Quarter 3 (Q3) 2023 Hospital Inpatient Quality Reporting (IQR) Program Checklist		
Due	**Task**	**✓**
1/3/2024	**Checking Submission of Q3 2023 Hospital Consumer Assessment of Healthcare Providers and Systems (HCAHPS) Data** *HCAHPS Survey Data* should display as **"Submitted"** for *July, August,* and *September* on the Provider Participation Report (PPR). See below, under Checking Submission of Q3 2023 Inpatient Data, for guidance on how to run reports.	☐
2/1/2024	**Submitting Q3 2023 Inpatient Population and Sampling Counts Through the *Hospital Quality Reporting (HQR) Secure Portal* (applies to chart-abstracted measures only)** 1. **Log in** to the *Hospital Quality Reporting Secure Portal* using your HARP User ID and Password. 2. Go to the Dashboard located on the left-hand side of the screen**.** 3. **Click** Data Submissions from the navigation on the left-hand side of the screen. 4. **Select** the Population and Sampling tab. 5. **Click** Data Form. 6. **Click** IQR. 7. Verify that the Reporting Period is Q3 2023 and **Click** on Enter. **Submitting Q3 2023 Inpatient Population and Sampling XML Files Via Simple File Submissions Through the *Hospital Quality Reporting Secure Portal* (applies to chart-abstracted measures only)** 1. **Log in** to the *Hospital Quality Reporting Secure Portal* using your HARP User ID and Password. 2. Go to the Dashboard located on the left-hand side of the screen**.** 3. **Click** Data Submissions from the navigation on the left-hand side of the screen. 4. **Select** the Population and Sampling tab. 5. **Click** File Upload. 6. **Click** IQR. 7. **Select** Production. Data submitted under Test will not be stored in the HQR Secure Portal and will not count as meeting program requirements. 8. Verify that the Reporting Period is Q3 2023 and **Click** on Enter.	☐

2/15/2024	**Checking Submission of Q3 2023 Inpatient Data**
	1. **Log in** to the *Hospital Quality Reporting Secure Portal* using your HARP User ID and Password.
	2. Go to the Dashboard located on the left-hand side of the screen.
	3. **Select** Program Reporting from the navigation on the left-hand side of the screen.
	4. **Select** Reporting Requirements from the dropdown. This is where you check to see if your organization is meeting reporting requirements. This encompasses data from *QualityNet* reports, including eCQM Submission Status, Provider Participation Report (IQR, OQR, IPFQR). Access is dependent upon permissions.
	5. **Select** IQR from the Program dropdown.
	6. **Select** Q3 2023 from the Quarter dropdown.
	7. **Click** Export CSV.
	8. **View** the PPR for the following:
	   ☐ Column M "measure_set" (*Measure Set*): IQR-SEP
	   ☐ Column Q "population" (*Total Patient Population*) and column P "sample" (*Total Sample Size*) case counts will display using Population and Sampling data. **"Not Submitted"** means Population and Sampling counts have not been submitted. If submitting, this must be done before the Population and Sampling deadline. Please see the Population and Sampling directions above.
	   ☐ Column N "total-cases" (*Total Cases Accepted*) column should be ≥ your *Total Patient Population* and/or column O "total_claims" (*Total Medicare* Claims) unless you are electing to sample. If your hospital is sampling, ensure the *Total Cases Accepted* are ≥ the minimum sample requirement.
	   ☐ *PC-01 Elective Delivery* (Clinical Web-Based Measure)*:* Numbers or zeroes are acceptable. If your report displays **"Not Submitted,"** these data have not been entered. "Not Submitted" is acceptable if you filed an [IPPS Measure Exception Form](#). The PC-01 data are located under columns U through AD.
	   ☐ *HCAHPS Survey Data* is located under columns AE through AG.
		☐

January 2023

Quarter 3 (Q3) 2023 Hospital Inpatient Quality Reporting (IQR) Program Checklist		
Due	**Task**	✓
2/15/2024	**Submitting Q3 2023 HCP COVID-19 Vaccination Measure** **NOTE: Data is entered in the [National Healthcare Safety Network](#) (NHSN).*** 1. **Log in** to NHSN. 2. **Select** the Healthcare Personnel Safety (HPS) component. 3. **Select** Vaccination Summary on the left-hand navigation bar. 4. **Select** COVID-19 Weekly Vaccination Summary. 5. **Click** on the week you wish to enter data. 6. Enter the required vaccination summary data. 7. Use the Analysis tool, within NHSN, to generate summary reports. **Checking Submission of Q3 2023 HCP COVID-19 Vaccination Measure** 1. *HCP COVID-19 Vaccination* data should display as **"Submitted"** on the PPR. See steps 1 through 5 above for guidance on how to access and run the PPR. 2. To verify your *HCP COVID-19 Vaccination* rate, run the Facility, State, and National (FSN) Report. * Refer to the Hospital IQR Program NHSN Checklist for additional information on the NHSN enrollment and data submission processes.	☐

For questions, contact the IQR Program Support Contractor at (844) 472-4477, (866) 800-8765, or via the Hospital Inpatient Questions and Answers tool at https://cmsqualitysupport.servicenowservices.com/qnet_qa.