

Hospital Outpatient Quality Reporting (OQR) Checklist May 2024

Due Date	Task	Completed
5/01/2024	<p><u>Checking Submission of Quarter 4 (O4) (October 1-December 31) 2023 Outpatient Data</u></p> <ol style="list-style-type: none"> 1. Log into the Hospital Quality Reporting (HQR) System. 2. Under the <i>Dashboard</i> drop-down menu, select <i>Program Reporting</i>. 3. From the <i>Program Reporting</i> drop-down menu, select <i>Reporting Requirements</i>. 4. From the <i>Program</i> drop down options, select <i>OQR</i>. 5. From the <i>Encounter Quarter</i> options, select <i>Q4 2023</i> and click ‘Export CSV’ dial. 6. Check the report for the following: <i>Total Cases Accepted by Submission Deadline</i> column has a number \geq the number you have in your <i>Medicare Claims</i> column.* *If you are sampling (e.g., OP-18 ED-Throughput measure), it is okay to have fewer cases in your <i>Total Cases Accepted by Submission Deadline</i> column, but make sure that the number meets the Sampling Criteria threshold. **Population and Sampling continues to be voluntary for the OQR program. 	<input type="checkbox"/>
5/15/2024	<p><u>Checking Submission of Calendar Year (CY) 2023 Outpatient Web-based Measure Data</u></p> <ol style="list-style-type: none"> 1. Log into the Hospital Quality Reporting (HQR) Portal. 2. Under the <i>Dashboard</i> drop-down menu, select <i>Data Submission</i>. 3. Select the <i>Web-based Measures</i> tab. 4. Click on <i>Data Form</i>. 5. Select the <i>OQR Launch Data Form</i> option. 6. View the Web-based measures and answer each of the required measure questions: <ul style="list-style-type: none"> • OP-22* • OP-29 • OP-31** *The <i>Emergency Department Volume</i> (EDV) is based on the volume of patients submitted by a hospital as the Denominator used for the measure OP-22: Left without Being Seen. **Data submission for OP-31 is voluntary 	<input type="checkbox"/>

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