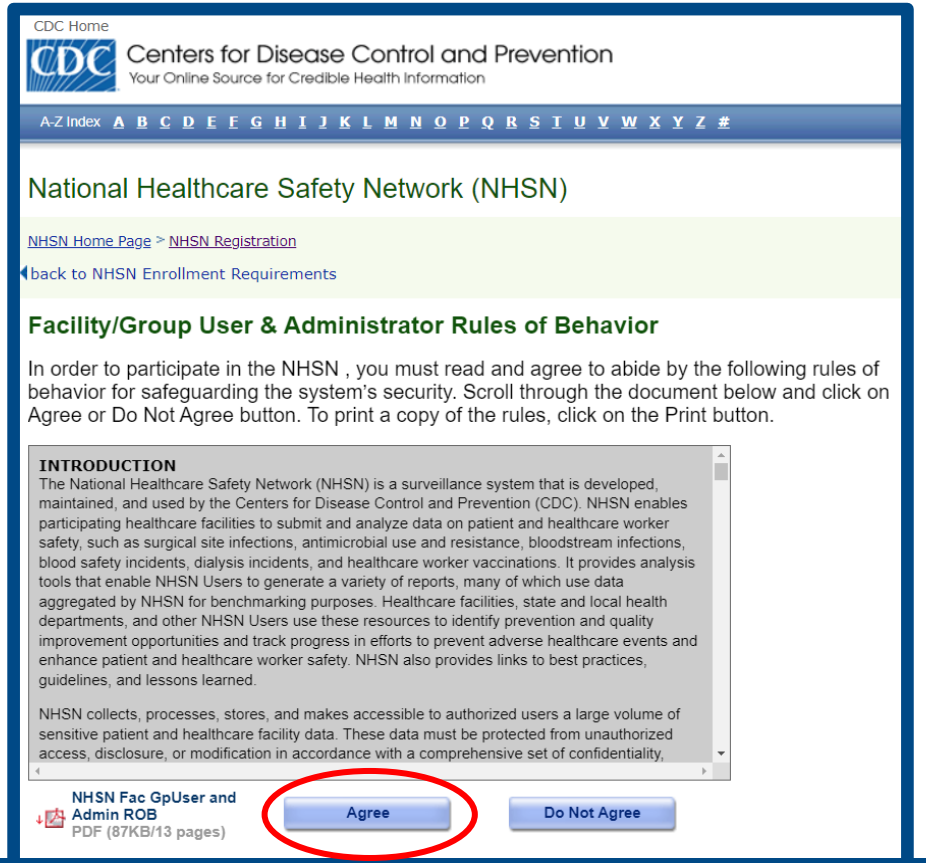
From the **5-Step** Enrollment Page on NHSN:

Step 1:
Complete enrollment preparation.

Step 2:
Select **NHSN Rules of Behavior.**



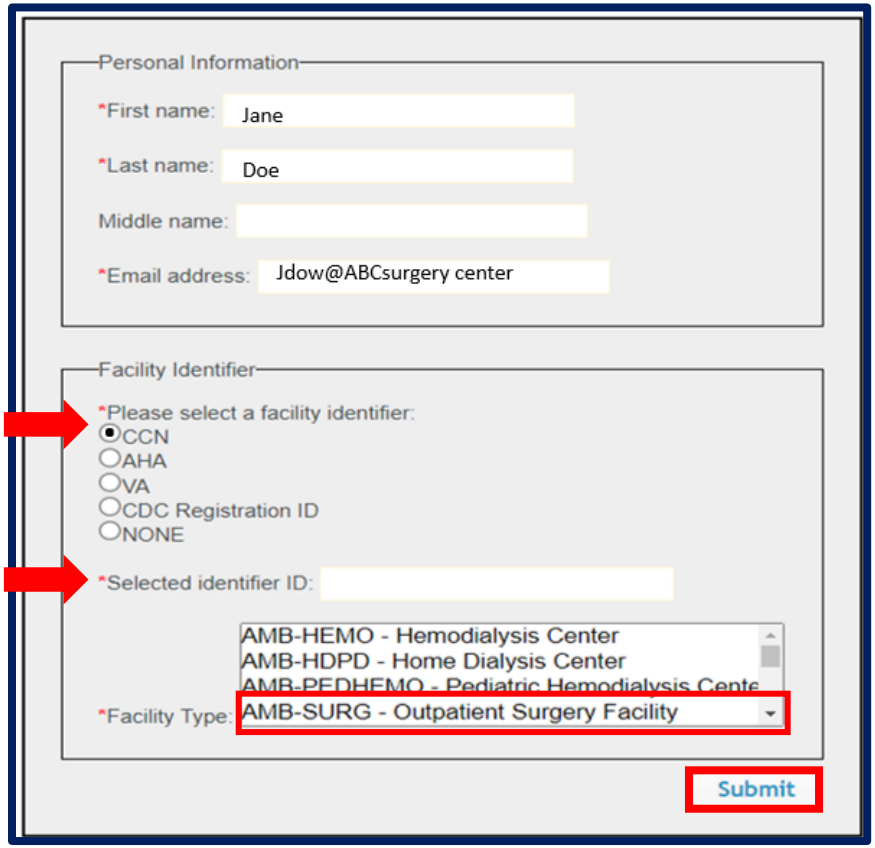
Step 2 Continued:
To participate, select **Agree** to the NHSN Rules of Behavior.



Step 2 Continued

Complete registration:

- Use your facility's CCN under *Facility Identifier.*
- Select **AMB-SURG – Outpatient Surgery Facility** for *Facility Type.*
- Select **Submit.** You will receive an email with "**Welcome to NHSN**."



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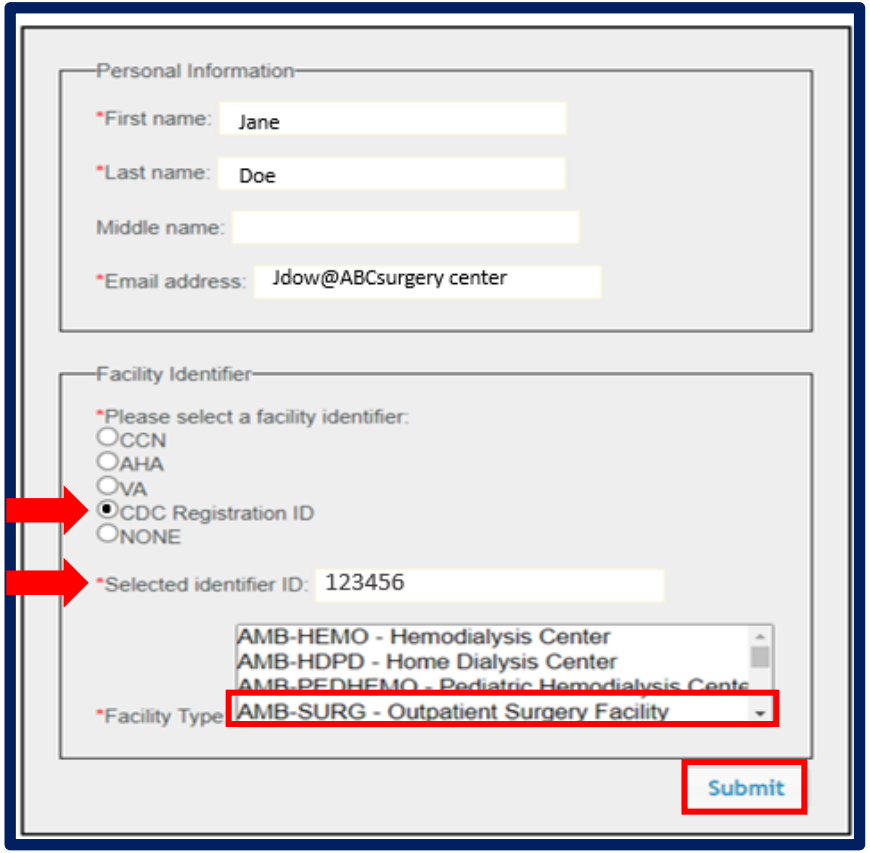
Note: If your CCN won't validate, email NHSN at NHSN@cdc.gov and include in the following:

- **Email Subject Line**: ASC Weekly COVID-19 Vaccinations, requesting NHSN Enrollment Number
- **Email Body:** Facility's name, practice address, CCN, and request an NHSN Enrollment Number
  - This NHSN enrollment number will expire within 30 days of date generated.

Step 2 Continued

Return to the registration page with your NHSN enrollment number.

- Select **CDC Registration ID.**
- Enter your NHSN enrollment number in the *Selected Identifier ID* field.
- Select **AMB-SURG – Outpatient Surgery Facility for Facility Type.**
- Select **Submit**.



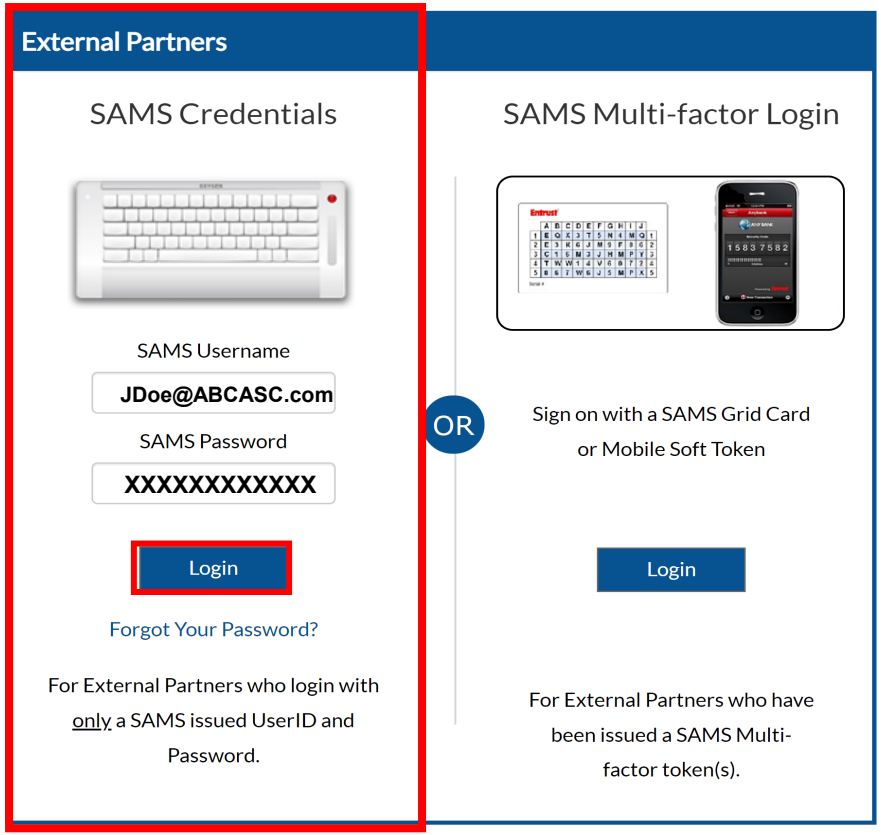
Step 3: SAMS Registration Email

- NHSN will generate a SAMS Invite email from **sams-no-reply@cdc.gov** containing your assigned SAMS username and temporary password.
- If not received within 2 to 3 business days, check your SPAM folder.
- This invitation is only valid for 30 days.

Step 3 Continued

Navigate to SAMS.cdc.gov.

- Under *External Partners,* enter your username and temporary password.
- Select **Login.**



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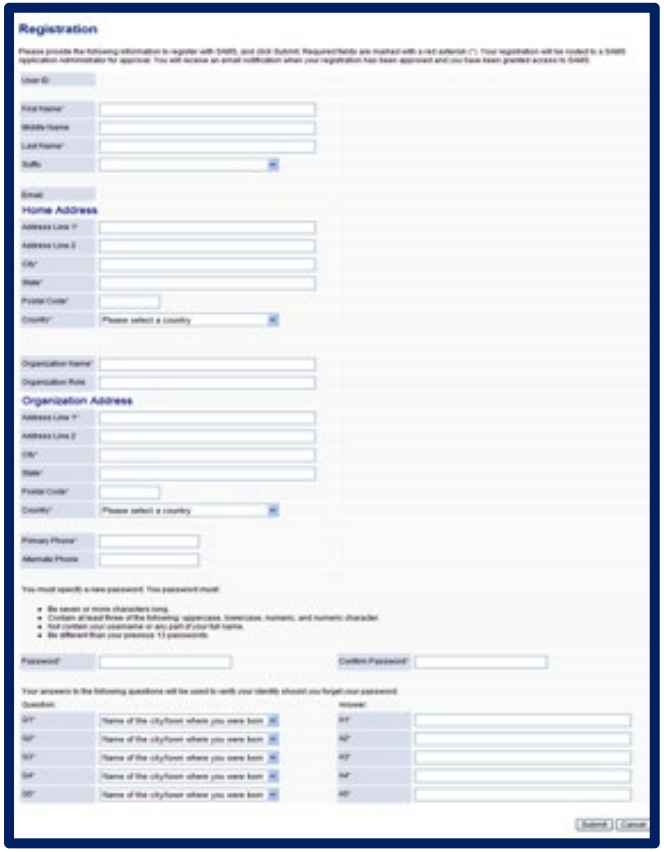
Step 3 Continued

Read and follow all SAMS registration instructions.

- The name and address must match your legal name and address on your government ID.
- The email address must match the email address you provided when registering your facility with NHSN

Note: You will be required to change your password, accept the SAMS **Rules of Behavior,** and establish security questions.



Step 3 Continued

For SAMS identity verification, you will receive an email.

You can complete **identity verification** in one of two ways:

1. Online via Experian Precise ID Check (takes 10–15 minutes)

OR

2. Document submission/validation (may take up to 6 weeks)

Note: The email you provide SAMS must match the email provided when you enrolled your facility with NHSN.

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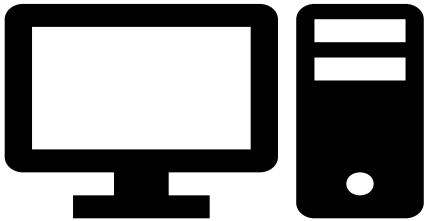
Enrollment Step 4: Multi-Factor Authentication



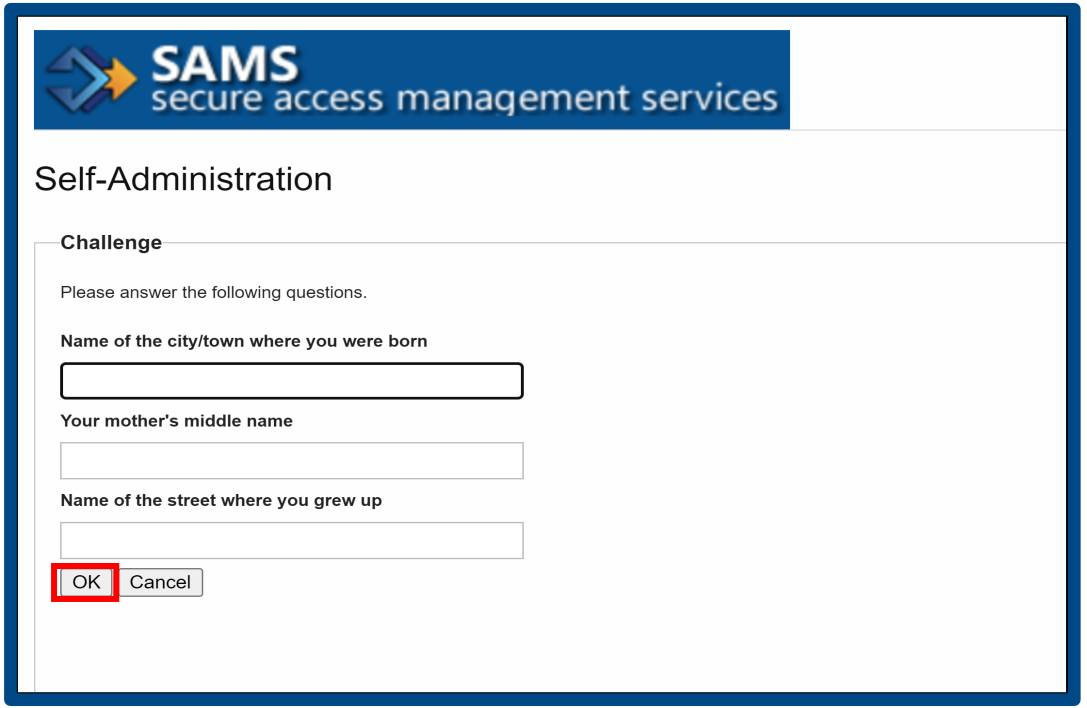
Once approved, you will receive an email from SAMS with this subject: **U.S. Centers for Disease Control: SAMS Partner Portal – SAMS Activity Authorization**

You will be required to use of multi-factor authentication (“token”) to log in and is available in two forms:

1. A **soft token** requires installation of the Entrust Identity App on your cell phone, tablet, or computer. This provides immediate access.
2. A **hard token** requires a physical Entrust Identity grid card that is mailed to the address associated with your SAMS profile. This option may take up to 6 weeks.

Step 4 Continued

- Use the link in your SAMS email and log into SAMS.cdc.gov.
- Answer the security questions you established when registering with SAMS.
- Select **OK.**



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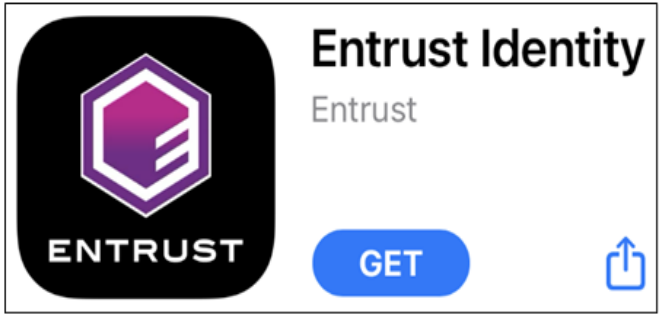
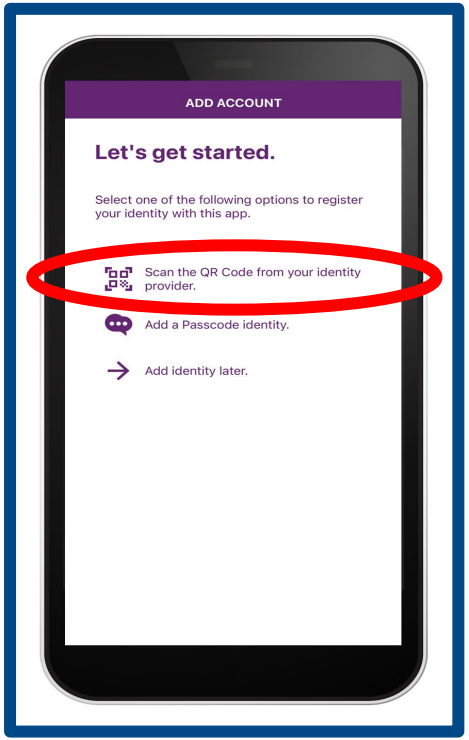


Step 4 Continued

To set up the Entrust Identity Soft Token app:

- Install the **Entrust Identity** Soft Token app on your preferred device.
- Choose: **Scan the QR Code from your identity provider.**



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Step 4 Continued

- An alert will display: “*Identity*” *Would Like to Access the Camera For QR code scanning and facial unlock*. Select **OK.**
- Set aside your mobile device and return to your computer.

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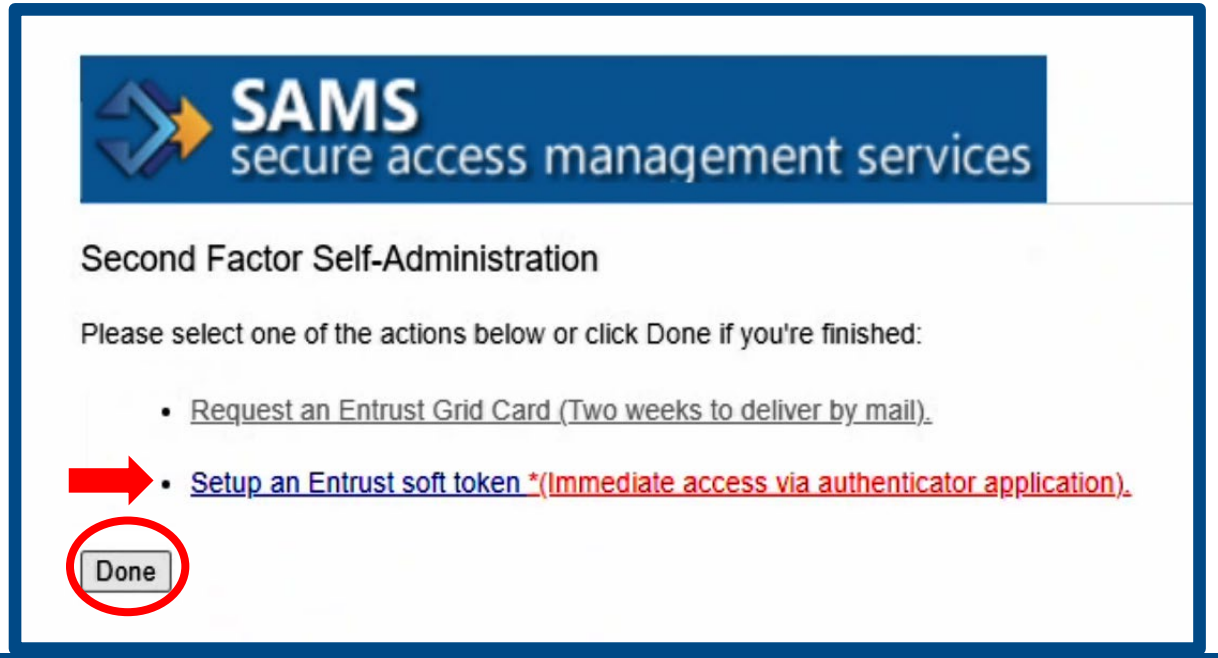
Step 4 Continued

- Select **Setup an Entrust soft token** under *Second Factor Self-Administration*.
- Select **Done.**



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Step 4 Continued

- Confirm your choices by selecting **Yes**.

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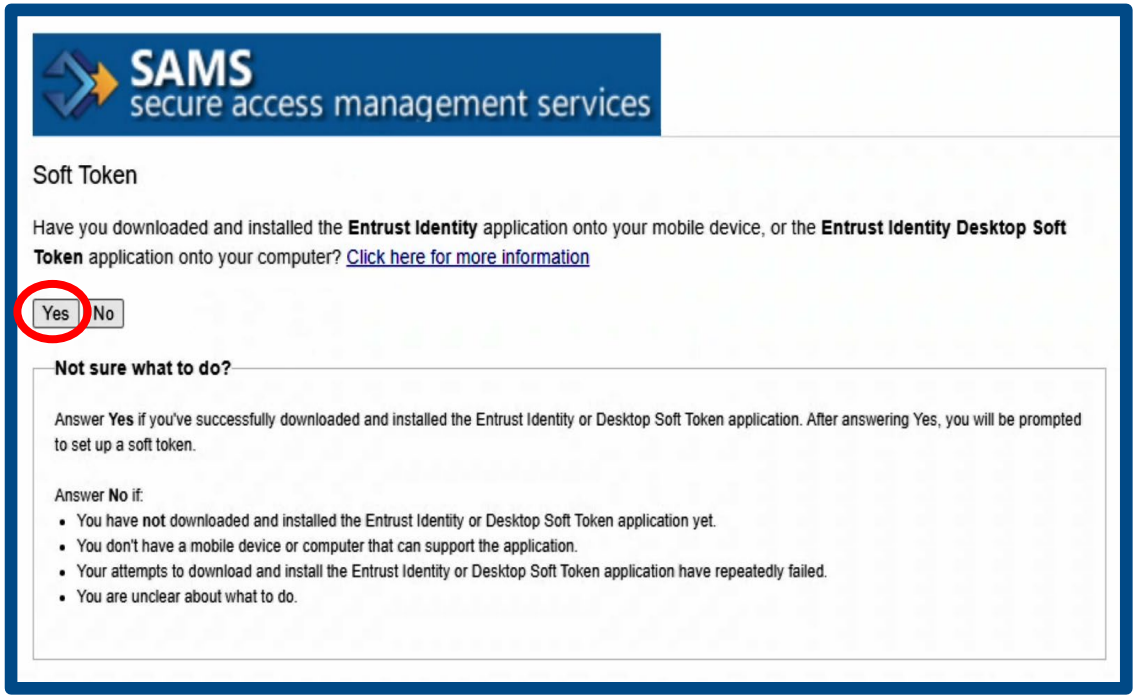
Step 4 Continued

- The *Soft Token* screen will display. Select **Yes** to confirm that you have already installed the Entrust application.



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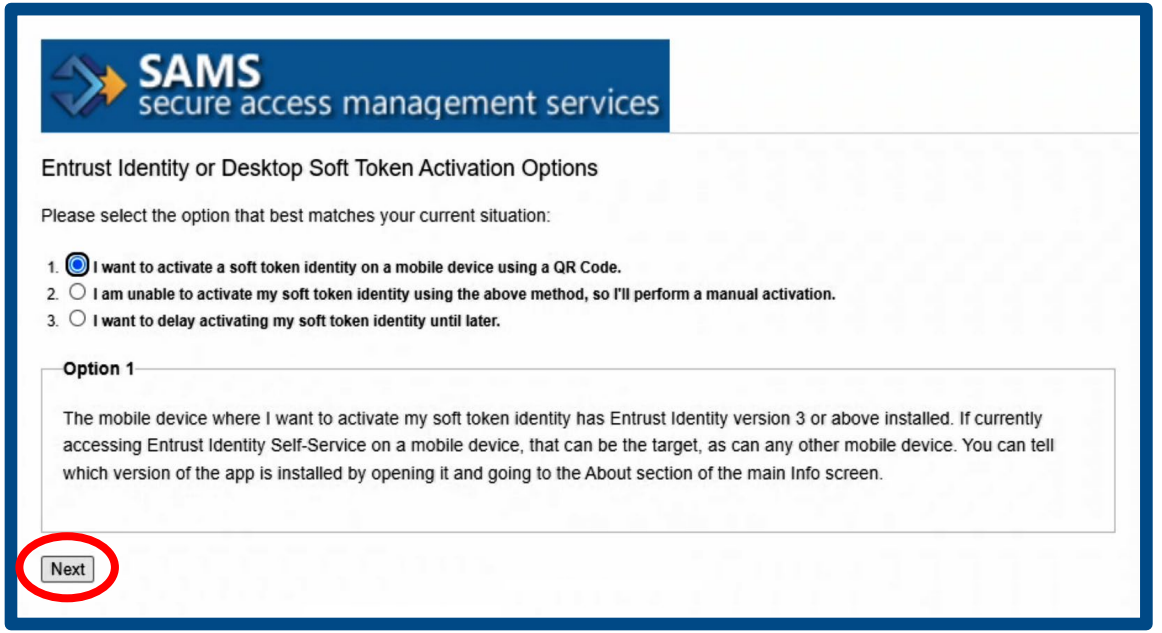
Step 4 Continued

- Under *Entrust Identity or Desktop Soft Token Activation Options*, select **Option 1.** Then, select **Next**.



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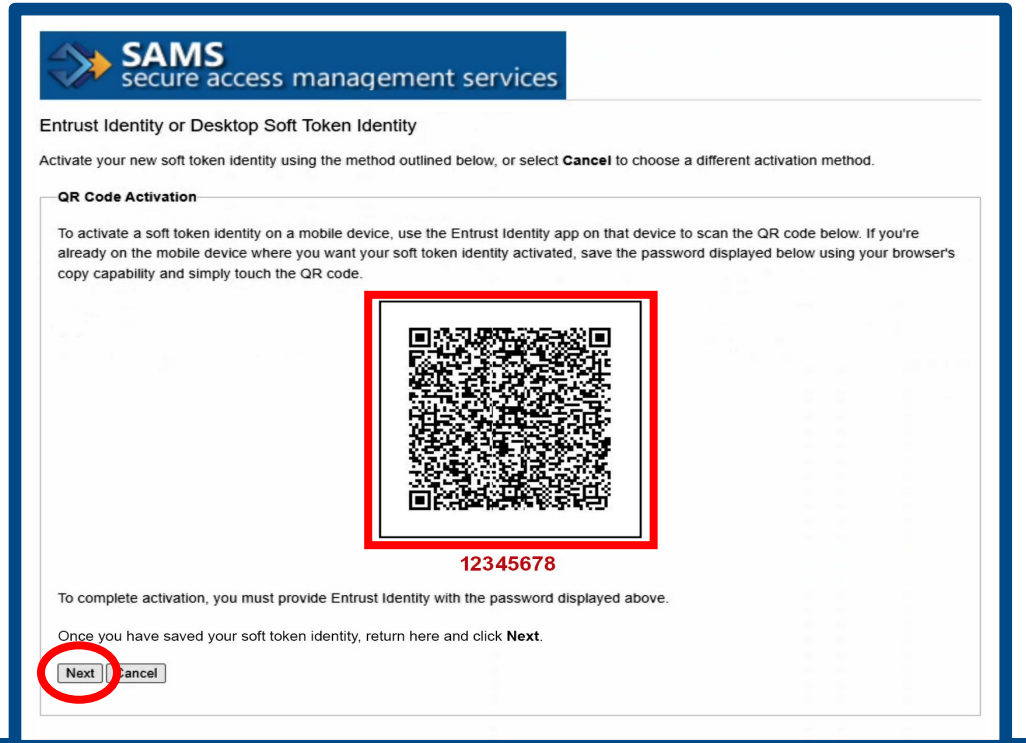
Step 4 Continued

- Using the camera on your mobile device, scan the QR code displayed on your computer screen and select **Next**.



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Step 4 Continued

- Your mobile device will then display a window prompting you to set-up a four-digit Personal Identification Number (PIN).

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Step 4 Continued

- You will be prompted to enter your new PIN twice on your chose device. Save this PIN; you will need it to enter every time you access the Soft Token.

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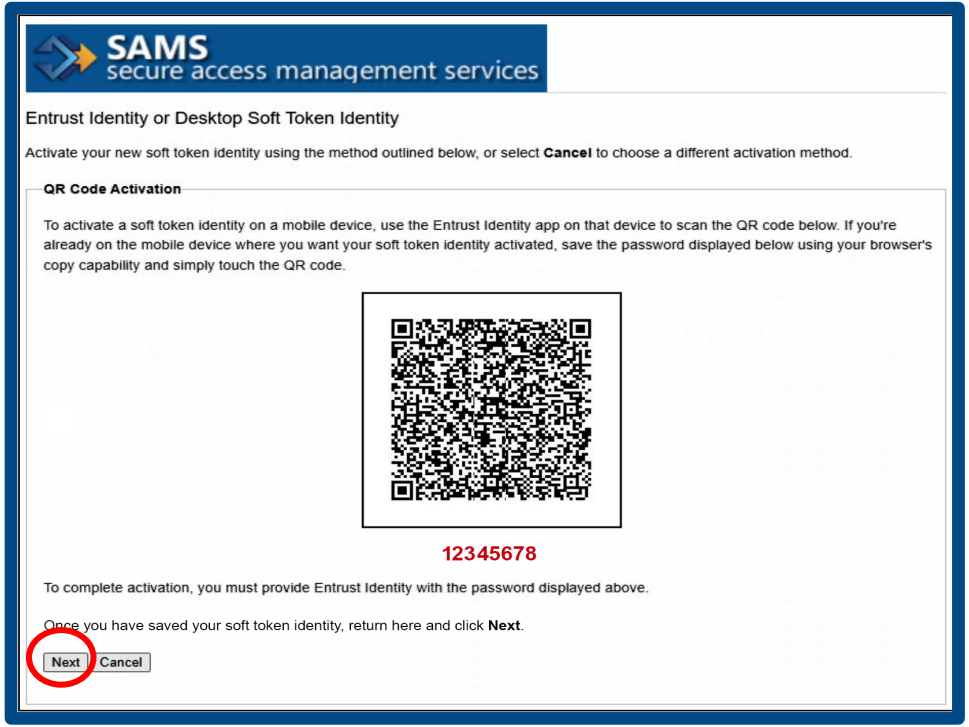
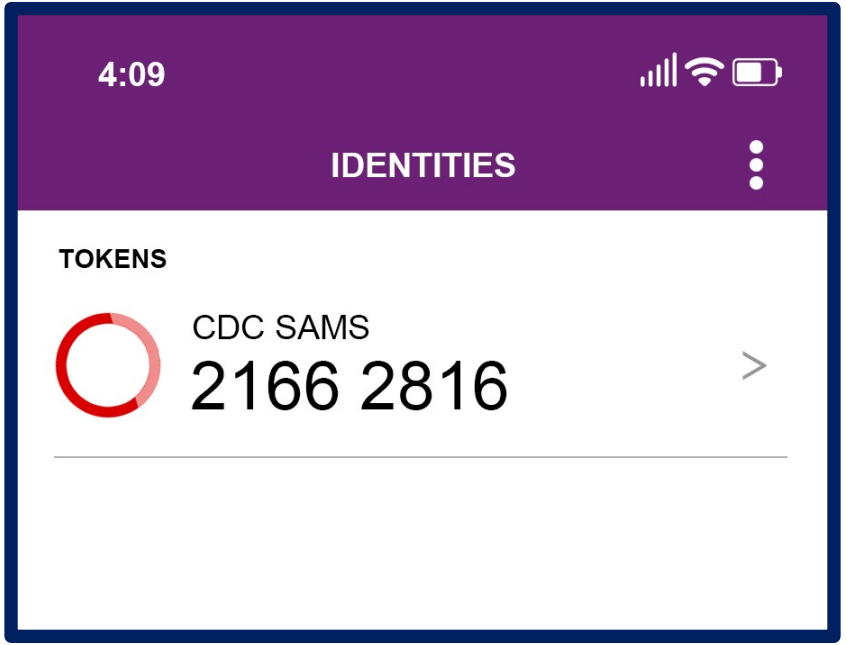
Step 4 Continued

- Return to your computer. Select **Next.**



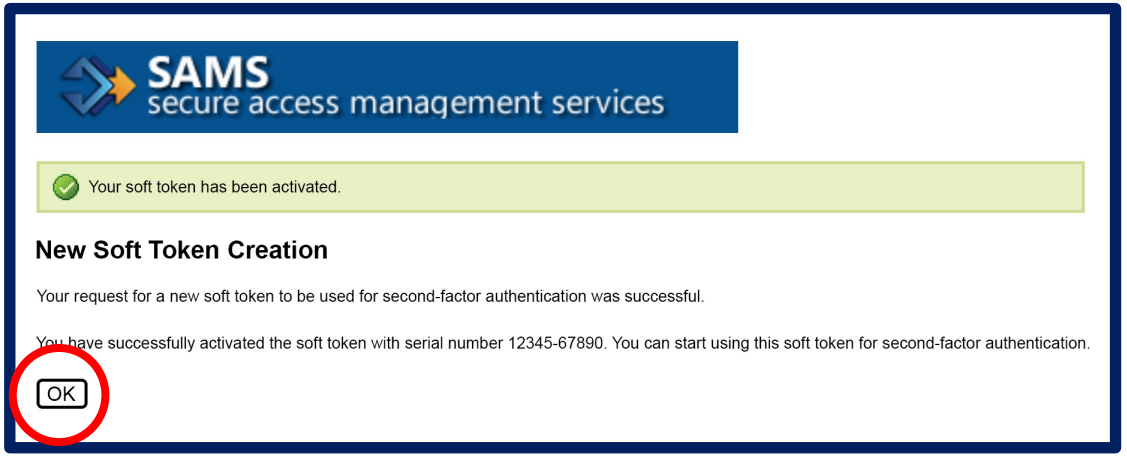
Step 4 Continued

- The soft token will display on your mobile device and will change every 60 seconds.
- The window will remain active for three minutes.



Step 4 Continued

- Under *New Soft Token Creation* on your computer screen, select **OK**.
- Log out of SAMS.



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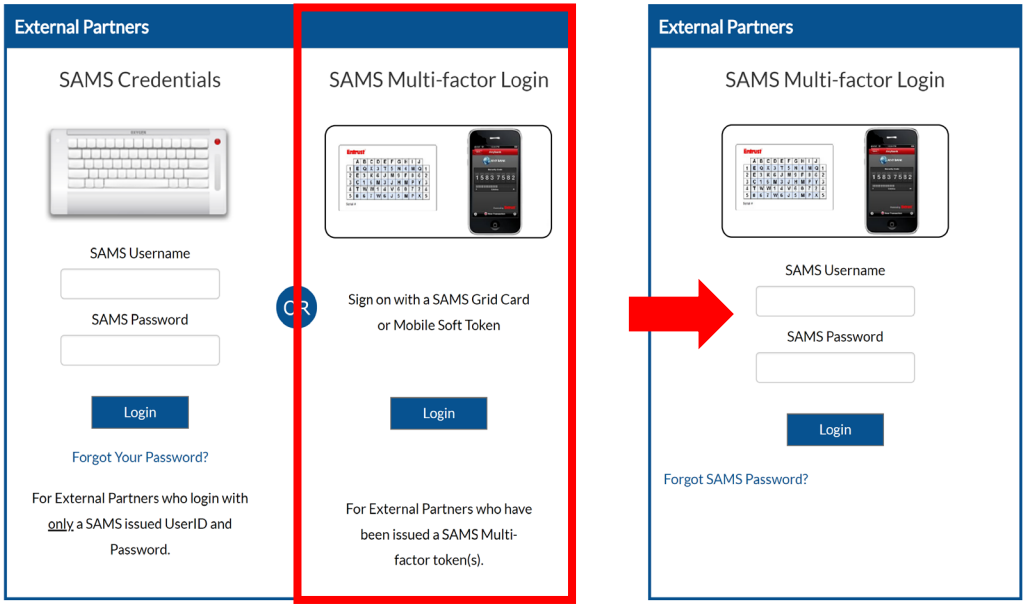
Using Multi-Factor Authentication

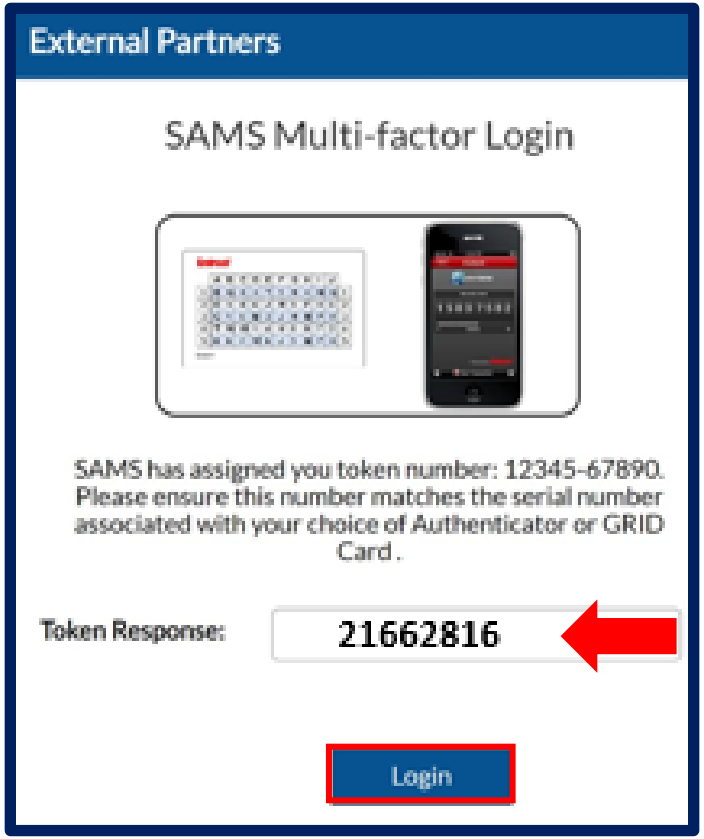
1. To use multi-factor authentication, log into SAMS.
2. Select **Login** under the *SAMS Multi-factor Login* side of the External Partners window.
3. Enter your **SAMS Username** and **SAMS Password.**
4. Select **Login.**



Entering Your Token Code

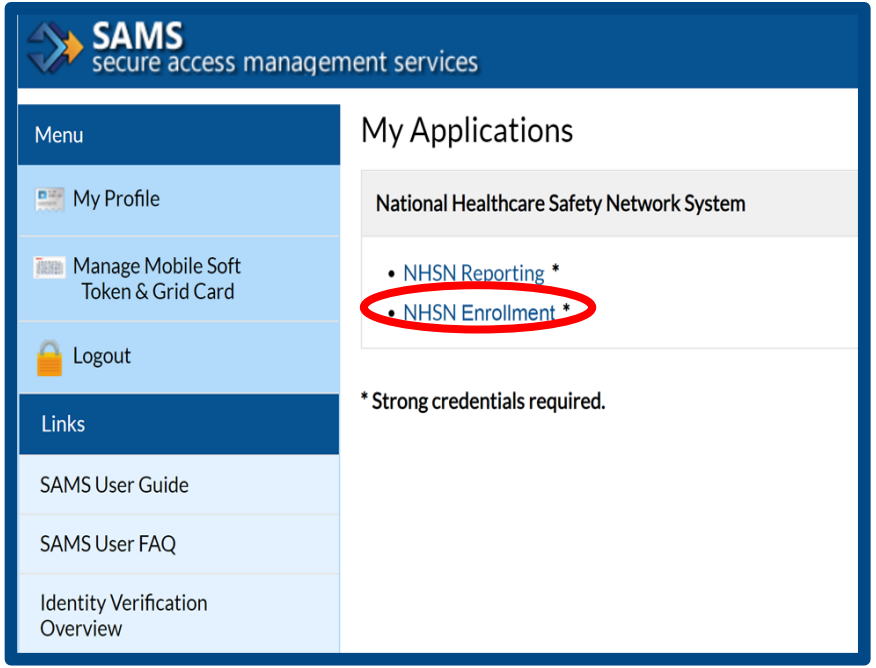
From your computer:

- Enter the soft token code displayed on your mobile device in the *Token Response* box.
- Select **Login.**



Enrollment Step 5: Completing Enrollment with NHSN

Step 5: Once logged into SAMS, select **NHSN Enrollment** to complete your facility's enrollment. If your ASC is already enrolled, skip these steps.



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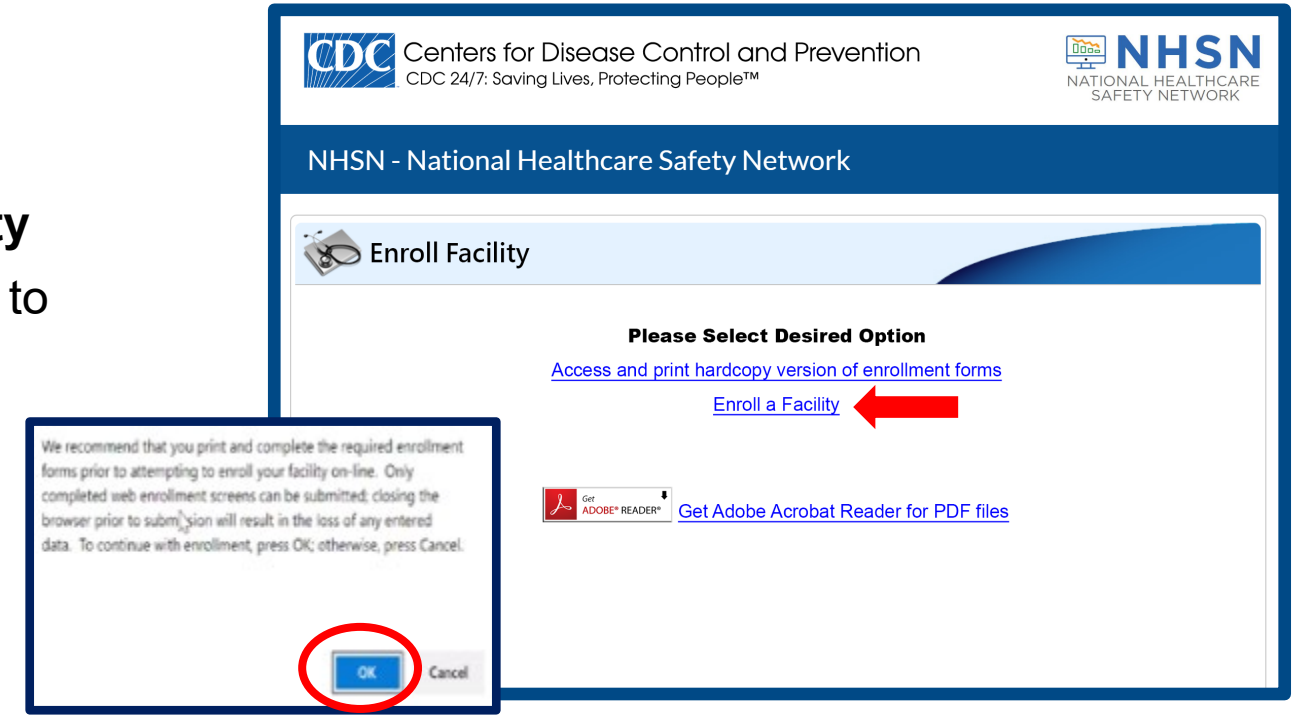
Step 5 Continued

- Select **Enroll a Facility**
- Select **OK** to continue to enroll your facility



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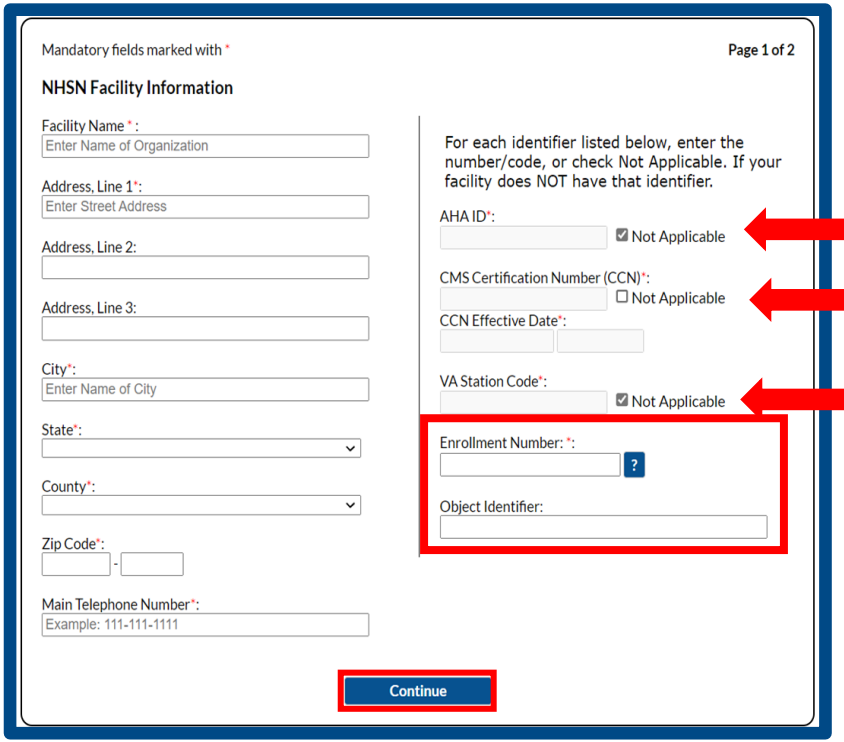
Step 5 Continued

- If you registered using your ASC's CCN**,** enter the **CCN** and **CCN effective date** (Medicare Acceptance Date).
- If you registered using an **NHSN Enrollment Number**, check each **Not Applicable** box next to *AHA ID*, *CMS CCN* and *VA Station Code*.
  - The *Enrollment Number* field will appear ***after*** all three **Not Applicable** check marks have been placed.
- Enter the **NHSN Enrollment Number, and** select **Continue**.



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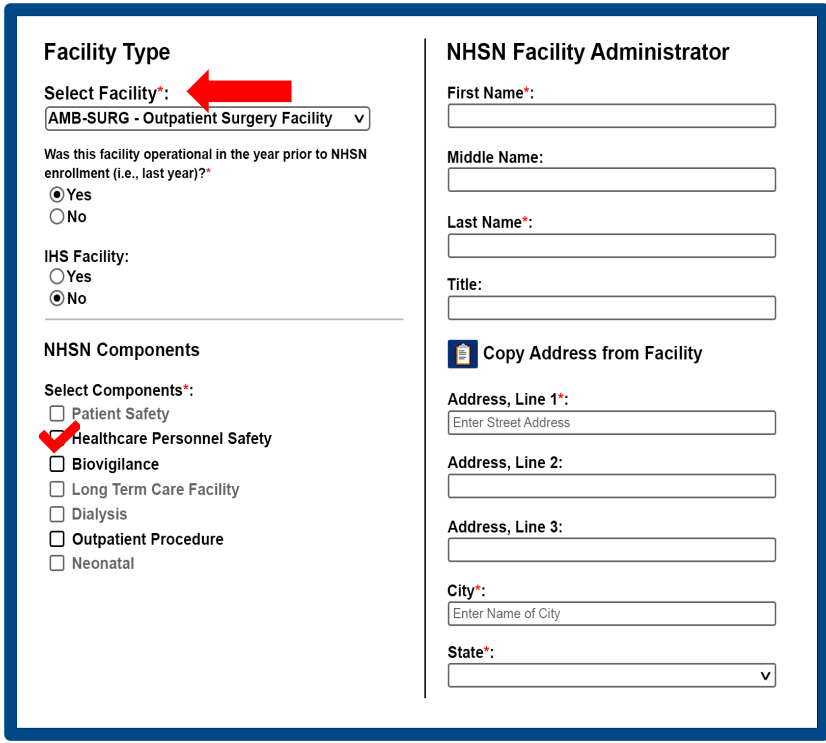
Step 5 Continued

- Select **AMB-SURG - Outpatient Surgery Facility.**
- Select **Healthcare Personnel Safety**.

Note: Your User ID will be the first letter of your first name, followed by your entire last name with no spaces.



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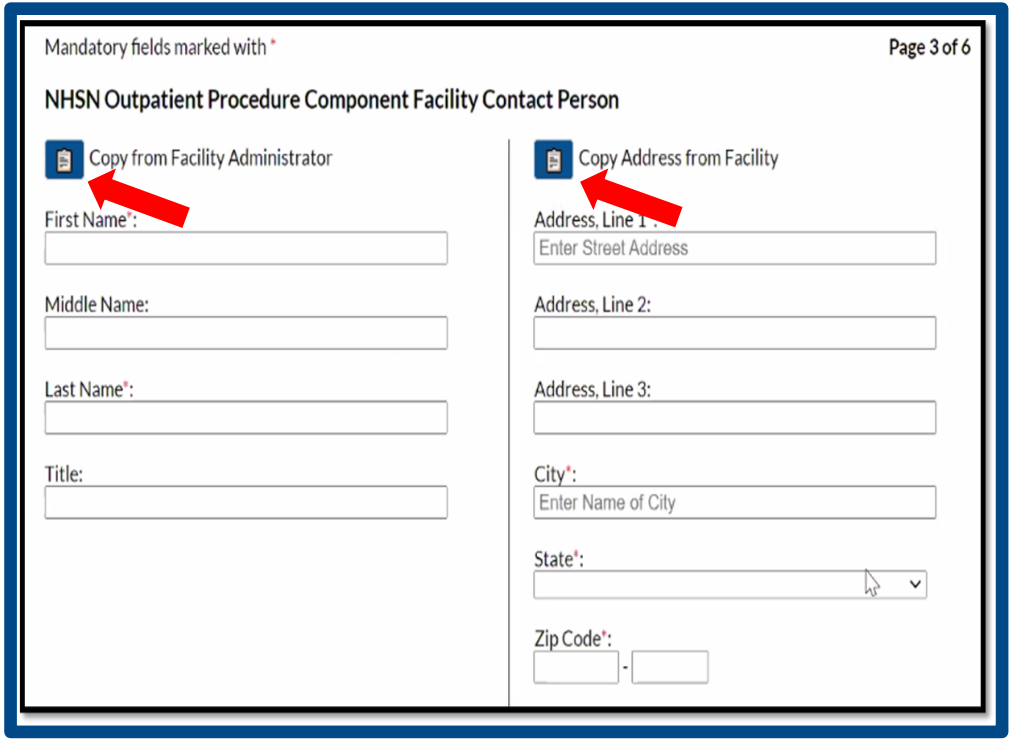
Step 5 Continued

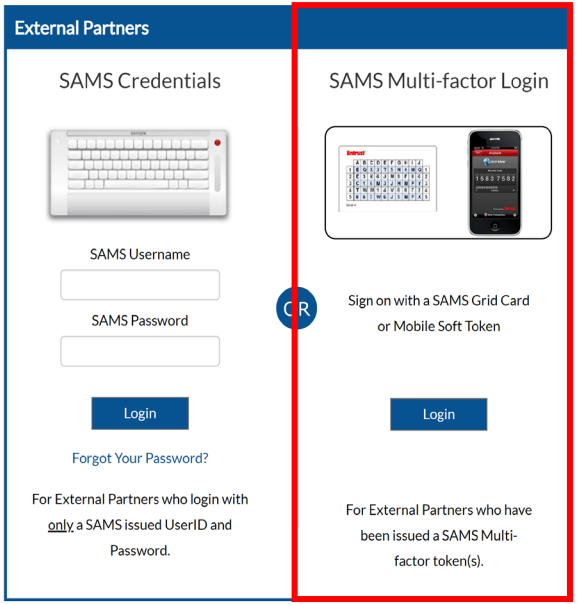
- You must complete required fields on each page.
- You can use the blue Copy option for ease of copying/pasting information.
- A submit button at the bottom of the screen will take you to a facility survey. Once completed, exit the application.

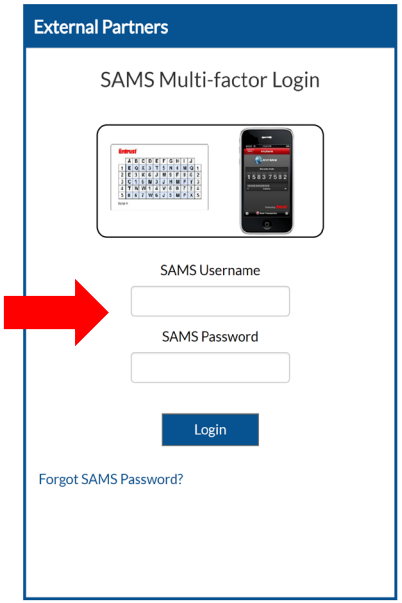


Accessing NHSN after Enrollment

Log back into SAMS:

1. Select **Login** under the *SAMS Multi-factor Login* side of the External Partners window.
2. Enter your **SAMS Username** and **SAMS Password.** Then, select **Login**.
3. Enter your soft token code.





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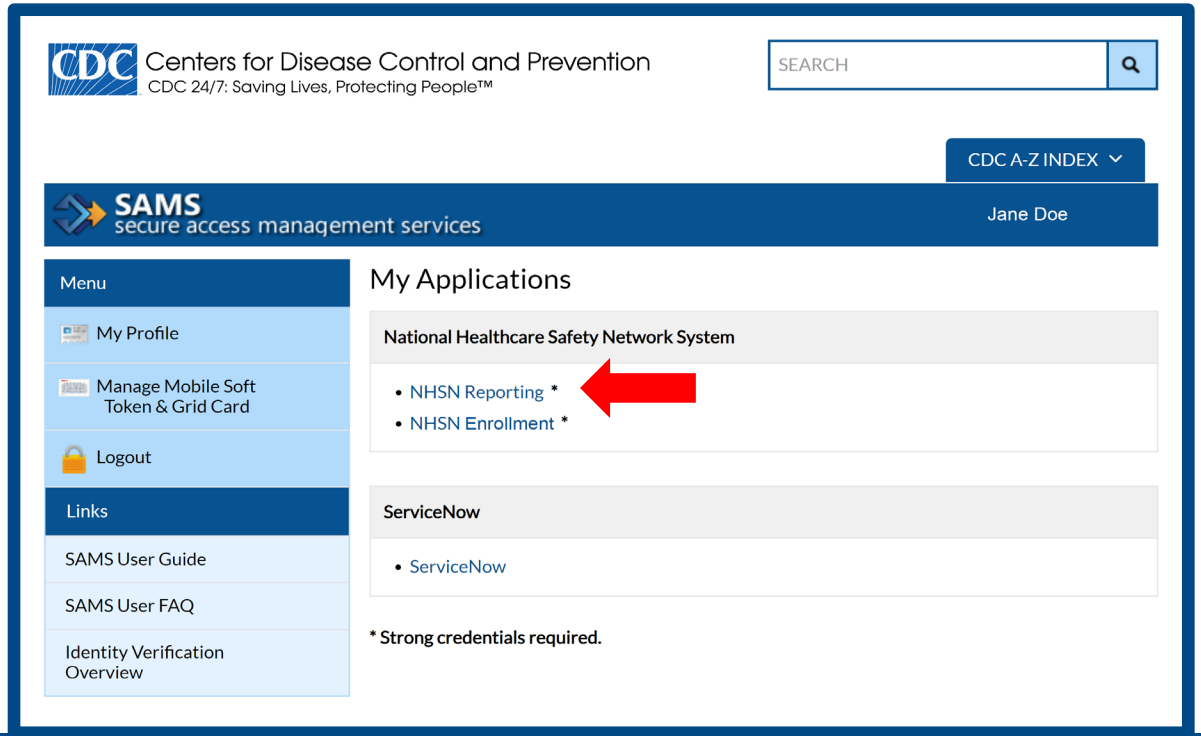
Activating Your Facility in NSHN

1. Select **NHSN Reporting.**



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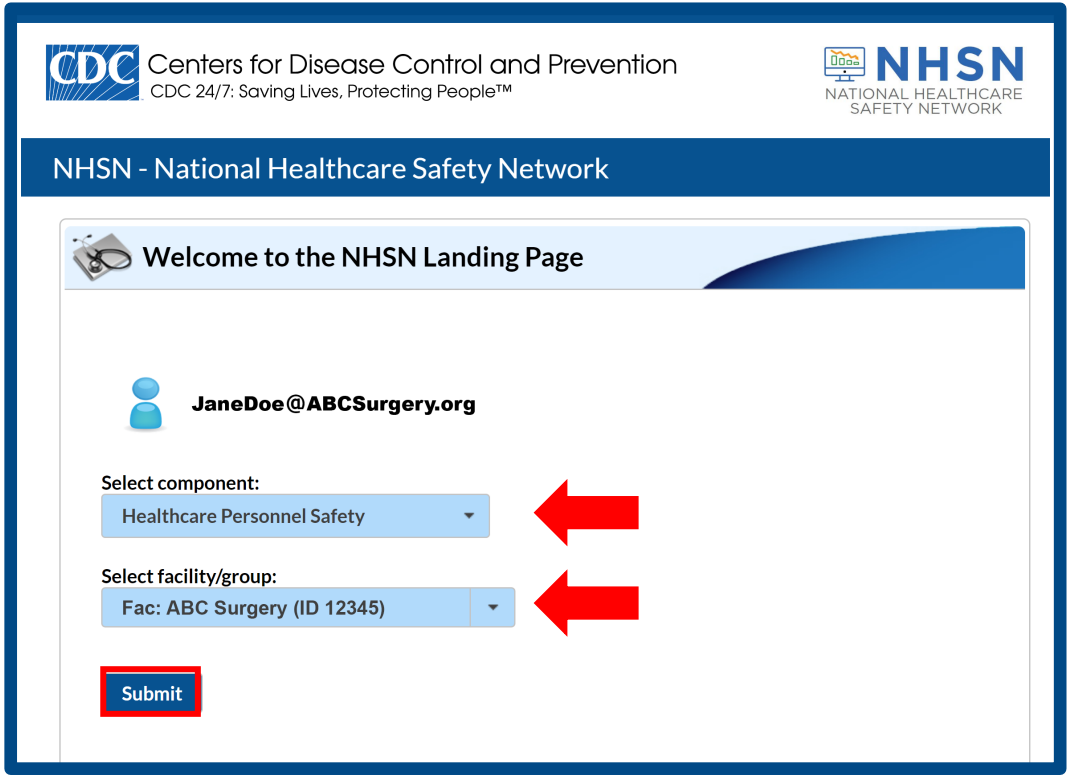
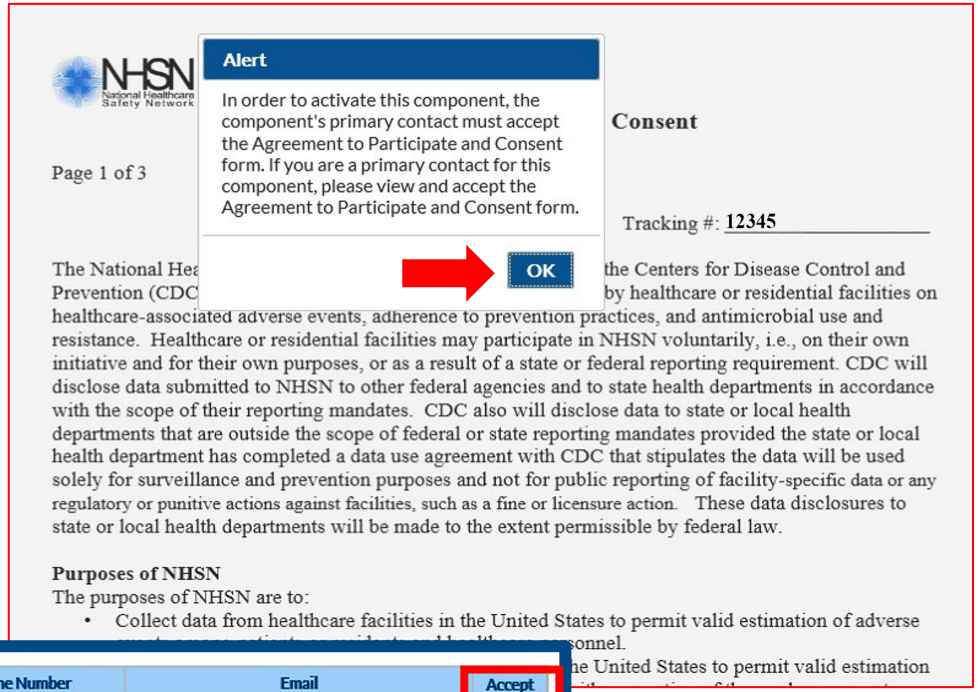
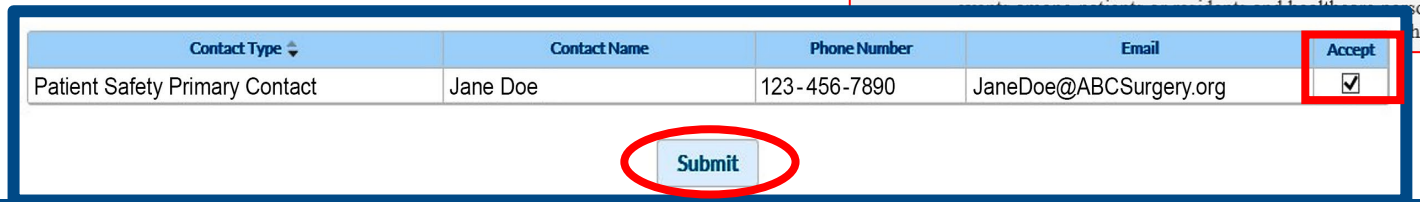
2. On the NHSN landing page, select **Healthcare Personnel Safety** under the *Select Component* drop-down menu.
3. Select your facility from the drop-down menu under *Select facility/groups* .
4. Select **Submit.**



Agreeing to Participate

1. Select **OK** to open the document.
2. Check the box under *Accept.*
3. Select **Submit**.





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Ensuring Your Facility's CCN is in NHSN

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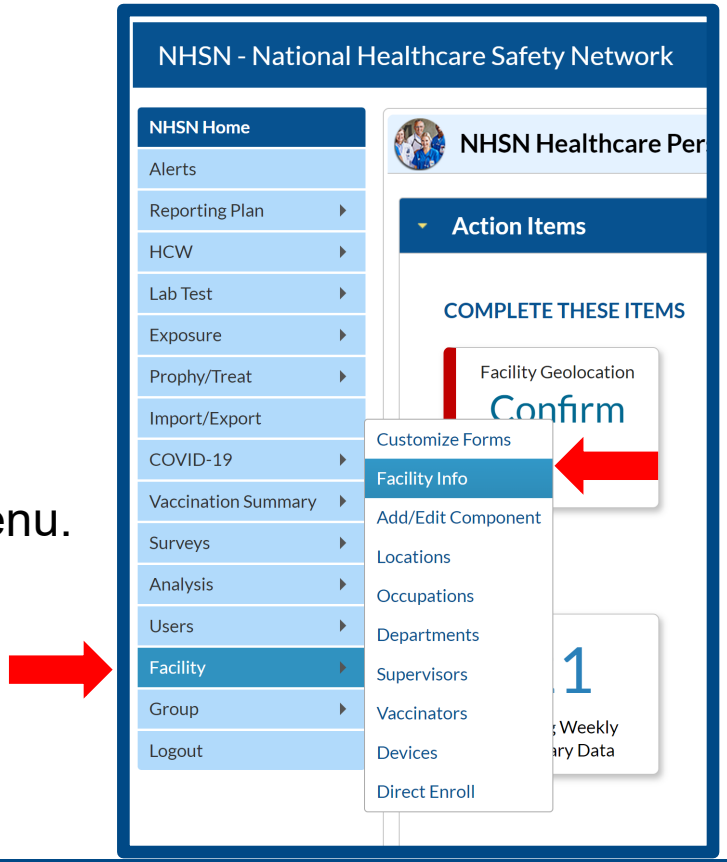
Checking Your Facility Information

If you enrolled with an NHSN Enrollment Number:

1. Select **Facility** from the menu options on the left.
2. Select **Facility Info** from the right-sided menu.



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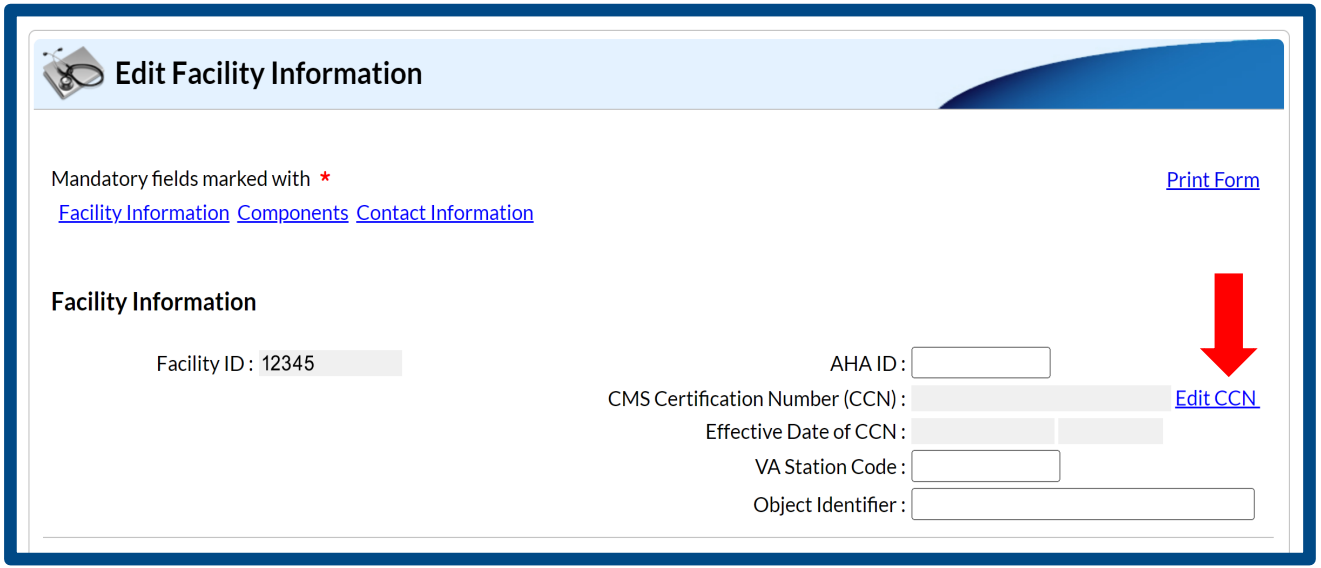
Editing Your NHSN Enrollment Number

From the *Edit Facility Information page*, select **Edit CCN.**



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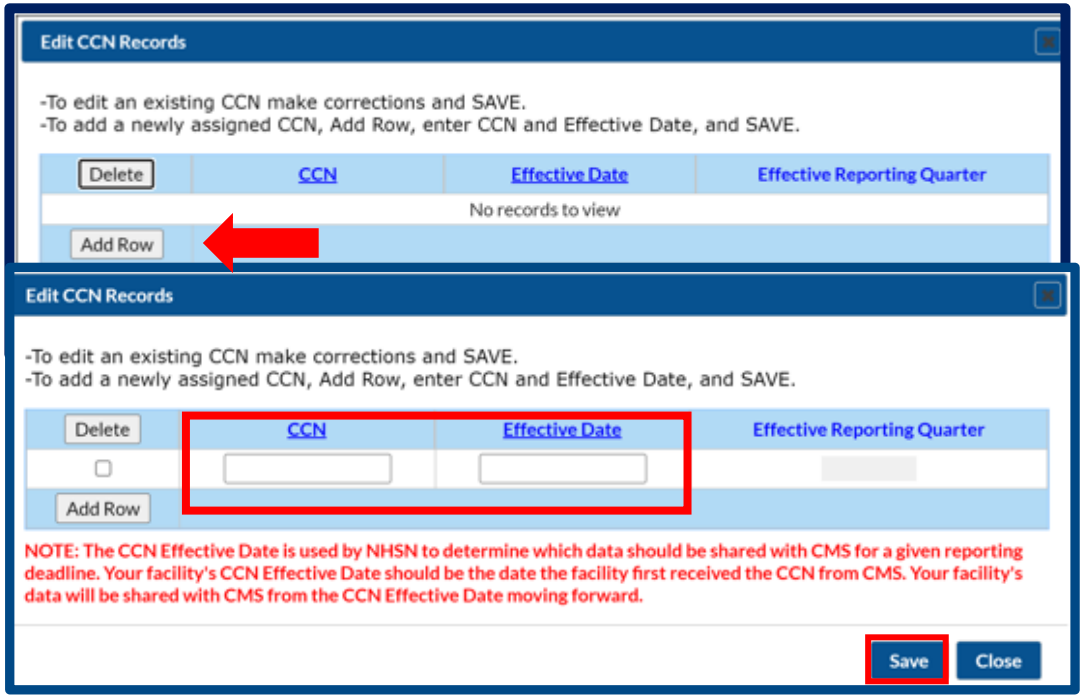
Adding Your Facility's CCN

- Select **Add Row.**
- Enter your facility's CCN and effective date.
- Select **Save.**



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Submitting Data in NHSN

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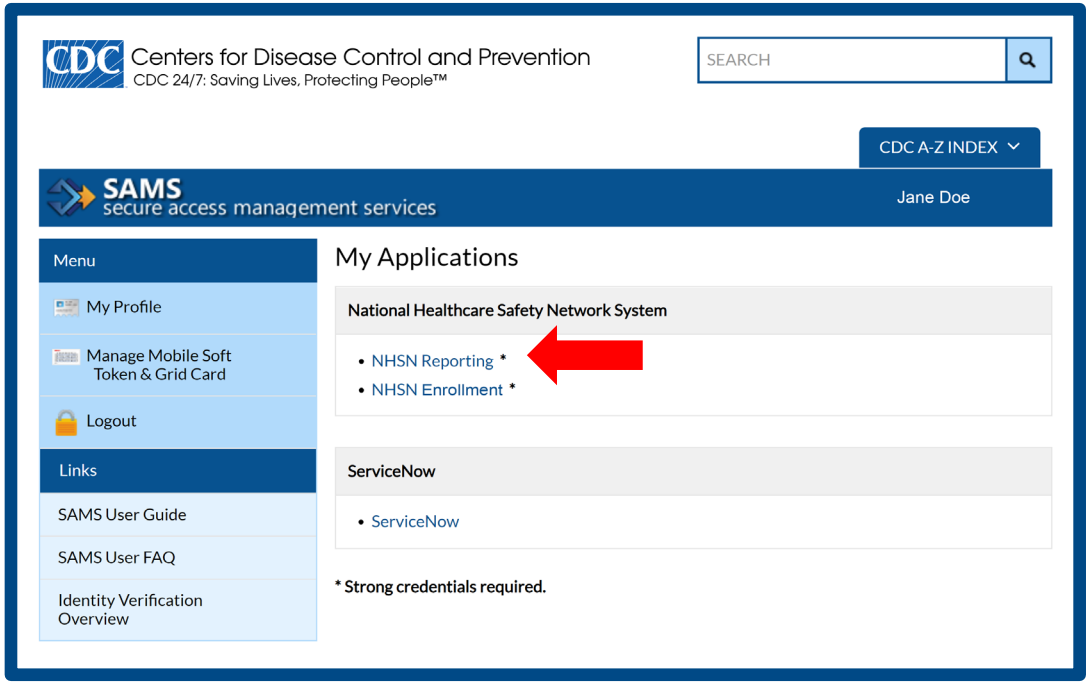
Log into SAMS

- Log into SAMS using your credentials.
- Select **NHSN Reporting.**



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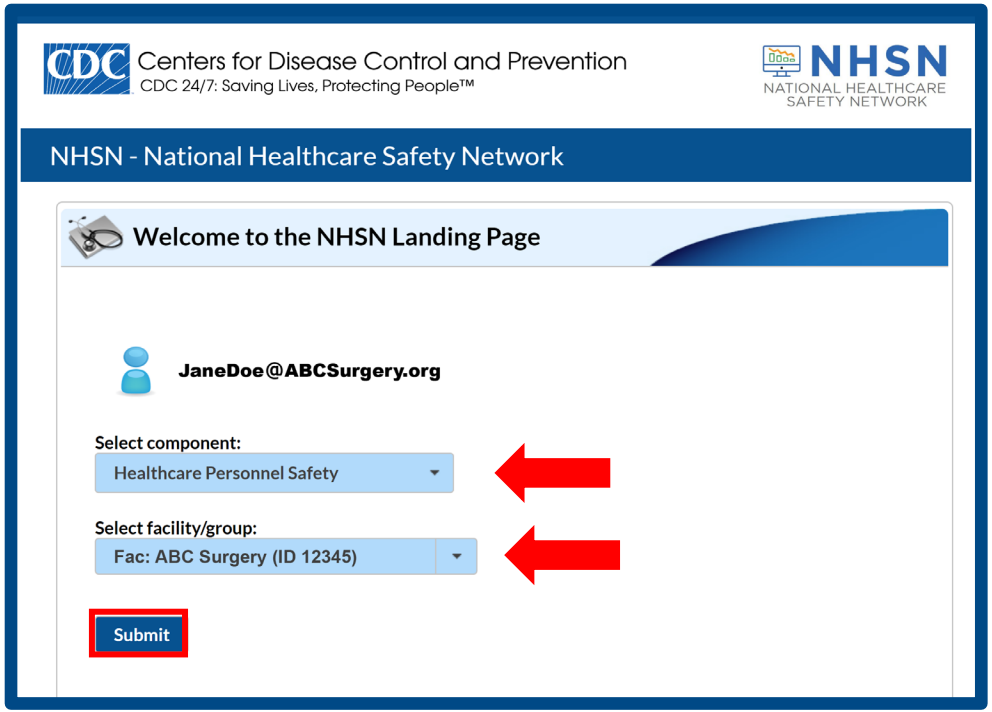
Access NHSN

- Select **Healthcare Personnel Safety** under the *Select Component* drop-down menu.
- Select your facility from the drop-down menu under *Select facility/groups.*
- Select **Submit.**



Click here to access an ASCQR Program webinar with detailed steps for reporting.

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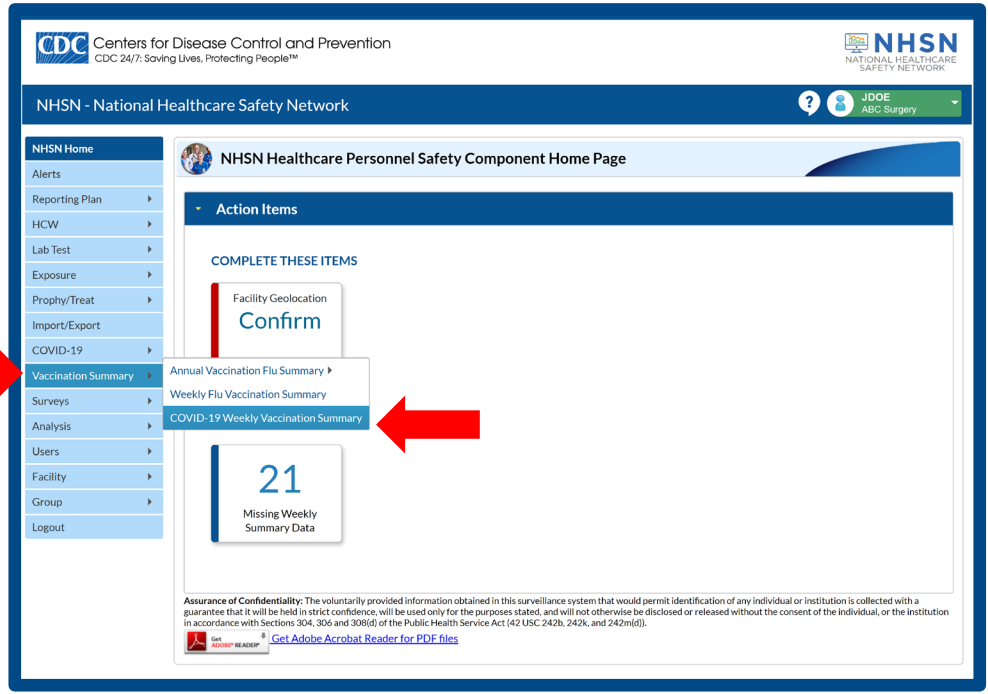
Choose Your Options

- Select **Vaccination Summary** from the menu on left.
- Select **COVID-19 Weekly Vaccination Summary** from the menu on the right side.



Click here to access an ASCQR Program webinar with detailed steps for reporting.

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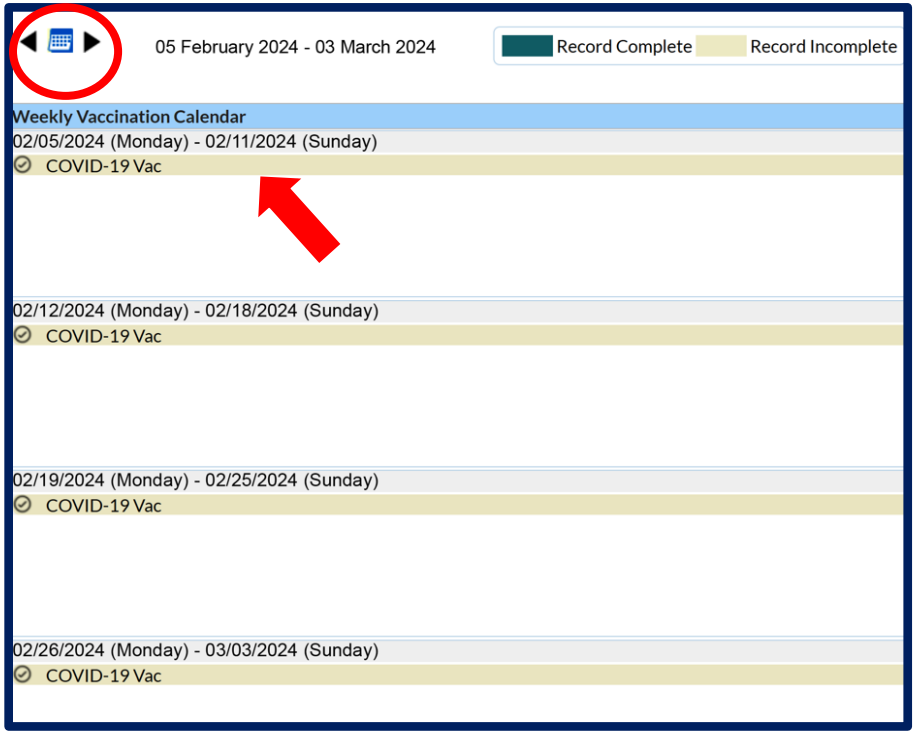
Choose Your Self-Selected Week

Use arrows on the calendar to move to the months you want to report data.

Note: ASCs are required to report data for one self-selected week of each month. Ensure the week you are reporting **ends in the month** you are intending to report.



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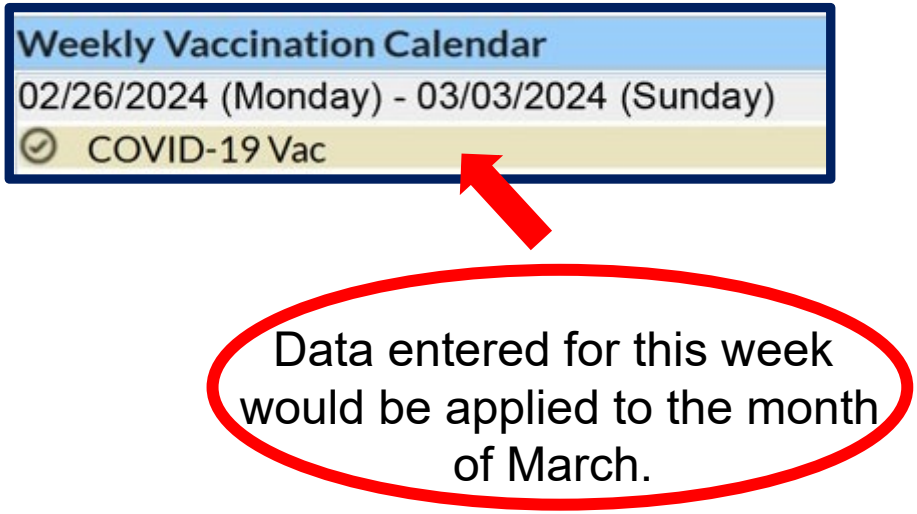
Sample Week

For accuracy, ensure your one self-selected week each month ends in the month you are intending to report.



Click here to access the CDC's up-to-date guidance for COVID Vaccination reporting.

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Adding Additional Users in NHSN

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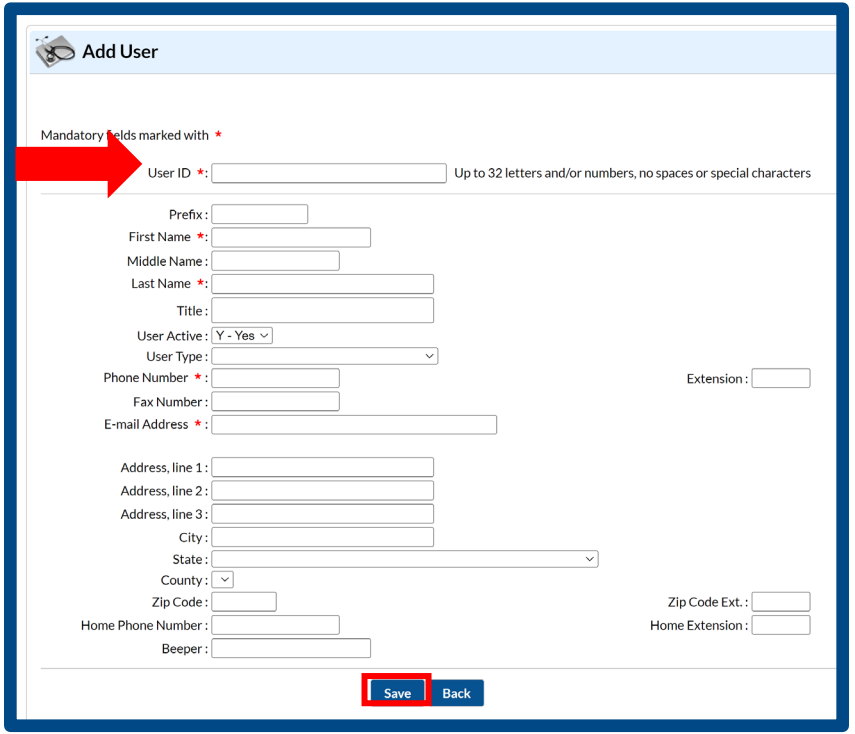
1. From the NHSN home page, select **Users** from the menu on the left.
2. Select **Add** from the menu on the right.

3. Assign a **User ID**:
    - Use any combination of letters and/or numbers up to 32 characters. (We suggest the first letter of the first name followed by the last name with no spaces.)
    - Provide a first and last name, phone number and e-mail address.
4. Select **Save** when complete.

Note: Each added user will receive an invitation via email to register for SAMS.



Assigning User Rights

- The FA can assign user rights in the NHSN system after a user has been added.
- Users entering data or adding new users should be granted “All Rights.”

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Reminders: NHSN

- You should log in at least every 60 days to keep your account active.
- ASC-20 measure data are due quarterly.
- The first submission deadline for CY 2024 is **August 15, 2024**.

Reporting Period	Submission Deadline
Q1 2024: Jan 1 - Mar 31, 2024	Q1: Aug 15, 2024
Q2 2024: Apr 1 - Jun 30, 2024	Q2: Nov 15, 2024
Q3 2024: Jul 1 - Sept 30, 2024	Q3: Feb 17, 2025
Q4 2024: Oct 1 - Dec 31, 2024	Q4: May 15, 2025

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Outpatient and Ambulatory Surgery Consumer Assessment of Healthcare Providers and Systems (OAS CAHPS) Survey Measure

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New Survey Measure: OAS CAHPS

- **Voluntary** reporting begins with the CY 2024 reporting period.
- **Mandatory** reporting begins with the CY 2025 reporting period for the CY 2027 payment determination period.

Note: Facilities must use a CMS-approved vendor.

Voluntary 2024 Reporting Period/2026 Payment Determination		
OAS CAHPS Measure	**Reporting Period**	**Submission Deadline**
ASC-15a: About Facilities and Staff	Jan 1–Mar 31, 2024	July 10, 2024
ASC-15b: Communication About Procedure	Apr 1–Jun 30, 2024	October 9, 2024
ASC-15c: Preparation for Discharge and Recovery	Jul 1–Sep 30, 2024	January 8, 2025
ASC-15d: Overall Rating of Facility	Oct 1–Dec 31, 2024	April 10, 2025
ASC-15e: Recommendation of Facility		

Visit OASCAHPS.org
for more information and approved vendors.

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ASCQR Program Resources

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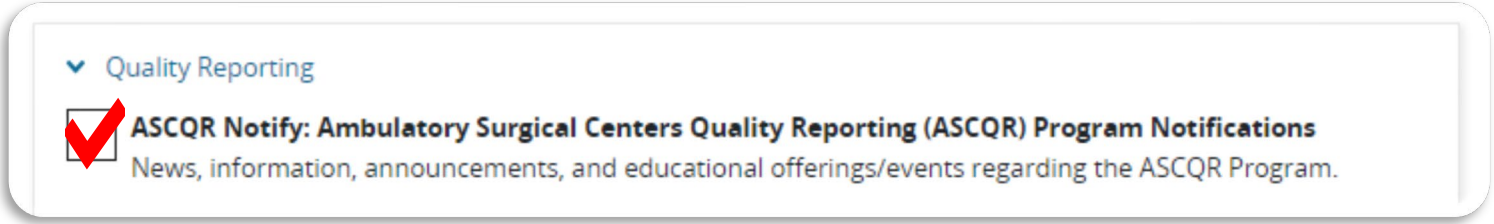
ASCQR Program Support Team
866.800.8756
Monday–Friday 7 am–6 pm Eastern Time

ASCQR Program Resources
Successful Reporting in the ASCQR Program, Page 16

From the QualityNet homepage: Sign Up for Email Updates to Stay Informed

Under the *Public Lists* tab, under *Quality Reporting*, check:
ASCQR Notify: Ambulatory Surgical Centers Quality Reporting (ASCQR) Program Notifications.



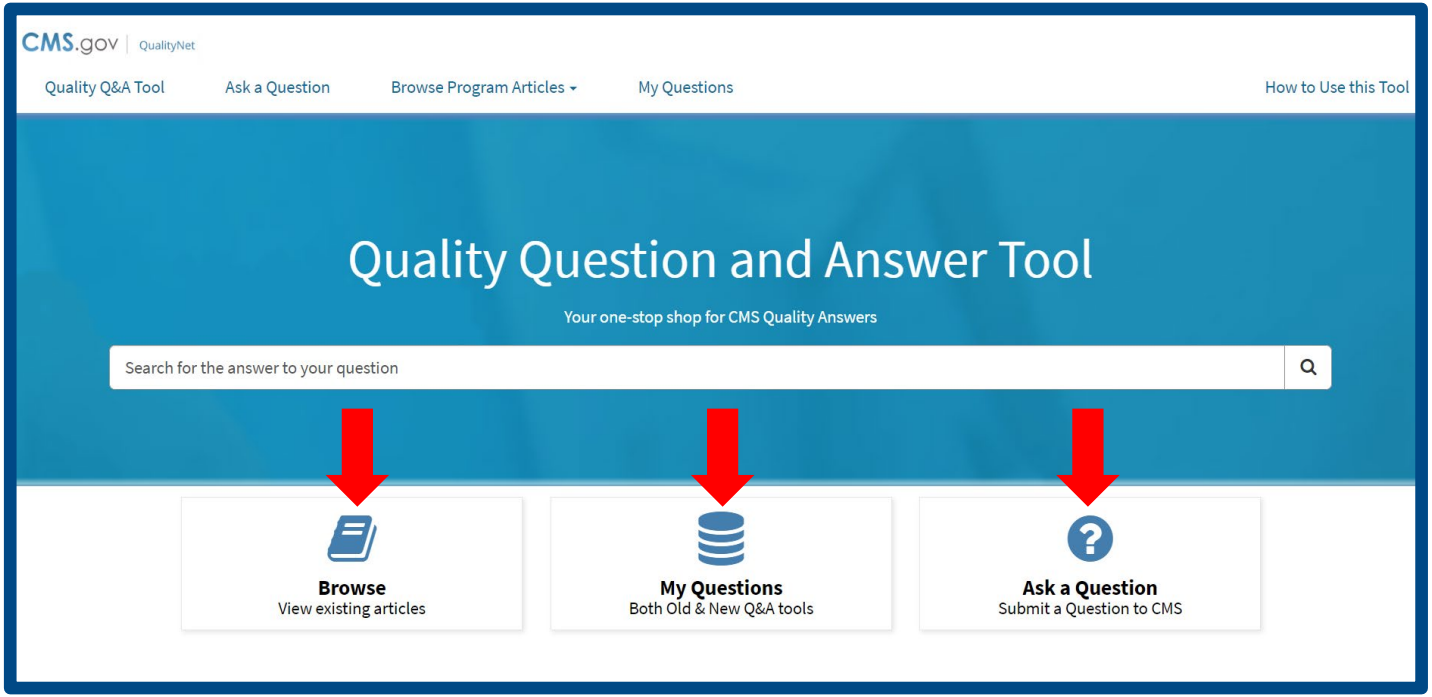
Quality Reporting Center

- Reporting requirements
- Training materials
- Data look up tool

QualityNet

- Quality Improvement News
- Resources
- CCSQ Service Center: 866.288.8912 or qnetsupport@cms.hhs.gov
- ASCQR Specifications Manual

QualityNet Question and Answer Tool



ASCQR Program Resources
Successful Reporting in the ASCQR Program, Page 16

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NHSN Resources

- Access program webinars on the QualityReportingCenter.com website.
- For the *COVID-19 Vaccination Modules: Understanding Key Terms and Up to Date Vaccination* document, access the NHSN website for additional NHSN resources.

Addressing Your Questions

Ask a Question: QualityNet QA Tool

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Acronym Table

ASC	ambulatory surgical center	HQR	Hospital Quality Reporting
ASCQR	Ambulatory Surgical Center Quality Reporting	NHSN	National Healthcare Safety Network
CCN	CMS Certification Number	NPI	National Provider Identifier
CCSQ	Center for Clinical Standards and Quality	OAS CAHPS	Outpatient and Ambulatory Surgery Consumer Assessment of Healthcare Providers and Systems
CMS	Centers for Medicare & Medicaid Services	PIN	Personal Identification Number
CY	calendar year	Q	quarter
FA	Facility Administrator	SAMS	Secure Access Management Services
HARP	Health Care Quality Information Systems Access, Roles and Profile	SO	Security Official

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